



City of Seal Beach



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Adopted Budget for Fiscal Year
2015-2016

**City of Seal Beach
California**

FISCAL YEAR 2015-2016 BUDGET



CITY COUNCIL

Ellery Deaton, Mayor
David Sloan, Mayor Pro Tem
Sandra Massa-Lavitt, Council Member
Gary Miller, Council Member
Mike Varipapa, Council Member

EXECUTIVE OFFICERS

Jill R. Ingram, City Manager
Craig A. Steele, Interim City Attorney

ADMINISTRATIVE PERSONNEL

Joe Bailey, Marine Safety Chief
Jim Basham, Director of Community Development
Victoria L. Beatley, Director of Finance/City Treasurer
Sean Crumby, Director of Public Works
Patrick Gallegos, Assistant City Manager
Tina Knapp, Acting City Clerk
Joseph Stilinovich, Chief of Police

Prepared by
Finance Department
Victoria L. Beatley
Director of Finance/City Treasurer

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June 22, 2015

To: Honorable Mayor and Members of the City Council

From: Jill R. Ingram, City Manager

Re: Fiscal Year 2015-2016 Budget Message

I am pleased to present the proposed annual budget for Fiscal Year 2015-2016 for the City of Seal Beach. The City's budget is balanced with General Fund operating revenues exceeding operating expenditures by \$48,200 for Fiscal Year 2015-2016.

The revenue budget has been prepared using the projected revenues for the last three fiscal years as a base. The base has been adjusted for known one-time events and then projected to increase or decrease based upon expected trends.

The personnel services portion of the Fiscal Year 2015-2016 expenditure budget has been prepared by projecting wages and salaries by position at current levels and adjusted in consideration of existing labor contracts with a 1.0% CPI and merit increases for the Executive/Mid-Management, SBSPA, OCEA, POA, and PMA.

The maintenance and operations, and capital outlay/improvements portions of the Fiscal Year 2015-2016 expenditure budget have been prepared by using historical data to estimate costs, in addition to including estimates for new programs and projects. Fiscal Year 2015-2016 expenditures include amounts estimated for the previous year and incorporates known significant changes, such as increases in contract costs, where applicable.

To better illustrate trends and changes, in virtually every section of the budget document, you will see a column indicating FY 2013-2014 actual operating results, followed by both the amended budget and estimated FY 2014-2015 year end amounts. The final column is the FY 2015-2016 proposed budget amounts.

The program descriptions in each section of the budget generally include the mission statement, primary activities, and objectives of each respective program. In addition,

the program explanations provide detailed information about each of the budget line items to help the reader understand what constituents are receiving for their money; as well as, to assist City staff in charging items to the appropriate budget line item.

It is crucial that the City continue to stay the course and maintain the present package of core services for our residents, businesses, and visitors and protect all essential municipal services that contribute to the high quality of life in Seal Beach. As previously mentioned, the proposed budget is balanced and provides for the continuation of public services to residents, during a continued slow economic recovery, without the reduction in programs or services. The following is a list of key features provided in the Fiscal Year 2015-2016 budget:

- To assist with fiscal management, the proposed budget offers a clear presentation of what is proposed to be funded, including funding sources and amounts.
- To ensure that the “big picture” is understandable, the summary pages provide a snapshot of the City’s finances for general fund revenues of \$29.9 million and expenditures of \$29.8 million, excluding capital projects for FY 2015-2016 of \$7.5 million. The General Fund balance is projected to be \$27.2 million at June 30, 2015. This amount includes reserves and assigned fund balances of \$17.1 million, leaving an unassigned fund balance of \$10.1 million.
- To ensure that the “details” are understandable, the budget is organized by operational departments; city attorney, city clerk, city manager, city council, community services, community development, finance, fire, human resources, marine safety, police, and public works.

General Fund Budget Highlights

The General Fund budget presented includes operating expenditures of \$37.4 million and capital project expenditures of \$7.5 million (includes a transfer to Tidelands of \$810,000). The capital project expenditures are to be funded out of General Fund reserves with the exception of \$972,200 for six projects: \$200,000 for the Eisenhower Park Tot Lot and ADA Improvements; \$90,000 for the Citywide Financial Information System; \$30,000 City-wide Court Rehabilitation; \$10,000 for Underground Utility Project; \$20,000 for the Street Tree Planting Program; and \$622,200 for the Countywide 800Mhz Agreement;. The revenues projected for the next year are conservatively estimated to reflect the current state of the economy. Total General Fund revenues are estimated at \$29.9 million for Fiscal Year 2015-2016, with a \$1.0 million increase from the estimated FY 2014-2015 revenues.

In Fiscal Year 2015-2016, the projected revenue increase is primarily due to

improvements in property tax, franchise fee, and use of money and property. General Fund expenditures in the FY 2015-2016 budget are estimated to be \$37.4 million. This amount includes transfers for capital projects in the amount of \$7.5 million for Fiscal Year 2015-2016.

The current General Fund reserves are projected to be approximately \$11.7 million at the end of Fiscal Year 2015-2016.

Capital Improvement Plan

The Capital Improvement Plan (CIP) is included as part of the proposed budget. This program identifies specific projects that are planned for construction in the City. Improvements to the water, sewer, buildings, streets, and other facilities are discussed in the CIP. During Fiscal Year 2015-2016, the Public Works department is expected to spend approximately \$16.7 million. Of the \$16.7 million, \$8.3 million is being carried over from the FY 2014-2015 adopted budget and will be funded with reserves of fund balance. The CIP being funded out of the General Fund is \$7.5 million (includes a transfer to Tidelands of \$810,000), with \$5.6 million funded out of reserves.

Acknowledgment

The Executive Management Team of the City deserves special recognition for their diligent efforts in developing realistic revenue and expenditure projections that continue to meet the needs of the community. The City extends a special thank you to the staff in the Finance Department for their commitment in completing the budget while simultaneously managing a growing number of significant projects. Their leadership, dedication, long hours, and necessary teamwork required to bring this budget to completion is greatly appreciated.

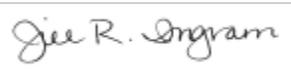
Conclusion

In summary, the budget incorporates funding recommendations from the professional City staff that are responsive to the City Council's overriding priority of providing, and preserving, quality core services to the residents of Seal Beach. The budget has been prepared with the City Council's fiscal priorities in mind and is based upon Federal, State, and City Council mandates.

In that regard, we continue to be prudent and conservative in our approach to budgeting. We are strongly committed to our community and make every effort to achieve operational efficiencies and cost reductions without impacting quality of life. In doing so we believe that our residents will continue to receive the same level of quality services they have come to expect.

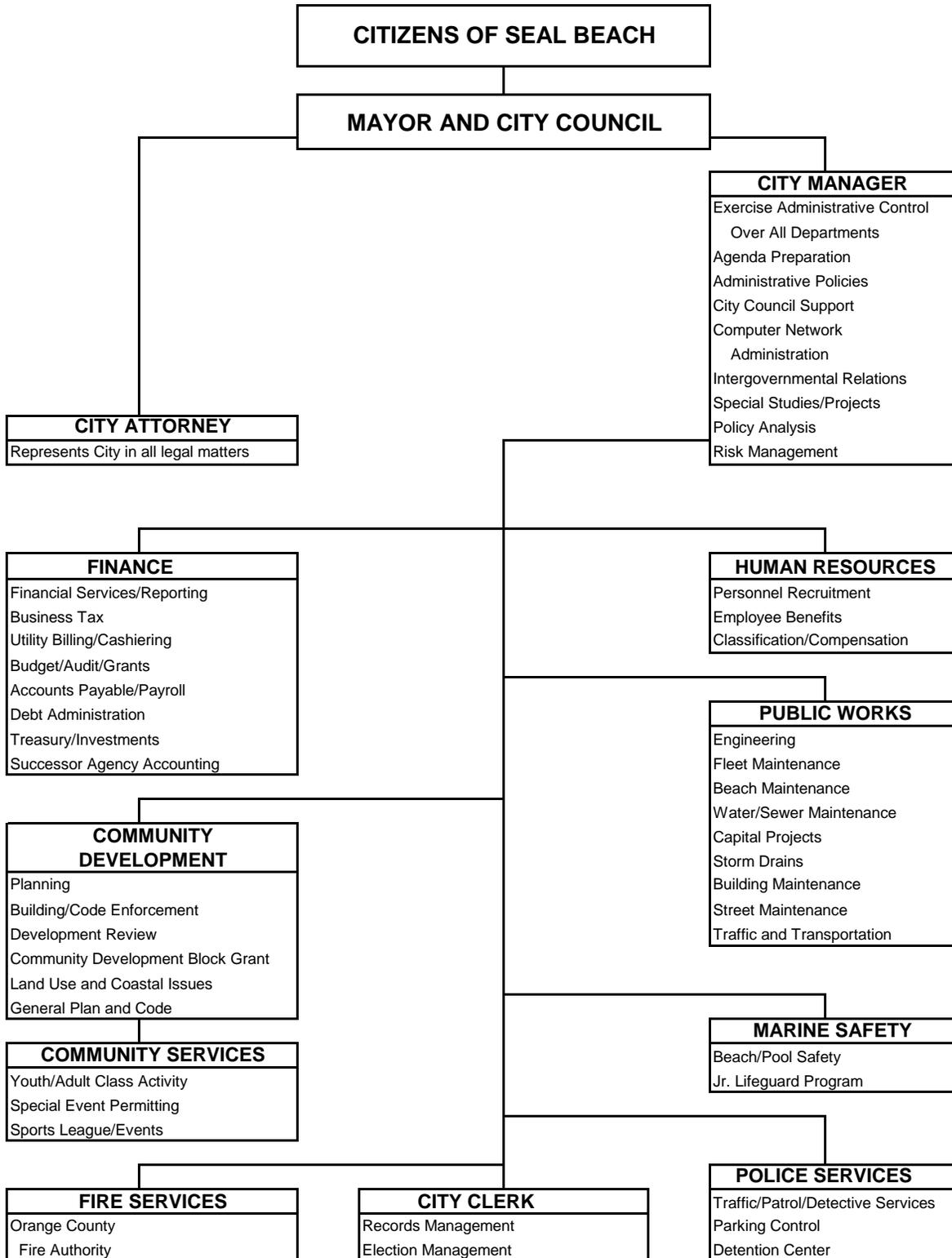
The staff and I welcome comments from both the City Council and the community on the spending plans for Fiscal Year 2015-2016.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jill R. Ingram". The signature is contained within a thin black rectangular border.

Jill R. Ingram
City Manager

City of Seal Beach Organizational Chart



POSITION ALLOCATION PLAN

FY 2015-2016

DEPARTMENT	DIVISION	POSITION	APPROVED 2015-2016	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
CITY COUNCIL									
001-010	City Council	Council Member	5.00	-	4.50	0.25	-	0.25	-
Total City Council			5.00	-	4.50	0.25	-	0.25	-
CITY MANAGER									
001-011	City Manager	City Manager	1.00	-	0.70	0.15	-	0.15	-
001-011	City Manager	Assistant City Manager	1.00	-	0.68	0.15	0.02	0.15	-
001-014	City Manager	Management Analyst	1.00	-	0.60	0.10	0.20	0.10	-
001-011	City Manager	Executive Assistant	1.00	-	1.00	-	-	-	-
001-011	City Manager	Intern (Part-time)	0.73	-	0.73	-	-	-	-
Total City Manager			4.73	-	3.71	0.40	0.22	0.40	-
CITY CLERK									
001-012	City Clerk/Election	City Clerk	1.00	-	0.80	0.10	-	0.10	-
001-012	City Clerk/Election	Executive Assistant (Part-time)	0.72	-	0.72	-	-	-	-
Total City Clerk			1.72	-	1.52	0.10	-	0.10	-
FINANCE									
001-017	Finance	Director of Finance/City Treasurer	1.00	-	0.70	0.15	-	0.15	-
001-017	Finance	Finance Manager	1.00	-	0.70	0.15	-	0.15	-
001-017	Finance	Accountant	1.00	-	0.60	0.20	-	0.20	-
001-017	Finance	Accounting Technician (A/P)	1.00	-	0.85	0.10	-	0.05	-
001-017	Finance	Accounting Technician (Payroll)	1.00	-	0.85	0.10	-	0.05	-
001-017	Finance	Accounting Technician (Utility)	1.00	-	-	0.60	-	0.40	-
001-017	Finance	Senior Account Technician	1.00	-	0.75	0.15	-	0.10	-
001-017	Finance	Account Clerk (Cashier)	1.00	1.00	0.70	0.20	-	0.10	-
001-017	Finance	Accounting Technician (Part-time)	0.46	-	0.46	-	-	-	-
001-017	Finance	Accounting Clerk (Part-time)	0.73	-	-	0.73	-	-	-
Total Finance Department			9.19	1.00	5.61	2.38	-	1.20	-

POSITION ALLOCATION PLAN

FY 2015-2016

DEPARTMENT	DIVISION	POSITION	APPROVED 2015-2016	Vacant	Funds Allocation			
					General (001)	Water (017)	Tidelands (034)	Sewer (043)
POLICE								
001-021	EOC	Police Corporal	1.00	-	1.00	-	-	-
001-022	Field Services	Police Chief	1.00	-	1.00	-	-	-
001-022	Field Services	Police Captain	1.00	-	1.00	-	-	-
001-022	Field Services	Police Lieutenant	1.00	-	1.00	-	-	-
001-022	Field Services	Police Sergeant	7.00	-	7.00	-	-	-
001-022	Field Services	Police Corporal	3.00	-	3.00	-	-	-
001-022	Field Services	Police Officer	18.00	-	18.00	-	-	-
001-022	Field Services	Police Officer (Reserve)	5.00	-	5.00	-	-	-
001-023	Support Services	Executive Assistant	1.00	-	1.00	-	-	-
001-023	Support Services	Accounting Technician	1.00	-	1.00	-	-	-
001-023	Support Services	Senior CSO	5.00	-	5.00	-	-	-
001-023	Support Services	CSO	1.00	-	1.00	-	-	-
001-023	Support Services	Records Supervisor	1.00	-	1.00	-	-	-
001-023	Support Services	Lead CSO	1.00	-	1.00	-	-	-
001-023	Support Services	Police Aide (Part-time)	2.17	-	2.17	-	-	-
001-023	Support Services	Crossing Guard (Part-time)	2.30	-	2.30	-	-	-
001-024	Detention Facility	Senior CSO	6.00	-	6.00	-	-	-
013-111	Field Services	Police Officer	1.00	-	-	-	-	1.00
Total Police Department			58.47	-	57.47	-	-	1.00
COMMUNITY DEVELOPMENT								
001-030	Planning	Director of Community Development	1.00	-	0.80	0.10	-	-
001-030	Planning	Senior Planner	1.00	-	1.00	-	-	-
001-030	Planning	Assistant Planner	1.00	-	1.00	-	-	-
001-030	Planning	Commissioner	5.00	-	5.00	-	-	-
001-031	Building & Safety	Building Official	1.00	1.00	1.00	-	-	-
001-031	Building & Safety	Building Inspector	1.00	-	1.00	-	-	-
001-031	Building & Safety	Code Enforcement Officer	1.00	-	1.00	-	-	-
001-031	Building & Safety	Senior Building Technician	1.00	-	1.00	-	-	-
Total Community Development			12.00	1.00	11.80	0.10	0.10	-

POSITION ALLOCATION PLAN

FY 2015-2016

DEPARTMENT	DIVISION	POSITION	APPROVED 2015-2016	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
PUBLIC WORKS									
001-042	Admin & Engineering	Director of Public Works	1.00	-	0.45	0.30	0.05	0.20	-
001-042	Admin & Engineering	Dep. Dir. of PW/City Engineer	1.00	-	0.40	0.25	0.10	0.25	-
001-042	Admin & Engineering	Associate Engineer	1.00	-	0.60	0.20	-	0.20	-
001-042	Admin & Engineering	Assistant Engineer	1.00	-	0.60	0.20	-	0.20	-
001-042	Admin & Engineering	Executive Assistant	1.00	-	0.40	0.35	0.10	0.15	-
001-042	Admin & Engineering	Intern (Part-time)	0.40	-	0.24	0.08	-	0.08	-
001-042	Admin & Engineering	Office Aide (Part-time)	0.40	-	0.24	0.08	-	0.08	-
001-043	Public Works Yard	Executive Assistant	1.00	-	0.50	0.30	-	0.20	-
001-044	Public Works Yard	Maintenance Services Supervisor	2.00	-	1.20	-	0.10	0.40	0.30
001-044	Public Works Yard	Electrician	1.00	-	0.30	0.35	0.05	0.30	-
001-044	Public Works Yard	Deputy Director of Public Works	1.00	-	0.40	0.25	0.10	0.25	-
001-044	Public Works Yard	Sr. Maintenance Worker	2.00	-	1.25	-	-	0.75	-
001-050	Public Works Yard	Fleet Maint. Program Manager	1.00	-	0.60	0.20	-	0.20	-
001-050	Public Works Yard	Mechanic (Part-time)	0.74	-	0.44	0.15	-	0.15	-
017-900	Field Operations	Water Services Supervisor	1.00	-	-	0.95	-	0.05	-
017-900	Field Operations	Sr. Water Operator	2.00	-	-	1.90	-	0.10	-
017-900	Field Operations	Sr. Maintenance Worker	1.00	-	0.85	-	0.10	0.05	-
017-900	Field Operations	Water Operator	3.00	-	-	2.85	-	0.15	-
017-900	Field Operations	Maintenance Aide (Part-time)	1.46	-	-	1.46	-	-	-
017-900	Field Operations	Maintenance Worker	1.00	-	-	0.95	-	0.05	-
034-863	Beach Operations	Sr. Maintenance Worker	3.00	-	1.90	-	0.80	0.30	-
034-863	Beach Operations	Maintenance Aide (Part-time)	3.65	-	-	-	3.65	-	-
Total Public Works			30.65	-	10.37	10.82	5.05	4.11	0.30

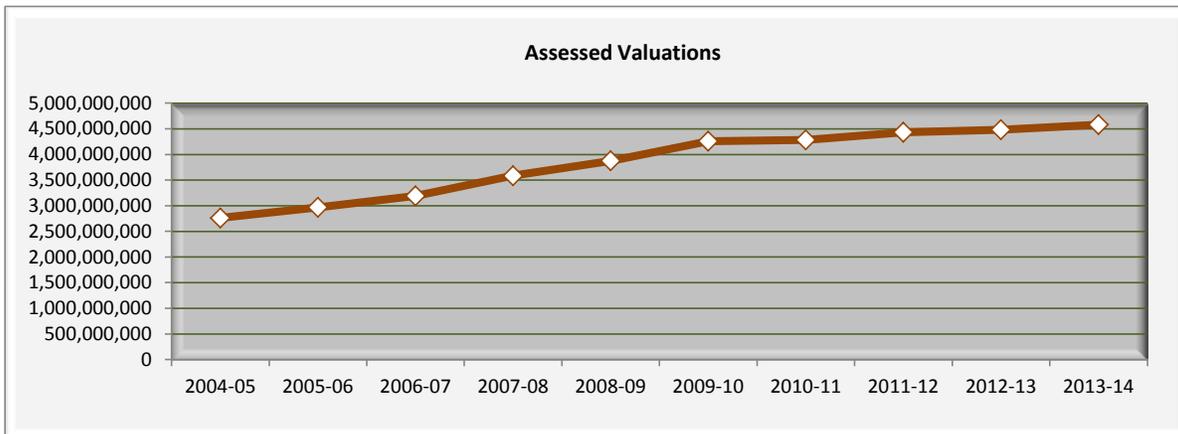
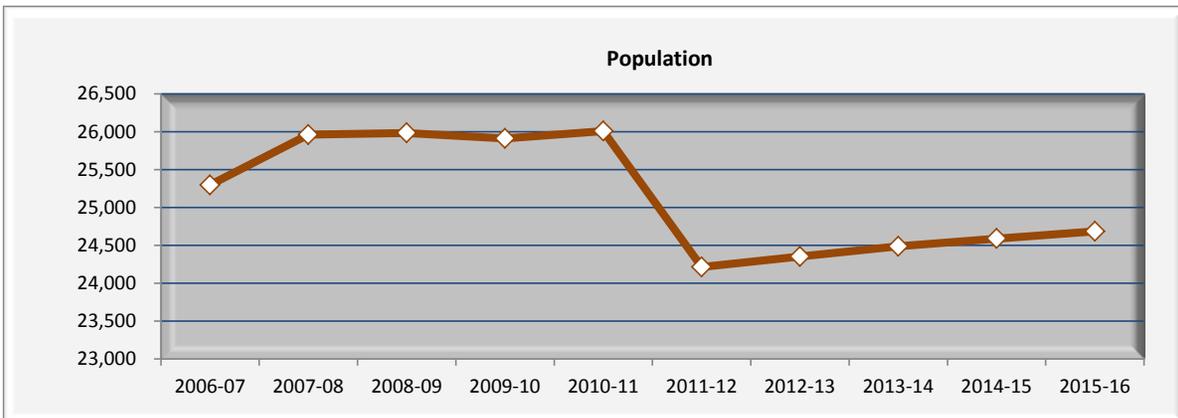
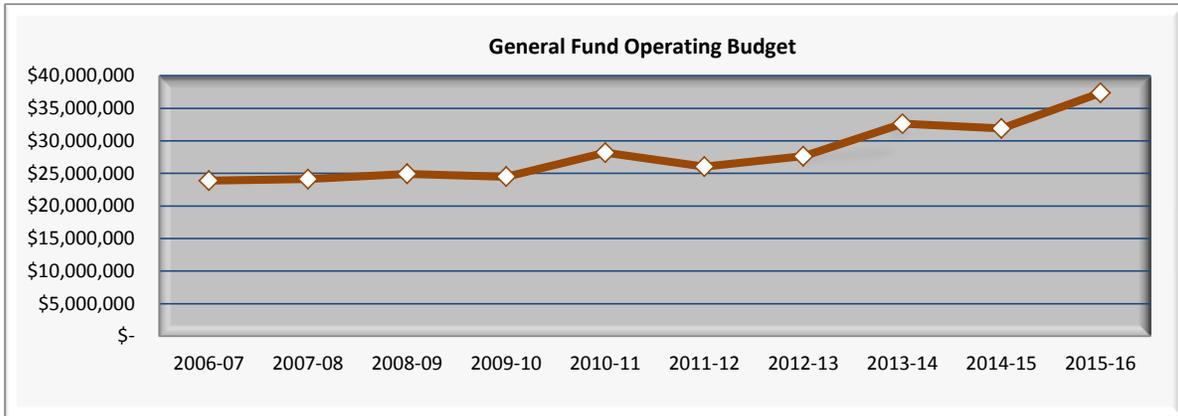
POSITION ALLOCATION PLAN

FY 2015-2016

DEPARTMENT	DIVISION	POSITION	APPROVED 2015-2016	Vacant	Funds Allocation			
					General (001)	Water (017)	Tidelands (034)	Sewer (043)
COMMUNITY SERVICES								
001-070	Recreation Admin	Recreation Manager	1.00	-	1.00	-	-	-
001-070	Recreation Admin	Community Services Coordinator	1.00	-	1.00	-	-	-
001-070	Recreation Admin	Rec Coordinator (Part-time)	1.45	-	1.45	-	-	-
001-071	Sports	Rec Coordinator (Part-time)	0.73	-	0.73	-	-	-
001-074	Tennis Center	Rec Facility Leader (Part-time)	1.98	-	1.98	-	-	-
001-074	Tennis Center	Rec Coordinator (Part-time)	1.00	-	1.00	-	-	-
Total Community Services			7.16	-	7.16	-	-	-
MARINE SAFETY								
001-073	Aquatics	Asst Pool Manager (Part-time)	-	-	-	-	-	-
001-073	Aquatics	Pool Guard (Part-time)	1.31	-	1.31	-	-	-
001-073	Aquatics	Swim Instructor (Part-time)	2.52	-	2.52	-	-	-
001-073	Aquatics	Aquatics Coordinator	0.87	-	0.87	-	-	-
034-828	Tidelands	Marine Safety Chief	1.00	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Lieutenant	1.00	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Officer	1.00	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Lifeguard (Part-time)	12.96	-	-	12.96	-	-
Total Marine Safety			20.66	-	4.70	15.96	-	-
TOTAL ALL DEPARTMENTS FULL-TIME EQUIVALENTS			134.58	2.00	92.34	13.80	21.23	5.91
			*					1.30

*Note: Total full-time equivalents exclude Council Members, Commissioners, and Reserve Officers.

City of Seal Beach
Ten Year Financial Trend Indicators



City of Seal Beach
Ten Year Financial Trend Indicators

Fiscal Year	Population	General Fund Operating Budget	General Fund Per Capita	*Total City Budget	Total Budget Per Capita
2006-07	25,298	\$ 23,890,646	\$ 944	\$ 58,611,539	\$ 2,317
2007-08	25,962	24,121,346	929	73,510,238	2,831
2008-09	25,986	24,932,592	959	50,274,553	1,935
2009-10	25,913	24,503,600	946	85,353,300	3,294
2010-11	26,010	28,187,300	1,084	60,049,440	2,309
2011-12	24,215	26,030,600	1,075	60,662,300	2,505
2012-13	24,354	27,643,485	1,135	62,090,223	2,549
2013-14	24,487	32,652,000	1,333	63,462,440	2,592
2014-15	24,591	31,892,100	1,297	64,975,800	2,642
2015-16	24,684	37,374,100	1,514	74,030,000	2,999

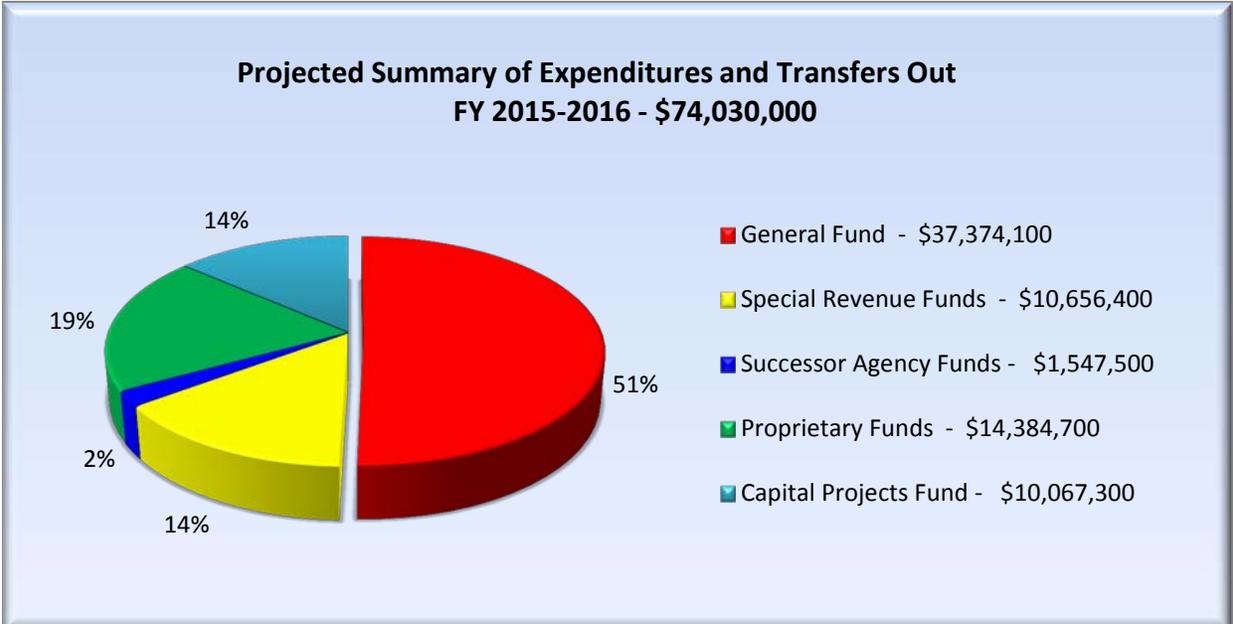
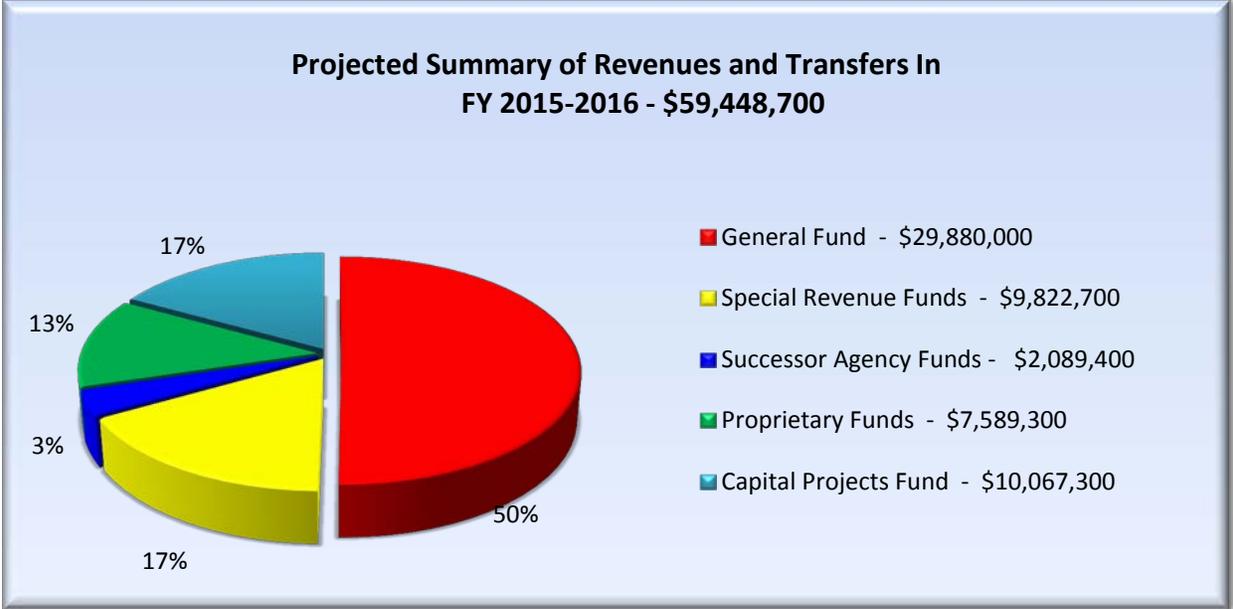
* Includes Adopted Operating, Capital Improvement and Debt for all funds of the City.

Source (Population): Department of Finance



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Summary of Revenues and Expenditures All Funds



City of Seal Beach Summary of Revenues and Transfers In All Funds

Description	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
Total General Fund	\$ 29,319,039	\$ 28,727,300	\$ 28,867,300	\$ 29,880,000
Special Revenue Funds				
002 Street Lighting Assessment District	\$ 190,699	\$ 210,000	\$ 194,500	\$ 194,500
004 Special Project	678,517	-	182,500	83,000
009 Supplemental Law Enforcement	80,220	100,400	100,300	100,300
010 Detention Facility	5,723	16,000	10,100	10,000
011 Asset Forfeiture - State	2,013	173,400	-	-
012 Air Quality Improvement	30,300	30,000	30,000	30,000
013 Asset Forfeiture - Federal	-	-	-	300,000
016 Park Improvement	10,201	200	10,200	200
027 Pension Obligation Debt Service	1,106,621	1,137,900	1,139,300	1,177,900
028 Fire Station Debt Service	581,726	566,100	566,100	579,700
034 Tidelands Beach	1,680,808	1,781,800	1,752,785	3,130,100
040 State Gas Tax	801,228	661,900	661,900	572,700
042 Measure M2	413,355	373,800	373,800	453,800
048 Parking In-lieu	65,080	-	11,500	-
049 Traffic Impact	67,641	3,800	3,800	3,800
050 Seal Beach Cable	121,126	92,000	92,000	92,000
072 Community Development Block Grant	173,757	180,000	182,409	180,000
075 Police Grants	36,346	388,000	396,200	178,000
080 Citywide Grants	252,996	1,636,700	-	1,636,700
101 Ad 94-1 Redemption Fund 101	144,322	151,600	151,600	151,600
201 CFD 2002-02 SBB/Lampson Landscape	164,055	142,700	142,700	142,700
202 CFD 2002-01 Heron Pointe	288,528	204,000	204,000	204,000
203 CFD Pacific Gateway Bonds	552,850	500,200	500,200	500,200
204 CFD Heron Pointe Admin Exp	25,477	25,300	25,300	25,300
205 CFD No. 2005-01 Pacific Gateway	75,117	76,200	76,200	76,200
Total Special Revenues Funds	\$ 7,548,706	\$ 8,452,000	\$ 6,807,394	\$ 9,822,700
Capital Projects	\$ 2,027,802	\$ 8,162,806	\$ 5,969,507	\$ 10,067,300
Proprietary Funds				
017 Water Operations	\$ 3,754,358	\$ 3,428,500	\$ 3,421,550	\$ 3,419,600
019 Water Capital	1,418,137	1,401,600	1,402,600	1,401,600
021 Vehicle Replacement	340,709	310,000	330,000	310,000
043 Sewer Operations	818,155	735,300	735,600	735,300
044 Sewer Capital	2,011,634	1,722,800	1,727,800	1,722,800
Total Enterprise Funds	\$ 8,342,994	\$ 7,598,200	\$ 7,617,550	\$ 7,589,300
Successor Agency Funds				
300 Retirement Fund Riverfront	\$ 481	\$ -	\$ 900	\$ -
302 Retirement Fund Debt Service	724,322	719,300	712,900	775,400
303 Retirement Fund Tax Increment	(211)	-	-	-
304 Retirement Obligation Fund	1,226,417	1,027,900	1,370,500	1,314,000
Total Successor Agency	\$ 1,951,009	\$ 1,747,200	\$ 2,084,300	\$ 2,089,400
Total Revenues All Funds	\$ 49,189,550	\$ 54,687,506	\$ 51,346,051	\$ 59,448,700

Summary of Expenditures and Transfers Out All Funds

Description	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
General Fund - 001				
Total General Fund	\$ 28,753,119	\$ 32,545,492	\$ 31,465,898	\$ 37,374,100
Special Expenditure Funds				
002 Street Lighting Assessment District	\$ 190,699	\$ 210,000	\$ 194,500	\$ 194,500
004 Special Projects	-	-	-	138,500
009 Supplemental Law Enforcement Srvc	144,388	121,300	104,300	121,200
010 Detention Center	5,910	16,000	6,200	15,000
011 Asset Forfeiture (State)	-	178,200	-	-
012 Air Quality Improvement	30,558	30,000	37,905	30,000
013 Asset Forfeiture (Federal)	-	4,800	83,450	304,000
016 Park Improvement	-	-	-	10,000
027 Pension Obligation Bond	1,114,228	1,137,900	1,137,900	1,177,900
028 Fire Station Bond	613,384	566,100	566,100	579,700
034 Tidelands Beach	1,764,893	1,728,358	1,668,700	3,130,100
040 Gas Tax	542,150	1,082,900	867,400	1,002,000
042 Measure M2	171,431	1,095,000	1,095,000	575,000
048 Parking In-Lieu	131,579	-	(3,142)	-
049 Traffic Impact	163,806	140,000	40,000	320,000
050 Seal Beach Cable	38,676	300,000	75,000	300,000
070 Roberti-Z'Berg-Harris	412	-	-	-
072 Community Development Block Grant	176,166	180,000	180,000	180,000
073 Grants	56,158	26,100	-	-
075 Police Grants	71,957	388,000	118,700	153,300
077 Prop 1B	28,213	-	-	-
080 Citywide Grants	61,394	1,601,700	1,040,600	743,000
101 AD 94-1 Rdmtn F	154,375	139,600	139,600	137,900
201 CFD Landscape	132,056	240,900	242,800	168,000
202 CFD Heron Pointe	348,156	292,100	292,100	347,200
203 CFD Pacific Gateway	698,097	561,700	561,700	716,400
204 Heron Pointe CFD Admin	19,037	19,000	19,000	19,000
205 CFD Pacific Gateway/Landscape Admin	67,629	84,300	84,300	293,700
Total Special Expenditure Funds	\$ 6,725,352	\$ 10,143,958	\$ 8,552,113	\$ 10,656,400
045 Capital Project Fund	\$ 2,044,812	\$ 8,162,806	\$ 6,041,500	\$ 10,067,300
Proprietary Funds				
017 Water Operations	\$ 4,280,288	\$ 4,412,119	\$ 4,346,100	\$ 4,522,200
019 Water Capital	484,010	4,908,103	1,261,000	5,092,600
021 Vehicle Replacement	114,285	215,400	215,400	815,400
043 Sewer Operations	931,007	971,751	954,700	1,022,000
044 Sewer Capital	853,936	5,010,388	4,797,400	2,932,500
Total Proprietary Funds	\$ 6,663,527	\$ 15,517,761	\$ 11,574,600	\$ 14,384,700
Successor Agency of Redevelopment Agency Funds				
300 Retirement Fund - Riverfront	\$ 33,899	\$ -	\$ -	\$ -
301 Retirement Fund - Low/Mod	21,416	-	-	-
302 Retirement Fund - Debt Service Fund	221,667	204,300	229,500	230,400
304 Retirement Obligation Fund	2,202,280	1,027,900	968,400	1,317,100
Total Successor Agency of RDA Funds	\$ 2,479,262	\$ 1,232,200	\$ 1,197,900	\$ 1,547,500
Total Expenditures All Funds	\$ 46,666,073	\$ 67,602,217	\$ 58,832,011	\$ 74,030,000

OPERATING TRANSFERS

FY 2015-2016

<u>Fund Name</u>	<u>Account Number</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Purpose</u>
Capital Improvement Project	045-000-31500	10,067,300		Capital Projects
General	001-080-47000		6,732,300	Various CIP projects
Special Projects	004-200-47000		42,000	PR1502 Eisenhower Park Imp.
Tidelands	034-863-47000		810,000	Various CIP projects
Gas Tax	040-090-47000		600,000	Various CIP projects
Measure M2	042-099-47000		575,000	Various CIP projects
Traffic Impact	049-333-47000		140,000	ST1207 SB Comprehensive Prk Mgm
Seal Beach Cable	050-019-47000		225,000	BG1402 SBTV3 Control Room
Citywide Grants	080-361-47000		743,000	Various CIP projects
CFD Landscape	205-450-47000		200,000	ST1509 Wesminster Median Improv.
	TOTAL:	10,067,300	10,067,300	
General	001-000-31500	630,000		Overhead and Admin Costs
Gas Tax	040-090-47000		400,000	Overhead for street maintenance
Traffic Impact AB1600	049-333-47000		180,000	Senior Bus and Long Beach Transit
CFD #2002-02	201-450-47000		13,000	Admin costs transfer to GF 001
CFD #2002-01 Heron Pointe	204-460-47000		11,000	Admin costs transfer to GF 001
CFD #2005-01 Pacific Tax B	205-470-47000		15,000	Admin costs transfer to GF 001
CFD #2005-01 Pacific Tax A	205-480-47000		11,000	Admin costs transfer to GF 001
	TOTAL:	630,000	630,000	
General	001-000-31662	324,500		Overhead
Water	017-900-44050		324,500	Overhead transfer to GF 001
	TOTAL:	324,500	324,500	
General	001-000-31660	54,000		Overhead
Sewer	043-925-44050		54,000	Overhead transfer to GF 001
	TOTAL:	54,000	54,000	
General	001-080-47000		10,245,200	
Street Lighting District	002-000-31500	50,300		Street Lighting District
Pension Obligation Bond	027-000-31500	1,177,900		Pension Obligation Bond
Fire Station Bond D/S	028-000-31500	579,700		Fire Station Bond
Tidelands	034-000-31500	1,705,000		Tidelands
Capital Projects	045-000-31500	6,732,300		Capital Projects
	TOTAL:	10,245,200	10,245,200	
Vehicle Replacement	021-000-31500	310,000		Vehicle Replacement
General	001-080-47010		310,000	General Fund
	TOTAL:	310,000	310,000	
Retirement Fund - Debt Service	302-000-31500	775,400		SA Debt Service
Retirement Obligation	304-081-47000		775,400	Transfer to 302 for debt service pmt
	TOTAL:	775,400	775,400	
Tidelands	034-000-31500	200,000		Vehicle Replacement
Transfer Out	021-980-47000		200,000	Transfer to 034 vehicles purchase
	TOTAL:	200,000	200,000	

SUMMARY GENERAL FUND TOTAL TRANSFERS:			
Transfer In:			
	001-000-31500	630,000	Overhead and Admin Costs
	001-000-31660	54,000	Overhead
	001-000-31662	324,500	Overhead
Transfer Out:			
	001-080-47000	6,732,300	Various CIP Projects
	001-080-47000	50,300	Street Lighting District
	001-080-47000	1,177,900	Pension Obligation Bond
	001-080-47000	579,700	Fire Station Bond
	001-080-47000	1,705,000	Tidelands
	001-080-47010	310,000	Vehicle Replacement
TOTAL GENERAL FUND TRANSFERS		\$ 1,008,500	\$ 10,555,200

TOTAL SOURCES & USES AND FUND BALANCE

FY 2015-2016

7/1/2015								
FUND	ESTIMATED BEGINNING BALANCE	REVENUE	TRANSFERS IN	TOTAL SOURCES	OPERATING EXPENDITURE	TRANSFERS OUT	TOTAL USES	ESTIMATED ENDING FUND BALANCE
GENERAL FUND								
General Fund	\$ 27,229,497	\$ 28,871,500	\$ 1,008,500	\$ 57,109,497	\$ 26,818,900	\$ 10,555,200	\$ 37,374,100	\$ 19,735,397
SPECIAL REVENUE FUNDS								
Street Lighting District	-	144,200	50,300	194,500	194,500	-	194,500	-
Special Project	861,017	83,000	-	944,017	96,500	42,000	138,500	805,517
Supplemental Law Enforcement	20,912	100,300	-	121,212	121,200	-	121,200	12
Detention Facility	5,288	10,000	-	15,288	15,000	-	15,000	288
Asset Forfeiture	6,813	-	-	6,813	-	-	-	6,813
Air Quality Improvement Program	-	30,000	-	30,000	30,000	-	30,000	-
Federal Asset Forfeiture	(83,425)	300,000	-	216,575	304,000	-	304,000	(87,425)
Park Improvement	38,374	200	-	38,574	10,000	-	10,000	28,574
Pension Obligation D/S	80,828	-	1,177,900	1,258,728	1,177,900	-	1,177,900	80,828
Fire Station Debt Service	594,870	-	579,700	1,174,570	579,700	-	579,700	594,870
Tidelands	-	1,225,100	1,905,000	3,130,100	2,320,100	810,000	3,130,100	-
Gas Tax	563,935	572,700	-	1,136,635	2,000	1,000,000	1,002,000	134,635
Measure M2	160,060	453,800	-	613,860	-	575,000	575,000	38,860
Capital Project	-	-	10,067,300	10,067,300	10,067,300	-	10,067,300	-
Parking In-lieu	137,021	-	-	137,021	-	-	-	137,021
Traffic Impact AB1600	615,379	3,800	-	619,179	-	320,000	320,000	299,179
Seal Beach Cable	634,792	92,000	-	726,792	75,000	225,000	300,000	426,792
CDBG	-	180,000	-	180,000	180,000	-	180,000	-
Police Grants	229,279	178,000	-	407,279	153,300	-	153,300	253,979
Citywide Grants	(893,610)	1,636,700	-	743,090	-	743,000	743,000	90
Ad 94-1 Redemption	261,901	151,600	-	413,501	137,900	-	137,900	275,601
CFD Landscape Maint 2002-01	446,339	142,700	-	589,039	155,000	13,000	168,000	421,039
CFD Heron Pointe 2002-01	316,390	204,000	-	520,390	347,200	-	347,200	173,190
CFD Pacific Gateway Bonds	757,123	500,200	-	1,257,323	716,400	-	716,400	540,923
CFD Heron Pointe Admn Exp	59,540	25,300	-	84,840	8,000	11,000	19,000	65,840
CFD Pacific Gtewy Landsape/Adm	210,832	76,200	-	287,032	67,700	226,000	293,700	(6,668)
PROPRIETARY FUND								
Water Operations	5,244,699	3,419,600	-	8,664,299	4,197,700	324,500	4,522,200	4,142,099
Water Capital	19,368,058	1,401,600	-	20,769,658	5,092,600	-	5,092,600	15,677,058
Vehicle Replacement	2,795,281	-	310,000	3,105,281	615,400	200,000	815,400	2,289,881
Sewer Operations	1,748,304	735,300	-	2,483,604	968,000	54,000	1,022,000	1,461,604
Sewer Capital	17,460,033	1,722,800	-	19,182,833	2,932,500	-	2,932,500	16,250,333
SUCCESSOR AGENCY OF REDEVELOPMENT FUND								
Retirement Fund - Riverfront	759,026	-	-	759,026	-	-	-	759,026
Retirement Fund - Debt Service	(3,006,106)	-	775,400	(2,230,706)	230,400	-	230,400	(2,461,106)
Retirement Obligation	198,194	1,314,000	-	1,512,194	541,700	775,400	1,317,100	195,094
TOTAL ALL FUNDS	\$ 76,820,644	\$ 43,574,600	\$ 15,874,100	\$ 136,269,344	\$ 58,155,900	\$ 15,874,100	\$ 74,030,000	\$ 62,239,344



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REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
GENERAL FUND - 001					
Taxes and Assessments:					
Property Tax					
001-000-30001	Property Taxes Secured	\$ 5,972,264	\$ 6,006,700	\$ 6,338,500	\$ 6,639,000
001-000-30002	Property Taxes Unsecured	222,409	239,500	239,500	239,500
001-000-30003	Homeowners Exemption	47,956	52,000	51,000	50,000
001-000-30004	Secured/Unsecured Prior Year	77,822	137,500	80,000	100,000
001-000-30005	Property Tax - Other	303,155	202,000	380,000	300,000
001-000-30006	Supplemental Tax Secure/Unsecure	160,629	70,000	110,000	141,100
001-000-30009	Prop. Tax-In Lieu VLF	2,241,477	2,236,000	2,341,000	2,236,000
001-000-30013	Property Tax Transfers	123,236	125,000	125,000	125,000
Total Property Tax		\$ 9,148,948	\$ 9,068,700	\$ 9,665,000	\$ 9,830,600
Sales Tax					
001-000-30016	Sales/Use Tax	\$ 3,073,252	\$ 3,344,200	\$ 3,056,300	\$ 3,350,300
001-000-30017	Sales Tax "Back-Fill"	1,396,933	1,114,800	1,018,700	1,116,700
001-000-30023	Public Safety Sales Tax	272,674	220,000	270,000	270,000
Total Sales Tax		\$ 4,742,859	\$ 4,679,000	\$ 4,345,000	\$ 4,737,000
Utility Users Tax					
001-000-30015	Utility Users Tax	\$ 4,644,217	\$ 5,300,000	\$ 4,700,000	\$ 4,900,000
Total Utility Users Tax		\$ 4,644,217	\$ 5,300,000	\$ 4,700,000	\$ 4,900,000
Transient Occupancy Tax					
001-000-30014	Transient Occupancy Tax	\$ 1,509,095	\$ 1,200,000	\$ 1,200,000	\$ 1,252,500
Total Transient Occupancy Tax		\$ 1,509,095	\$ 1,200,000	\$ 1,200,000	\$ 1,252,500
Franchise Fees					
001-000-30100	Electric Franchise Fees	\$ 269,681	\$ 270,000	\$ 270,000	\$ 275,400
001-000-30110	Natural Gas Franchise Fees	49,182	49,000	49,000	50,000
001-000-30120	Pipeline Franchise Fees	180,116	180,000	180,000	180,000
001-000-30130	Cable TV Franchise Fees	496,978	375,000	497,000	510,500
001-000-30140	Refuse Franchise Fees	328,903	255,000	325,000	331,500
Total Franchise Fees		\$ 1,324,860	\$ 1,129,000	\$ 1,321,000	\$ 1,347,400
Other Taxes					
001-000-30011	Excise Tax	\$ 1,178	\$ 3,000	\$ 500	\$ 500
001-000-30012	Barrel Tax	554,626	325,000	350,000	350,000
Total Other Taxes		\$ 555,804	\$ 328,000	\$ 350,500	\$ 350,500
Total Taxes and Assessments		\$ 21,925,783	\$ 21,704,700	\$ 21,581,500	\$ 22,418,000
Licenses and Permits:					
001-000-30200	Animal License	\$ -	\$ -	\$ 20,000	\$ 20,000
001-000-30210	Building Permits	270,567	260,000	290,000	280,000
001-000-30215	Business Licenses	582,528	558,300	550,000	561,000
001-000-30220	Contractor Licenses	127,877	116,800	116,800	125,000
001-000-30230	Electrical Permits	31,108	29,000	30,000	28,000
001-000-30235	Film Location Permits	950	-	2,000	5,000
001-000-30240	Oil Production Licenses	38,175	12,000	15,000	15,000
001-000-30245	Parking Permits	203,012	145,000	200,000	200,000
001-000-30250	Other Permits	17,370	25,000	15,000	14,000
001-000-30255	Plumbing Permits	17,842	23,000	20,000	18,000
001-000-30256	Issuance Permits	75,446	51,000	52,000	50,000
001-000-30265	News Rack Permits	4,400	-	-	-
001-000-30270	Arbor Park Dog License	-	400	400	400
Total Licenses and Permits		\$ 1,369,275	\$ 1,220,500	\$ 1,311,200	\$ 1,316,400

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
Intergovernmental:					
001-000-30500	Motor Vehicle In-lieu	\$ 11,035	\$ 13,000	\$ 10,700	\$ 13,000
001-000-30841	Inmate Fee - Other Agency	2,420	140,000	5,000	5,000
001-000-30950	SB90 Mandates Reimb.	-	-	8,800	-
001-000-30975	Grant Reimbursement	16,651	150,000	-	-
001-000-30980	Other Agency Reimbursements	7,102	6,100	203,300	6,100
001-000-30981	POST Reimbursement	13,323	20,000	20,000	20,000
001-016-30990	Senior Bus Program - OCTA	71,553	64,500	64,500	65,000
001-019-30977	Prior Year Revenues	-	-	8,100	-
Total Intergovernmental		\$ 122,084	\$ 393,600	\$ 320,400	\$ 109,100
Charges for Services:					
001-000-30430	Parking Meters	\$ 101,284	\$ 100,000	\$ 100,000	\$ 100,000
001-000-30620	Rec/Lap Swim Passes	39,157	45,700	45,700	45,700
001-000-30630	Swimming Lessons	49,265	50,000	52,000	52,000
001-000-30640	Recreation Service Charges	3,892	4,000	3,000	4,000
001-000-30665	Swimming Pool Rentals	5,231	7,100	5,000	6,000
001-000-30670	Recreation Program Insurance	2,970	4,000	4,000	4,000
001-000-30690	Recreation Cleaning Fees	7,931	8,000	8,000	8,000
001-000-30700	Reimb. For Miscellaneous Services	97,198	100,000	100,000	100,000
001-000-30720	Street Sweeping Services	53,722	-	-	-
001-000-30740	Refuse Services	1,162,801	-	-	-
001-000-30800	Alarm Fees	16,976	40,000	25,000	40,000
001-000-30810	Election Fees	-	300	200	-
001-000-30815	Inspection Fees	5,000	5,000	-	-
001-000-30820	Planning Fees	18,967	12,000	12,000	12,500
001-000-30825	Plan Check Fees	111,741	100,000	115,000	110,000
001-000-30835	Film Location Fees	49,680	3,000	3,000	-
001-000-30837	Transportation Permit Fees	2,960	2,500	3,500	2,500
001-000-30842	Inmate Self Pay	300,308	320,000	320,000	320,000
001-000-30843	Booking Fees	5,832	20,000	5,000	5,000
001-000-30855	Plan Duplication Fees	40	100	-	-
001-000-30870	Traffic Impact Fees	9,005	2,000	2,000	5,000
001-000-30871	GIS Fees	4,249	10,000	-	-
001-000-30872	Environmental Fees	651	2,000	2,000	2,000
001-000-30873	Engineering Inspection Fees	29,162	30,000	30,000	30,000
001-000-30900	Bus Shelter Advertising	46,676	69,200	69,200	69,200
001-000-30935	Returned Check Fee	720	700	700	700
001-000-30945	Sale Printed Material	10,347	18,000	14,000	14,000
001-000-30946	Sale Printed Material - CIP only	3,588	5,000	5,500	5,000
001-000-30955	Special Events	9,241	6,000	6,000	6,000
001-000-30961	Admin Fee - Constr/Demo	21,115	15,000	20,000	20,000
001-000-30992	Charging Station Revenues	1,473	2,000	2,000	2,000
001-016-30993	Senior Nutrition Transportation	6,219	8,700	8,700	8,700
001-016-30994	Senior Transport - Thurs. Shop	13,052	18,000	18,000	18,000
001-022-30701	Subpoena Fees	275	1,000	1,700	1,000
001-023-30946	Traffic Report - electronic	6,360	3,000	5,000	5,000
001-031-30311	Administrative Citation	1,500	-	3,100	1,500
001-031-30874	Special Services Fee	3,190	-	7,000	7,000
001-042-30801	DPW Permit Application Fees	-	-	1,100	-
001-044-30720	Street Sweeping Svcs	-	50,000	50,000	54,000
001-049-30730	Tree Trimming Services	38,221	38,600	38,600	38,600
001-051-30740	Refuse Svcs	-	1,205,400	1,205,400	1,217,500
001-071-30650	Sport Fees	10,260	9,000	13,000	19,000
001-072-30600	Recreation Facilities Rent	138,949	126,900	126,900	135,000
001-072-30610	Leisure Program Fees	356,043	345,100	329,000	350,000
001-074-30645	Tennis Center Services	227,665	284,200	284,200	289,000
001-074-30646	Pro Shop Sales	-	-	25,000	25,000
Total Charges for Services		\$ 2,972,916	\$ 3,071,500	\$ 3,069,500	\$ 3,132,900

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
Fines and Forfeitures:					
001-000-30310	Municipal Code Violations	\$ 1,865	\$ 3,700	\$ 2,000	\$ 2,000
001-000-30315	Parking Citations	809,412	852,600	852,600	865,000
001-000-30325	Vehicle Code Violations	174,695	200,000	200,000	204,000
001-000-30963	Unclaimed Property	3,545	2,200	2,200	2,200
Total Fines and Forfeitures		\$ 989,517	\$ 1,058,500	\$ 1,056,800	\$ 1,073,200
Use of Money and Property:					
001-000-30420	Interest on Investments	\$ 272,097	\$ 200,000	\$ 250,000	\$ 275,000
001-000-30423	Unrealized Gain/Loss on Invest	14,439	-	-	-
001-000-30455	Rental of Property	96,042	-	100,000	105,000
001-000-30457	Rental of Telecomm. Property	263,201	220,000	263,200	265,800
001-043-30455	Rental of Property - Ironwood	-	-	28,500	36,000
Total Use of Money and Property		\$ 645,779	\$ 420,000	\$ 641,700	\$ 681,800
Other Revenues:					
001-000-30300	DUI Cost Recovery	\$ -	\$ 1,000	\$ -	\$ 1,000
001-000-30400	Commissions	40	-	100	-
001-000-30435	Fuel Royalties	50,786	50,000	50,000	54,000
001-000-30910	Cash Over/Short	29	-	100	-
001-000-30920	Damaged Property	10,918	-	20,000	-
001-000-30940	Sale of Surplus Property	3,013	10,000	10,000	10,000
001-000-30960	Miscellaneous Revenue	13,624	60,000	60,000	60,000
001-000-30962	Donated Revenue	915	-	-	-
001-000-30971	Settlement/Court Judgement	319,854	-	-	-
001-000-31501	Successor Agency Project	130,158	-	-	-
001-000-31660	Sewer Overhead	54,000	54,000	54,000	54,000
001-000-31662	Water Overhead	324,500	324,500	324,500	324,500
001-021-30960	Miscellaneous Revenue	-	-	2,400	-
001-023-30312	Citation Sign Off	-	-	100	100
001-023-30947	Vehicle Release	-	-	\$ 15,000	\$ 15,000
001-023-30962	Donation- 5k/10k	9,850	-	-	-
001-050-30941	Oil Recycling	85	-	-	-
001-070-30962	Donation- 5k/10k	14,250	9,000	-	-
001-073-30977	Prior Year Revenues	504	-	-	-
Total Other Revenues:		\$ 932,526	\$ 508,500	\$ 536,200	\$ 518,600
Transfers:					
001-000-31500	Transfers In From Other Funds	\$ 361,159	\$ 350,000	\$ 350,000	\$ 630,000
Total Transfers		\$ 361,159	\$ 350,000	\$ 350,000	\$ 630,000
Total General Fund Revenues		\$ 29,319,039	\$ 28,727,300	\$ 28,867,300	\$ 29,880,000

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
SPECIAL REVENUE FUNDS					
Street Lighting Assessment District - 002:					
002-000-30001	Property Taxes Secured	\$ 141,040	\$ 143,000	\$ 143,000	\$ 143,000
002-000-30004	Secured/Unsecured Prior Year	621	1,000	1,000	1,000
002-000-30005	Property Tax Other	152	200	200	200
002-000-31500	Transfer In	48,886	65,800	50,300	50,300
Total Street Lighting		\$ 190,699	\$ 210,000	\$ 194,500	\$ 194,500
Special Project - 004:					
004-200-30977	Prior Year Donated Revenue	\$ -	\$ -	\$ 22,000	\$ -
004-211-39500	Salon Meritage	52,273	-	26,000	-
004-211-39501	Centennial	-	-	50,000	-
004-211-39502	State of the City	-	-	1,000	3,000
004-223-39500	Community Safety Bldg - PD	9,934	-	-	-
004-223-39501	BSCC Grant - PD	24,992	-	-	-
004-228-39500	5k/10k - Marine Safety	5,100	-	-	-
004-231-39500	Plan Archival - Building	37,083	-	10,000	10,000
004-231-39501	General Plan - Building	350,051	-	40,000	40,000
004-231-39502	GIS - Building	138,398	-	30,000	30,000
004-244-39500	Benches - Pub. Works Yard	2,589	-	2,500	-
004-249-39500	Tree Replacement - Pub. Works Yarc	1,901	-	-	-
004-270-39500	Scholarship - Recreation	82	-	1,000	-
004-270-39501	Fitness Equip. - Recreation	35,000	-	-	-
004-270-39502	N. SB Senior Center	21,114	-	-	-
Total Special Project		\$ 678,517	\$ -	\$ 182,500	\$ 83,000
Supplemental Law Enforcement Services - 009:					
009-000-30420	Interest On Investments	\$ 475	\$ 400	\$ 300	\$ 300
009-000-39075	Grant Reimbursement	79,745	100,000	100,000	100,000
Total Supplemental Law Enforcement		\$ 80,220	\$ 100,400	\$ 100,300	\$ 100,300
Detention Facility - 010:					
010-000-30400	Commissary	\$ 5,723	\$ 16,000	\$ 10,000	\$ 10,000
010-000-30960	Other Revenue	-	-	100	-
Total Detention Facility		\$ 5,723	\$ 16,000	\$ 10,100	\$ 10,000
Asset Forfeiture Fund (State) - 011:					
011-000-30420	Interest on Investments	\$ 47	\$ -	\$ -	\$ -
011-000-30977	Prior Year Revenues	1,966	-	-	-
011-000-30990	Asset Forfeiture	-	173,400	-	-
Total Asset Forfeiture		\$ 2,013	\$ 173,400	\$ -	\$ -
Air Quality Improvement Program - 012:					
012-000-30420	Interest on Investments	\$ 25	\$ -	\$ -	\$ -
012-000-35000	AB2766 Revenues	30,275	30,000	30,000	30,000
Total Air Quality Improvement		\$ 30,300	\$ 30,000	\$ 30,000	\$ 30,000
Asset Forfeiture Fund (Fed) - 013:					
013-000-30990	Asset Forfeiture	\$ -	\$ -	\$ -	\$ 300,000
Total Asset Forfeiture		\$ -	\$ -	\$ -	\$ 300,000
Park Improvement - 016:					
016-000-30420	Interest on Investments	\$ 201	\$ 200	\$ 200	\$ 200
016-000-30865	Quimby Act Fees	10,000	-	10,000	-
Total Park Improvement		\$ 10,201	\$ 200	\$ 10,200	\$ 200

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
Pension Obligation D/S - 027:					
027-000-31500	Transfer In	\$ 1,106,621	\$ 1,137,900	\$ 1,139,300	\$ 1,177,900
Total Pension Obligation		\$ 1,106,621	\$ 1,137,900	\$ 1,139,300	\$ 1,177,900
Fire Station D/S - 028:					
028-000-31500	Transfer In	\$ 581,726	\$ 566,100	\$ 566,100	\$ 579,700
Total Fire Station		\$ 581,726	\$ 566,100	\$ 566,100	\$ 579,700
Tidelands Beach - 034:					
034-000-30425	Off-Street Parking	\$ 446,173	\$ 427,000	\$ 445,000	\$ 709,500
034-000-30630	Swimming Lessons	1,649	14,200	14,200	15,000
034-000-30700	Reimb Miscellaneous Services	8,887	11,000	11,000	11,000
034-000-30962	Donated Revenue	10,620	4,600	-	4,600
034-000-30980	Other Agency Revenue	-	130,100	97,400	100,000
034-000-31500	Transfer In	848,476	901,900	830,685	1,905,000
034-000-31600	Landing Fees	157,824	140,000	160,000	160,000
034-000-31700	Junior Lifeguard Fees	207,179	153,000	194,500	225,000
Total Tidelands Beach		\$ 1,680,808	\$ 1,781,800	\$ 1,752,785	\$ 3,130,100
Gas Tax - 040:					
040-000-30420	Interest on Investments	\$ 6,587	\$ 3,500	\$ 3,500	\$ 3,500
040-000-30702	Reimburse 50/50 Project	1,950	-	-	-
040-000-32499	Gas Tax 2103	344,310	271,900	271,900	129,000
040-000-32500	Gas Tax 2105	170,971	124,900	124,900	148,600
040-000-32525	Gas Tax 2106	89,491	102,000	102,000	81,400
040-000-32530	Gas Tax 2107	181,919	153,600	153,600	204,200
040-000-32535	Gas Tax 2107.5	6,000	6,000	6,000	6,000
Total Gas Tax		\$ 801,228	\$ 661,900	\$ 661,900	\$ 572,700
Measure M2 - 042:					
042-000-30420	Interest on Investments	\$ 7,075	\$ 3,800	\$ 3,800	\$ 3,800
042-000-33500	Local Fairshare	406,280	370,000	370,000	450,000
Total Measure M2		\$ 413,355	\$ 373,800	\$ 373,800	\$ 453,800
Parking-In-Lieu - 048					
048-000-30865	Parking-In-Lieu	\$ 65,080	\$ -	\$ 11,500	\$ -
Total Parking In-Lieu		\$ 65,080	\$ -	\$ 11,500	\$ -
Traffic Impact AB1600					
049-000-30420	Interest on Investments	\$ 5,916	\$ 3,800	\$ 3,800	\$ 3,800
049-000-30976	Traffic Impact Fees AB1600	61,725	-	-	-
Total Measure M2		\$ 67,641	\$ 3,800	\$ 3,800	\$ 3,800
Seal Beach Cable - 50:					
050-000-30131	PEG Fees Publ Access, Edu, Gov	\$ 119,496	\$ 90,000	\$ 90,000	\$ 90,000
050-000-30420	Interest on Investments	1,630	2,000	2,000	2,000
Total Seal Beach Cable		\$ 121,126	\$ 92,000	\$ 92,000	\$ 92,000
Community Development Block Grant (CDBG) - 072:					
072-000-30988	Other Agency Revenue	\$ 173,757	\$ 180,000	\$ 182,409	\$ 180,000
Total CDBG		\$ 173,757	\$ 180,000	\$ 182,409	\$ 180,000

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
Police Grants - 075:					
075-442-30975	Grant Reimb - BPV	\$ 4,006	\$ 8,800	\$ 8,800	\$ 5,000
075-444-30975	Grant Reimb - OTS - DUI	2,256	-	-	-
075-453-30975	Grant Reimb - ABC	(9,353)	-	-	-
075-458-30975	AVOID DUI - OTS	10,311	-	-	-
075-460-30975	Grant Reimb - DUI Checkpoint	5,115	61,500	61,500	-
075-462-30975	Grant Reimb - UASI 2011	978	-	-	-
075-463-30975	DUI - FY12/13	23,033	-	-	-
075-465-30975	AB 109	-	2,600	-	-
075-466-30975	BSCC Grant	-	25,000	25,000	13,000
075-467-30975	DUI -38	-	33,800	33,800	-
075-468-30975	ABC 14/15	-	41,600	41,600	-
075-469-30975	OTS_AVOID 14/15	-	82,100	82,100	-
075-470-30975	OTS Step Grant	-	132,600	132,600	80,000
075-471-30975	OTS 15/16	-	-	-	80,000
Total Police Grants		\$ 36,346	\$ 388,000	\$ 396,200	\$ 178,000
Prop 1B - 077:					
077-000-30980	Other Agency Revenue	\$ -	\$ -	\$ 318,000	\$ -
Total Prop 1B		\$ -	\$ -	\$ 318,000	\$ -
City Wide Grants - 080:					
080-300-30975	Grant Reimb - River's End	\$ 215,012	\$ -	\$ -	\$ -
080-361-30975	Grant Reimb - OCTA	37,984	586,700	-	586,700
080-363-30975	Grant Reimb - ECP Tier 1 - OCTA	-	50,000	-	50,000
080-364-30975	Grant Reimb - BCI - OCTA	-	1,000,000	-	1,000,000
Total City Wide Grants		\$ 252,996	\$ 1,636,700	\$ -	\$ 1,636,700
Ad 94-1 Redemption Fund - 101:					
101-000-30001	Property Taxes Secured	\$ 142,697	\$ 150,000	\$ 150,000	\$ 150,000
101-000-30004	Secured/Unsecured Prior Year	414	1,300	1,300	1,300
101-000-30005	Property Tax Other	931	300	300	300
101-000-30420	Interest on Investments	280	-	-	-
Total Ad 94-1 Redemption Fund		\$ 144,322	\$ 151,600	\$ 151,600	\$ 151,600
CFD No. 2002-02 SB Blvd/Lampson Landscape - 201:					
201-000-30001	Property Taxes Secured	\$ 159,326	\$ 140,200	\$ 140,200	\$ 140,200
201-000-30420	Interest on Investments	4,729	2,500	2,500	2,500
Total CFD SB Blvd/Lampson Landscape		\$ 164,055	\$ 142,700	\$ 142,700	\$ 142,700
CFD No 2002-01 Heron Pointe - 202:					
202-000-30001	Property Taxes Secured	\$ 281,001	\$ 200,000	\$ 200,000	\$ 200,000
202-000-30004	Secured/Unsecured Prior Year	-	1,200	1,200	1,200
202-000-30005	Property Tax Other	6,360	2,200	2,200	2,200
202-000-30420	Interest on Investments	1,167	600	600	600
Total CFD Heron Pointe		\$ 288,528	\$ 204,000	\$ 204,000	\$ 204,000
CFD Pacific Gateway Bonds - 203:					
203-000-30001	Secured Property Tax	\$ 552,160	\$ 500,000	\$ 500,000	\$ 500,000
203-000-30420	Interest on Investments	690	200	200	200
Total Pacific Gateway Bonds		\$ 552,850	\$ 500,200	\$ 500,200	\$ 500,200
CFD Heron Pointe Admin Expense - 204:					
204-000-30300	Administrative Expense Reimb	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
204-000-30420	Interest On Investments	477	300	300	300
Total Heron Pointe Admin Expense		\$ 25,477	\$ 25,300	\$ 25,300	\$ 25,300

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
CFD No. 2005-01 Pacific Gateway - 205:					
205-470-30001	Secured Property Tax	\$ 48,190	\$ 50,000	\$ 50,000	\$ 50,000
205-470-30420	Interest On Investments	1,927	1,200	1,200	1,200
205-480-30300	Administrative Expense Reimb	25,000	25,000	25,000	25,000
Total Pacific Gateway		\$ 75,117	\$ 76,200	\$ 76,200	\$ 76,200
PROPRIETARY FUNDS					
Water Operations - 017:					
017-000-30420	Interest on Investments	\$ 50,137	\$ 31,000	\$ 31,000	\$ 31,000
017-000-30946	Sale Printed Material-CIP Only	169	-	200	-
017-000-30940	Sale of Surplus Property	10,845	-	-	-
017-000-30960	Miscellaneous Revenue	805	2,500	1,000	1,000
017-000-34000	Water Revenue	2,334,927	2,077,400	2,077,400	2,077,400
017-000-35000	Residential Water	1,186,455	1,138,500	1,138,500	1,138,500
017-000-35020	Commercial Water	57,693	64,700	64,700	64,700
017-000-35500	Water Turn On Fee	6,933	6,000	6,000	6,000
017-000-35510	Late Charge	40,341	36,500	36,500	36,500
017-000-35520	Door Tag Fee	2,550	1,000	2,000	1,000
017-000-35530	Water Meters	-	900	-	-
017-000-35590	Fire Service	62,503	69,500	62,500	62,500
017-000-35591	Fire Water Flow Test	1,000	500	1,750	1,000
Total Water Operations		\$ 3,754,358	\$ 3,428,500	\$ 3,421,550	\$ 3,419,600
Water Capital - 019:					
019-000-30420	Interest on Investments	\$ 29,401	\$ 18,500	\$ 18,500	\$ 18,500
019-000-35042	Water Connection Fee	8,201	5,000	6,000	5,000
019-000-37000	Water Capital Charge	1,380,535	1,378,100	1,378,100	1,378,100
Total Water Capital		\$ 1,418,137	\$ 1,401,600	\$ 1,402,600	\$ 1,401,600
Vehicle Replacement - 021:					
021-000-30940	Sales of Surplus Property	\$ 30,709	\$ -	\$ 20,000	\$ -
021-000-31500	Transfer In	310,000	310,000	310,000	310,000
Total Vehicle Replacement		\$ 340,709	\$ 310,000	\$ 330,000	\$ 310,000
Sewer Operations - 043:					
043-000-30420	Interest on Investments	\$ 14,821	\$ 10,300	\$ 10,300	\$ 10,300
043-000-30725	F.O.G. Discharge Permit Fee	29,845	25,000	25,000	25,000
043-000-30946	Sale of Printed Material-CIP Only	270	-	300	-
043-000-36000	Sewer Fees	773,219	700,000	700,000	700,000
Total Sewer Operations		\$ 818,155	\$ 735,300	\$ 735,600	\$ 735,300
Sewer Capital - 044:					
044-000-30420	Interest on Investments	\$ 39,637	\$ 17,800	\$ 17,800	\$ 17,800
044-000-35042	Sewer Connection Fee	4,244	5,000	10,000	5,000
044-000-37150	Sewer Capital Charge	1,967,753	1,700,000	1,700,000	1,700,000
Total Sewer Capital		\$ 2,011,634	\$ 1,722,800	\$ 1,727,800	\$ 1,722,800
Retirement Fund Riverfront - 300:					
300-000-30420	Interest on Investments	\$ 481	\$ -	\$ 900	\$ -
Total Retirement Fund Riverfront		\$ 481	\$ -	\$ 900	\$ -
Retirement Fund Debt Service - 302:					
302-000-31500	Transfers In	\$ 724,322	\$ 719,300	\$ 712,900	\$ 775,400
Total Retirement Fund Debt Service		\$ 724,322	\$ 719,300	\$ 712,900	\$ 775,400
Retirement Fund Tax Increment - 303:					
303-000-30423	Unrealized Gain/Loss On Investment	\$ (211)	\$ -	\$ -	\$ -
Total Retirement Fund Tax Increment		\$ (211)	\$ -	\$ -	\$ -

REVENUE SUMMARY BY FUND

FY 2015-2016

Account Number	Revenue Source	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Projected Budget
Retirement Obligation Fund					
304-000-30018	SA Tax Increment	\$ 1,222,425	\$ 1,027,900	\$ 1,370,500	\$ 1,314,000
304-000-30420	Interest On Investments	151	-	-	-
304-000-30423	Unrealized Gain/Loss on Invest.	292	-	-	-
304-000-30977	Prior Year Revenues	1,680	-	-	-
304-000-31500	Transfer In	1,869	-	-	-
Total Retirement Obligation Fund		\$ 1,226,417	\$ 1,027,900	\$ 1,370,500	\$ 1,314,000
Capital Project - 045:					
045-000-31500	Transfer In	\$ 1,897,644	\$ 8,162,806	\$ 5,969,507	\$ 10,067,300
045-000-31501	Successor Agency Project	130,158	-	-	-
Total Capital Project		\$ 2,027,802	\$ 8,162,806	\$ 5,969,507	\$ 10,067,300
Total Revenue of All Funds		\$ 49,189,549	\$ 54,687,506	\$ 51,664,051	\$ 59,448,700

Analysis of Major Revenues

The total estimated revenues and transfers in from other funds for all City Funds for FY 2015-2016 is \$59.6 million, of which \$29.9 million is General Fund. General Fund revenues are not restricted and therefore can be used to fund the operating expenditures of the City such as fire services, police services, public works, recreation, and general government administration. The Special Revenue Funds, Capital Project Fund, Enterprise Funds, and Successor Agency Funds revenues are restricted and cannot be used for general operating expenditures.

Analysis of Major General Fund Revenues

Property Taxes

Property Taxes account for 32.9% of FY 2015-2016 General Fund revenues. In 1978, the California voters adopted Proposition 13 that changed the definition of taxable value for all real property in the state. Proposition 13 defines the taxable value of real property as factored base year value or market value on lien date (January 1st), whichever is lower. The base year value of property acquired before March 1, 1975 is the 1975 assessed value and the base year value of property acquired on or after March 1, 1975 is usually the market value when the property was transferred and/or purchased. The factored base year value of properties that have not changed ownership since the prior January 1st is calculated by adding the value of any new construction and the Consumer Price Index (CPI) increase but no more than 2% per year.

Included in Property Taxes, other than secured, are unsecured property taxes, supplemental assessments, homeowner's exemption, property tax in-lieu of vehicle license fees, and property tax related to penalties and interest. The large variation in actual property taxes in FY 2012-2013 is primarily related to the repayment of property tax revenue borrowed by the State of California (Prop 1A) and the distribution of property tax revenue due to the dissolution of Redevelopment Agencies.

Property Tax

	Amount	% change
2012/13	9,600,606	
2013/14	9,148,948	-4.7%
2014/15	9,665,000	5.6%
2015/16	9,830,600	1.7%



Budget Assumptions – As the above information illustrates, property taxes continue to be a stable revenue source for the City. The projection for FY 2015-2016 shows an increase in expected revenue. The reason for the increase is that in FY 2014-2015 additional property taxes were received as a result of the overall improvement in the Orange County real estate market.

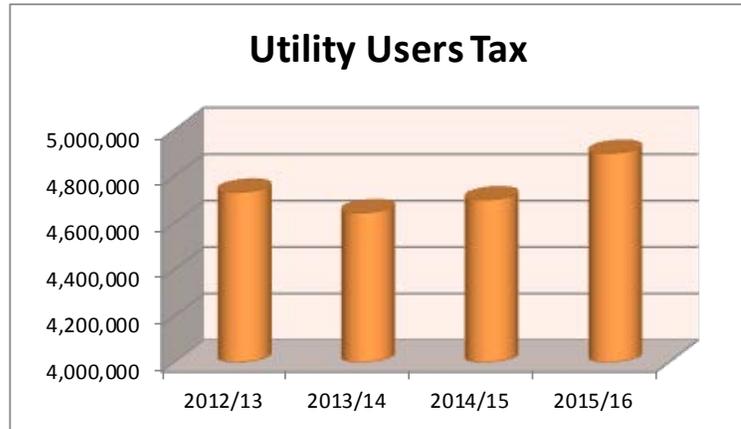
Analysis of Major Revenues

Utility Users Tax

Utility Users Tax (UUT) accounts for 16.4% of FY 2015-2016 General Fund revenues. The Utility Users Tax rate is charged to customers of electric, natural gas, and telephone companies to raise revenue for general governmental purposes of the City. The Utility Users Tax rate is 10% of the customer's monthly charges. The utility companies collect the tax and remit them to the City. The UUT is charged on gas, electric, and telecommunications.

Utility Users Tax

	Amount	% change
2012/13	4,732,597	
2013/14	4,644,217	-1.9%
2014/15	4,700,000	1.2%
2015/16	4,900,000	4.3%



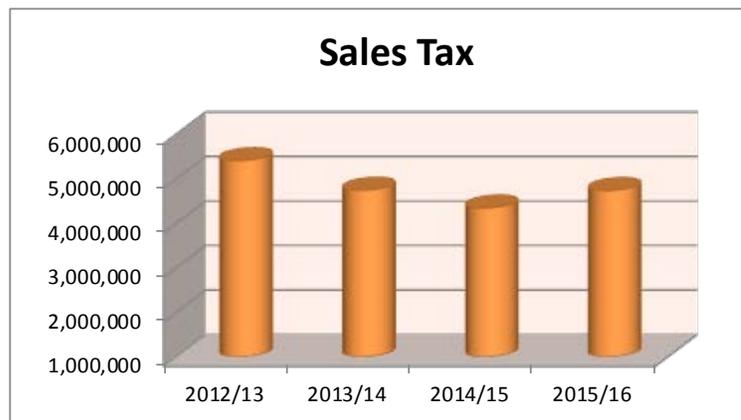
Budget Assumptions – The chart above illustrates the Utility Users Tax revenues continue to be a relatively stable and predictable revenue source. The City has a senior citizen exemption program for the Utility Users Tax.

Sales and Use Tax

Sales and Use Tax account for 15.9% of FY 2015-2016 General Fund revenues. The sales tax rate is 8.00% as of January 1, 2013. All goods sold within the City are subject to sales tax except non-prepared food and prescription drugs. The City receives 1% of all sales tax collected. Sales tax revenue for the City is projected to decrease in FY 2015-2016 because of continued sales declines in the petroleum products industry.

Sales Tax

	Amount	% change
2012/13	5,408,756	
2013/14	4,742,859	-12.3%
2014/15	4,345,000	-8.4%
2015/16	4,737,000	9.0%



Budget Assumptions – Estimated revenues for Sales and Use Tax for FY 2014-2015 and projections for FY 2015-2016 were provided by Hinderliter, de Llamas and Associates, a consulting firm that specializes in sales and use tax analysis based on sales tax information provided to them by the State of California Board of Equalization.

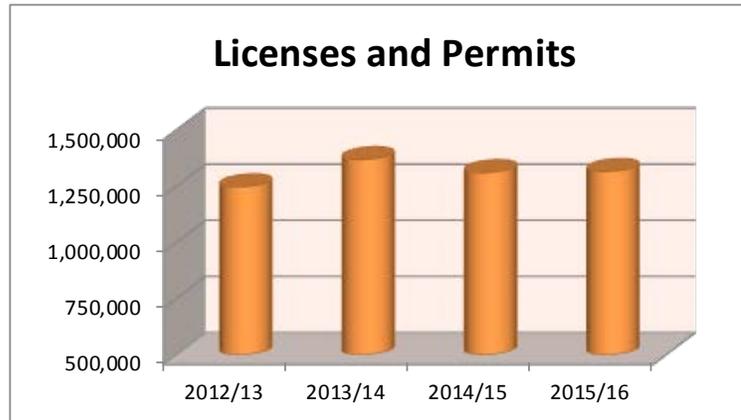
Analysis of Major Revenues

Licenses and Permits

Licenses and Permits account for 4.4% of FY 2015-2016 General Fund revenues. With an enforcement program that began in FY 2004-2005, this revenue source has become a significant source of funding to support General Fund activities. A slight increase is projected in FY 2015-2016 due to a greater level of oversight and monitoring of Business Licenses issued in the City.

Licenses and Permits

	Amount	% change
2012/13	1,247,750	
2013/14	1,369,275	9.7%
2014/15	1,311,200	-4.2%
2015/16	1,316,400	0.4%



Other Revenues

Franchise Fees are imposed on various public utilities and account for 4.5% of FY 2015-2016 General Fund revenues. The franchise grants the public utilities the right to use public property for system infrastructure such as lines and pipes. It also grants exclusive rights to provide cable television within the City.

Transient Occupancy Tax (TOT) (i.e. Hotel Occupancy Tax) accounts for 4.2% of FY 2015-2016 General Fund revenues. The approved rate for Transient Occupancy Tax is 12%.

Charges for Services account for 10.5% of FY 2015-2016 General Fund revenues. Charges for services are used to recover costs of programs for specific end users. Programs provided through Community Services are typically subsidized by the General Fund to encourage participation.

ANALYSIS OF SPECIAL REVENUE FUNDS MAJOR REVENUES

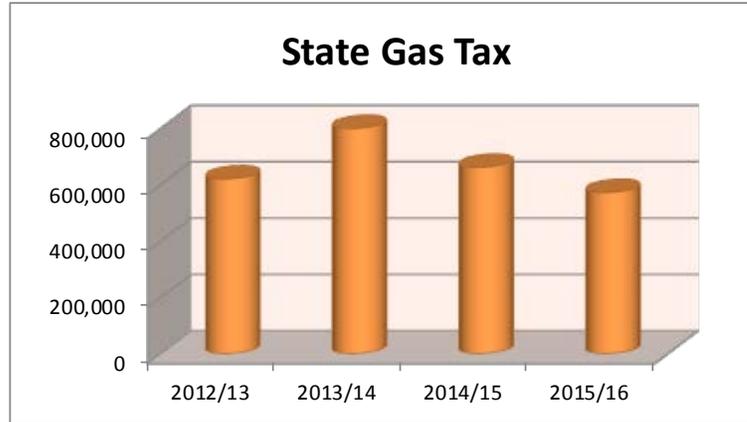
State Gas Tax

The State of California collects 39.5¢ per gallon for vehicle fuel which is allocated to the State, Counties and Cities. The City allocation is distributed based on population.

Analysis of Major Revenues

State Gas Tax

	Amount	% change
2012/13	620,889	
2013/14	801,228	29.0%
2014/15	661,900	-17.4%
2015/16	572,700	-13.5%

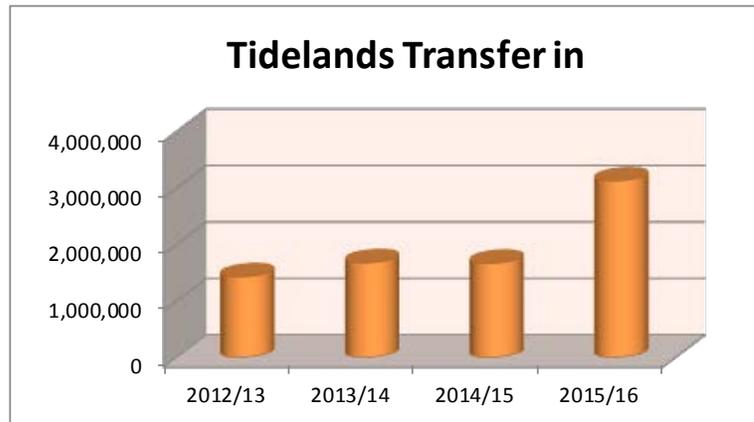


Tidelands Beach Fund – Transfer In – General Fund Subsidy

The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Unfortunately the revenues generated at the beach and pier, such as beach parking revenues and property rental do not fully cover the cost of operations. As a result, the Tidelands Beach Fund is subsidized by the General Fund as illustrated in the following graph.

Tidelands Beach Fund - General Fund Subsidy

	Amount	% change
2012/13	1,431,496	
2013/14	1,680,808	17.4%
2014/15	1,670,700	-0.6%
2015/16	3,130,100	87.4%



Budget Assumptions - The General Fund Subsidy varies significantly from one year to the next.

Measure M2

The Measure M “Local Turnback” revenues are part of the ½ cent sales tax increase approved by voters November 6, 1990 which would provide transportation funding through 2011. In November 2006, voters approved the continuation of the ½ cent sales tax through 2041. These funds can only be expended on street and highway improvements. The allocation of the ½ cent sales tax is based on the City’s population and on the City’s “Maintenance of Effort” and/or the minimum amount of General Fund funds expended on street and sidewalk maintenance. Each year the City must file a “Maintenance of Effort” report with the Orange County Transportation Authority (OCTA). The report itemizes the estimated expenses the City will spend with General Fund dollars on streets, storm drains and sidewalk repairs that include supplies, and salaries and benefits, and compares that figure with the County’s benchmark figure of minimum expenditures for street maintenance. The City’s “Maintenance of Effort” benchmark figure is

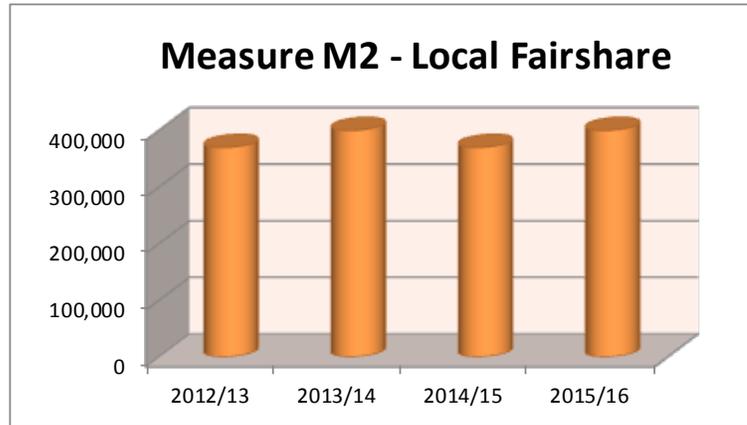
Analysis of Major Revenues

\$551,208. Failure to reach the \$551,208 will affect the amount of Measure M2 - Local Fairshare and Gas Tax revenues the City receives.

The City anticipates receipt of \$450,000 of Measure M2 – Local Fairshare revenues for FY 2015-2016.

Measure M2 Local Fairshare

	Amount	% change
2012/13	369,931	
2013/14	406,280	9.8%
2014/15	370,000	-8.9%
2015/16	450,000	21.6%



ANALYSIS OF WATER AND SEWER OPERATIONS MAJOR REVENUE

Water Revenue and Sewer Fees

The City's Water Rate Schedule is tiered and based on consumption and meter size. Revenues are projected to be \$3,419,600 for FY 2015-2016, for the Operations Fund. Water Capital Fund revenues are projected to be \$1,401,600.

The Sewer Capital Fees are also tiered. Revenues are projected to be \$735,300 for operations in the FY 2015-2016. Sewer Capital Fund revenues are projected to be \$1,722,800.



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General Fund

The General Fund is the general operating fund of the City. All general tax revenues and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include general operating expenses and capital improvement costs, which are not paid through other funds.

General Fund

Analysis of Unassigned Fund Balance

The City's Budget and Fiscal Policy is to maintain an unassigned fund balance of at least 20% to 25%, of operating expenditures in the General Fund. This is considered the "industry standard" in order to maintain the City's ability to withstand operating or capital needs, economic uncertainties, local disasters and other financial hardships. Unassigned fund balance refers to the portion of the fund balance that is not obligated to assigned funds; therefore, it can be used for the situations previously stated.

Assigned for encumbrance represent portions of the fund balance that are obligated through legal restrictions or amounts due that the City is legally obligated to such as encumbrances or advances and loans to other funds or organizations.

Assigned fund balance is the obligation of funds due to policy implementation.

	2011-2012 Actual	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
Beginning Fund Balance	\$ 26,076,059	\$ 28,158,585	\$ 29,262,175	\$ 29,828,095	\$ 27,229,497
General Fund Revenues:					
Property Tax Revenue	\$ 8,686,044	\$ 9,600,606	\$ 9,148,948	\$ 9,665,000	\$ 9,830,600
Sales and Use Tax	4,930,037	5,408,756	4,742,859	4,345,000	4,737,000
Utility Users Tax	5,484,256	4,732,597	4,644,217	4,700,000	4,900,000
Transient Occupancy Tax	970,275	1,289,007	1,509,095	1,200,000	1,252,500
Franchise Fees	1,008,031	1,126,398	1,324,860	1,321,000	1,347,400
Other Taxes	338,176	328,743	555,804	350,500	350,500
Licenses and Permits	927,447	1,247,750	1,369,275	1,311,200	1,316,400
Intergovernmental	468,992	336,881	122,084	320,400	109,100
Charges for Services	3,204,902	3,239,070	2,972,916	3,069,500	3,132,900
Fines and Forfeitures	1,047,550	1,025,257	989,517	1,056,800	1,073,200
Use of Money and Property	601,847	303,784	645,779	641,700	681,800
Other Revenue	618,656	2,055,602	932,526	536,200	518,600
Transfers in from Other Funds	487,521	359,209	361,159	350,000	630,000
Total General Fund Revenues	\$ 28,773,734	\$ 31,053,660	\$ 29,319,039	\$ 28,867,300	\$ 29,880,000
Expenditures:					
General Administration	\$ 3,526,973	\$ 3,617,808	\$ 3,811,099	\$ 4,469,710	\$ 3,903,800
Police Department	7,981,032	8,170,078	8,970,642	8,972,400	9,080,700
Detention Facilities	692,612	656,939	653,892	778,500	887,900
Fire Protection Services	4,158,865	4,273,326	4,402,580	4,700,400	4,916,600
Community Development	766,981	1,129,629	862,306	845,900	958,900
Public Works	2,598,143	2,696,337	2,876,574	2,930,600	3,275,900
Refuse Services	1,117,961	1,159,674	1,325,165	1,325,000	1,325,000
Recreation	880,982	1,182,716	1,048,925	1,227,188	1,195,500
Liability/Risk Management	1,357,533	1,292,248	679,583	906,200	1,274,600
Transfers Out	3,610,126	6,137,110	4,122,353	5,310,000	10,555,200
Total Expenditures	\$26,691,208	\$ 30,315,864	\$ 28,753,119	\$ 31,465,898	\$ 37,374,100
Net Revenues (Expenditures)	\$ 2,082,526	\$ 737,796	\$ 565,920	\$ (2,598,598)	\$ (7,494,100)
Prior Periods Adjustments to Fund Balance	-	365,794	-	-	-
Ending Fund Balance	\$ 28,158,585	\$ 29,262,175	\$ 29,828,095	\$ 27,229,497	\$ 19,735,397
Assigned for Encumbrance	\$ 353,098	\$ 41,586	\$ 229,625	\$ 208,103	\$ 208,103
Assigned	12,073,492	10,839,000	10,420,441	9,626,093	4,051,093
Assigned for Fiscal Policy	6,519,483	8,048,580	6,881,620	7,263,071	7,457,950
Unassigned Fund Balance	\$ 9,212,512	\$ 10,333,009	\$ 12,296,409	\$ 10,132,230	\$ 8,018,251
<i>Unassigned Fund Balance</i>					
<i>Percentage of Total Operating Expenditures</i>	35%	35%	45%	35%	27%

General Fund Analysis of Unassigned Fund Balance

The City continues to meet the City Council's adopted fiscal policies for unassigned fund balance.

General Fund Assigned Fund Balance

	2015-2016
Beginning Fund Balance	\$27,229,497
Net Revenues (Expenditures)	(7,494,100)
Ending Fund Balance	\$19,735,397
Assigned for Encumbrances	\$ 208,103
Assigned for Designations	4,051,093
Assigned for Fiscal Policy	7,457,950
Unassigned Fund Balance	8,018,251
Total General Fund Balance	\$ 19,735,397

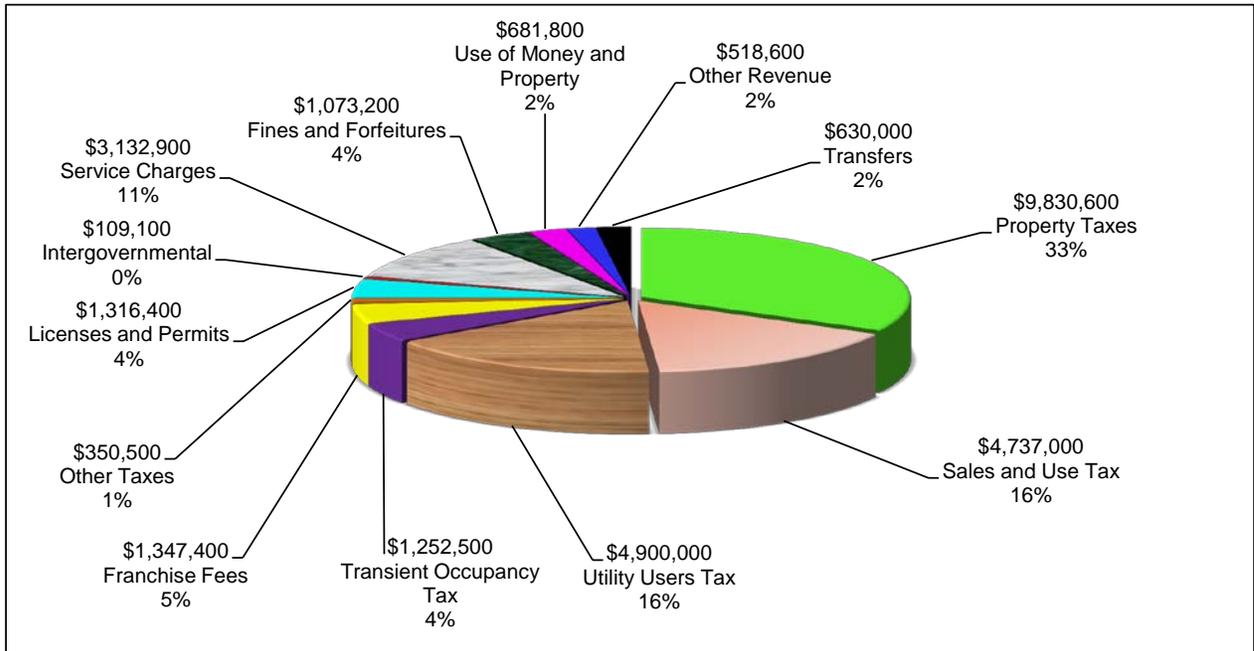
	Estimated Beginning Balance	Proposed Decreases	Estimated Ending Balance
Assigned for Encumbrances	\$ 208,103	\$ -	\$ 208,103
College Park East	477,000	-	477,000
Swimming Pool	4,851,204	(4,850,000)	1,204
Economic Condition	1,750,000	-	1,750,000
Street Improvement	117,167	-	117,167
Storm Drain	841,730	(450,000)	391,730
Buildings	466,388	(275,000)	191,388
Compensated Absences	1,122,604	-	1,122,604
Total Assigned	9,626,093	(5,575,000)	4,051,093
Assigned for Fiscal Policy	7,263,071	194,879	7,457,950
Grand Total	\$ 17,097,267	\$ (5,380,121)	\$ 11,717,146



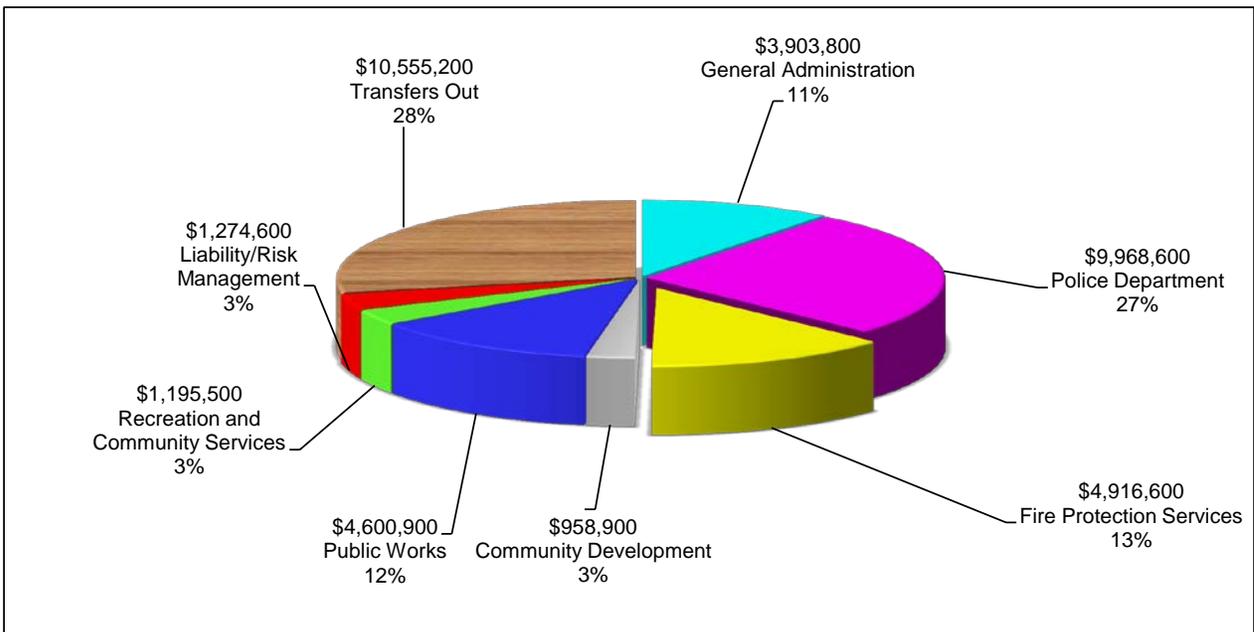
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Summary of Revenues and Expenditures General Fund

Fiscal Year 2015-16 Projected Revenues - \$29,880,000

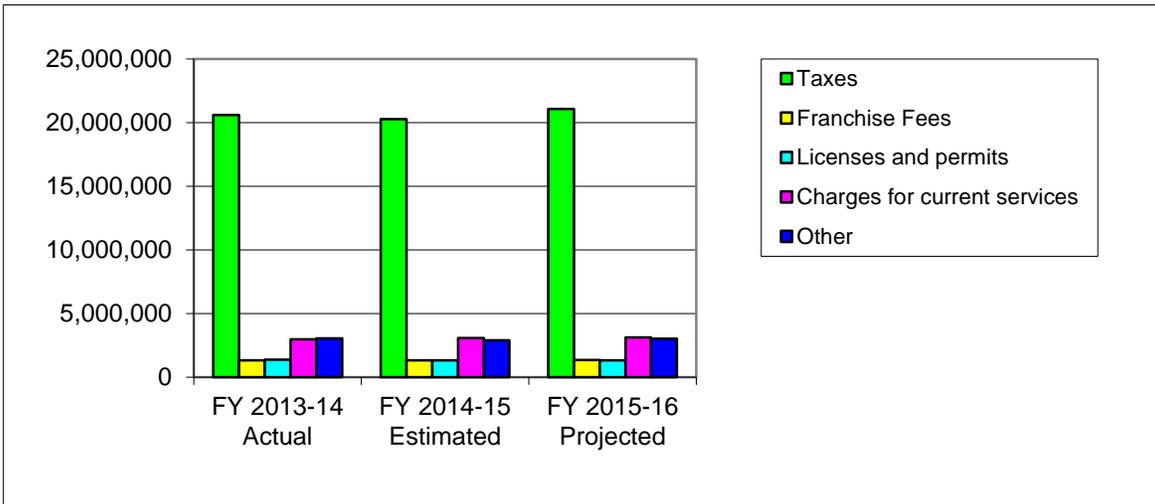


Fiscal Year 2015-16 Projected Expenditures - \$37,374,100



General Fund Revenue Summary

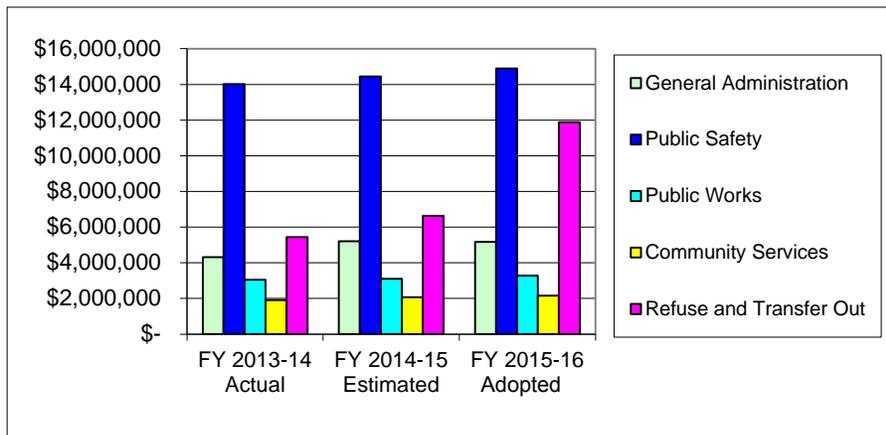
Description	2013-2014 Actual	2014-2015 Estimated	2015-2016 Projected Budget
Property Tax	\$ 9,148,948	\$ 9,665,000	\$ 9,830,600
Other Taxes	555,804	350,500	350,500
Utility Users Tax	4,644,217	4,700,000	4,900,000
Transient Occupancy Tax	1,509,095	1,200,000	1,252,500
Sales and Use Tax	4,742,859	4,345,000	4,737,000
Franchise Fees	1,324,860	1,321,000	1,347,400
Licenses and Permits	1,369,275	1,311,200	1,316,400
Fines and Forfeitures	989,517	1,056,800	1,073,200
Use of Money and Property	645,779	641,700	681,800
Charges for Services	2,972,916	3,069,500	3,132,900
Intergovernmental	122,084	320,400	109,100
Other Revenues	932,526	536,200	518,600
Transfer In and Enterprise Overheads	361,159	350,000	630,000
Total Revenue	\$ 29,319,039	\$ 28,867,300	\$ 29,880,000



	FY 2013-14 Actual	FY 2014-15 Estimated	FY 2015-16 Projected
Taxes	\$ 20,600,923	\$ 20,260,500	\$ 21,070,600
Franchise Fees	1,324,860	1,321,000	1,347,400
Licenses and Permits	1,369,275	1,311,200	1,316,400
Charges for Current Services	2,972,916	3,069,500	3,132,900
Other	3,051,065	2,905,100	3,012,700
Grand Total	\$ 29,319,039	\$ 28,867,300	\$ 29,880,000

General Fund Expenditure Summary

Department	2013-2014	2014-2015	2015-2016
	Actual	Estimated	Adopted Budget
010 City Council	\$ 148,390	\$ 214,010	\$ 178,100
011 City Manager	537,340	591,000	558,000
012 City Clerk	205,066	210,700	206,000
014 Human Resources	156,788	163,600	155,500
015 City Attorney	583,807	490,000	490,000
016 Senior Bus Program	169,728	170,000	170,000
017 Finance	631,481	704,300	759,900
018 Risk Management	679,583	906,200	1,274,600
019 Non-Departmental	793,728	1,306,500	914,000
020 Information System Technolo	584,772	619,600	642,300
021 Police EOC	99,017	142,500	212,700
022 Police	6,344,004	6,490,500	6,312,400
023 Police Support Services	2,527,620	1,673,700	1,830,600
024 Police Detention Facility	653,892	778,500	887,900
026 Fire	4,402,580	4,700,400	4,916,600
030 Planning	413,691	381,500	483,000
031 Building and Safety	448,615	464,400	475,900
035 West Comp JPA	-	665,700	725,000
042 Engineering	104,336	94,800	92,600
043 Storm Drain	328,112	441,000	420,600
044 Street Maintenance	1,122,300	1,166,900	1,210,100
049 Landscape Maintenance	295,316	336,200	341,000
050 Automobile Maintenance	438,937	429,700	417,400
051 Refuse	1,325,165	1,325,000	1,325,000
052 Building Maintenance	587,573	462,000	624,200
070 Recreation Administration	287,741	338,200	370,700
071 Sports	30,429	33,700	32,100
072 Parks and Recreation	352,824	374,100	365,400
073 Aquatics	158,097	178,788	183,500
074 Tennis Center	219,834	302,400	243,800
Transfer Out	4,122,353	5,310,000	10,555,200
Total Expenditures	\$ 28,753,119	\$ 31,465,898	\$ 37,374,100



	FY 2013-14 Actual	FY 2014-15 Estimated	FY 2015-16 Adopted
General Administration	\$ 4,320,954	\$ 5,205,910	\$ 5,178,400
Public Safety	14,027,113	14,451,300	14,885,200
Public Works	3,046,302	3,100,600	3,275,900
Community Services	1,911,231	2,073,088	2,154,400
Refuse and Transfer Out	5,447,518	6,635,000	11,880,200
Grand Total	\$ 28,753,119	\$ 31,465,898	\$ 37,374,100

City of Seal Beach - General Fund Transfer Out

FY 2015-2016

DEPARTMENT: Finance
 FUND: 001 General Fund - Transfer Out

Account Code: 001-080

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Transfer Out	\$ 4,122,353	\$ 6,476,716	\$ 5,310,000	\$ 10,555,200
TOTAL	\$ 4,122,353	\$ 6,476,716	\$ 5,310,000	\$ 10,555,200

ACCOUNT NUMBER EXPLANATION

47000	Transfer Out	Transfer out to various funds
47001	Successor Agency Project	Transfer out to CIP Fund
47010	Vehicle Replacement	Transfer out to Vehicle Replacement Fund

City of Seal Beach - General Fund Transfer Out

FY 2015-2016

DEPARTMENT: Finance Account Code: 001-080
 FUND: 001 General Fund - Transfer Out

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
TRANSFER OUT					
Transfer Out	001-080-47000	\$ 3,682,195	\$ 6,166,716	\$ 5,000,000	\$ 10,245,200
Successor Agency Project	001-080-47001	130,158	-	-	-
Vehicle Replacement	001-080-47010	310,000	310,000	310,000	310,000
TOTAL TRANSFER OUT		<u>\$ 4,122,353</u>	<u>\$ 6,476,716</u>	<u>\$ 5,310,000</u>	<u>\$ 10,555,200</u>
TOTAL EXPENDITURES		<u>\$ 4,122,353</u>	<u>\$ 6,476,716</u>	<u>\$ 5,310,000</u>	<u>\$ 10,555,200</u>

Transfer Out Account 001-080-47000:	
Street Lighting District Fund 002	\$ 50,300
Pension Obligation D/S Fund 027	1,177,900
Fire Station D/S Fund 028	579,700
Tidelands Fund 034	895,000
Tidelands Fund 034 (CIP)	810,000
Capital Projects Fund 045	6,732,300
Total for 001-080-47000:	<u>\$ 10,245,200</u>



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City of Seal Beach

CITY COUNCIL

Elected Official:

City Council

Mission Statement

The City Council serves as the governing body that addresses the current and future needs of the City. Always mindful of the needs, interests, and concerns of the City's constituents, the Council will operate an open and responsive government, establishing City policies and legislation that promote the best interests of its citizens, businesses, community organizations, and visitors while keeping quality of life a priority.

Primary Activities

The City Council reviews and decides issues affecting the City; enacts laws and directs actions as required to provide for the general welfare of the community through programs, services, and activities; creates sustainable revenue for essential City services; provides policy guidance to City staff; adopts and monitors the annual operating and capital improvement budgets; makes appointments to vacancies on various commissions and committees; monitors legislative activity that has a financial impact on the City; provides City policy and input on local, state, and federal matters affecting Seal Beach.

Objectives

- To provide policy leadership for the community and administration on issues affecting the health, safety, and welfare of Seal Beach.
- To ensure that the City maintains a sustainable revenue base to support essential City services.
- To allocate resources in accordance with the needs of the community while understanding that citizen expectations for services will continue to exceed the available funding.

DEPARTMENT: City Manager
 FUND: 001 General Fund - City Council

Account Code: 001-010

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 34,129	\$ 34,000	\$ 34,000	\$ 33,600
Maintenance and Operations	114,261	180,010	180,010	144,500
TOTAL	\$ 148,390	\$ 214,010	\$ 214,010	\$ 178,100

ACCOUNT NUMBER EXPLANATION

40004	Part-time	City Council compensation
40013	PARS Retirement	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40019	FICA	Employee benefits costs
40100	Office Supplies	Office Supplies
40101	Council Discretionary - Dist. 1	Council special projects
40102	Council Discretionary - Dist. 2	Council special projects
40103	Council Discretionary - Dist. 3	Council special projects
40104	Council Discretionary - Dist. 4	Council special projects
40105	Council Discretionary - Dist. 5	Council special projects
40300	Memberships and Dues	Southern California Assoc. of Government, League California of Cities, Orange County Council of Governments, and miscellaneous
40400	Training and Meetings	Meetings and training include, but not limited to annual training conferences, mileage, and general meetings of the City Council
40800	Special Departmental	Miscellaneous events

DEPARTMENT: City Manager Account Code: 001-010
 FUND: 001 General Fund - City Council

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Part-time	001-010-40004	\$ 32,593	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	001-010-40013	262	300	300	300
Medicare Insurance	001-010-40017	470	500	500	500
FICA	001-010-40019	804	800	800	400
TOTAL PERSONNEL SERVICES		<u>\$ 34,129</u>	<u>\$ 34,000</u>	<u>\$ 34,000</u>	<u>\$ 33,600</u>
MAINTENANCE AND OPERATIONS					
Office Supplies	001-010-40100	\$ 662	\$ 1,500	\$ 1,500	\$ 1,000
Council Discretionary - Dist. 1	001-010-40101	9,786	20,000	20,000	20,000
Council Discretionary - Dist. 2	001-010-40102	13,365	26,000	26,000	20,000
Council Discretionary - Dist. 3	001-010-40103	20,000	20,000	20,000	20,000
Council Discretionary - Dist. 4	001-010-40104	5,081	34,010	34,010	20,000
Council Discretionary - Dist. 5	001-010-40105	19,467	20,000	20,000	20,000
Memberships and Dues	001-010-40300	24,815	36,000	36,000	21,000
Training and Meetings	001-010-40400	8,987	12,500	12,500	12,500
Special Departmental	001-010-40800	12,098	10,000	10,000	10,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 114,261</u>	<u>\$ 180,010</u>	<u>\$ 180,010</u>	<u>\$ 144,500</u>
TOTAL EXPENDITURES		<u>\$ 148,390</u>	<u>\$ 214,010</u>	<u>\$ 214,010</u>	<u>\$ 178,100</u>



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City of Seal Beach

CITY MANAGER

Managing Department Head:

City Manager

Mission Statement

Appointed by the City Council, the City Manager serves as the chief administrative officer of the City, responsible for providing effective municipal services in accordance with City Council Policies, the Municipal Code, and provisions of the City Charter. The City Manager enforces all municipal laws and regulations for the benefit of the community. The City Manager provides for the overall planning and control of City programs.

Primary Activities

The City Manager's Office provides municipal services by effectively directing all City activities, finances, and personnel. Contract administration, risk management, legislation, and lobbyist activities, public information, personnel services, City Council agenda preparation, website operation, ocean water quality issues, grant applications, franchise agreement management, property management, and workers compensation administration are direct functions of this office.

Objectives

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code.
- Promote the efficient administration of all City departments.
- Formulate and submit recommended actions concerning policy issues to City Council.
- Ensure service delivery to residents in a cost-effective manner.
- Ensure that the City budget is balanced, providing for a healthy reserve as prescribed by City Council policy and to identify future sources of revenues for unfunded necessities of the City.
- Ensure that the City's interests are effectively represented in decisions made by other governmental agencies.

DEPARTMENT: City Manager
 FUND: 001 General Fund - City Manager

Account Code: 001-011

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Proposed Budget
Personnel Services	\$ 455,448	\$ 542,900	\$ 502,000	\$ 424,900
Maintenance and Operations	81,892	140,500	89,000	133,100
TOTAL	\$ 537,340	\$ 683,400	\$ 591,000	\$ 558,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40004	Part-time	Employee salaries costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Compensation-Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Insurance-Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
40028	Sick Payout	Employee benefits costs
40100	Office Supplies	Office Supplies
40200	Public/Legal Notices	Misc. publications (subscriptions, handbooks, advertising, and personnel notices).
40300	Memberships and Dues	Orange County City Manager's Assoc., International City/County Mgmt. Assoc., Municipal Mgmt. Assoc. of Southern CA., American Society for Public Administration, CA. City Mgmt. Foundation, Liebert Cassidy Whitmore, CA. Assoc. of Public Information Officials, National Notary Assoc., CALPERLA, and miscellaneous.
40400	Training and Meetings	League of Cities City Manager and City Council, Orange County City Manager's Assoc., Assoc. of CA. Cities Orange County, International City/County Mgmt. Assoc., CA Assoc. of Public Information Officials, League of CA. Cities, CA. Joint Powers Insurance Authority, and Municipal Mgmt. Assoc. Southern CA.
40800	Special Departmental	Business cards, plaques, and miscellaneous.
44000	Contract Professional Svcs	Media Training, Executive Team Building, Council Goals, Public Affairs, Long Beach Transit, and miscellaneous
48050	Machinery & Equipment	Equipment for the CM conference room

City of Seal Beach

FY 2015-2016

DEPARTMENT: City Manager Account Code: 001-011
 FUND: 001 General Fund - City Manager

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-011-40001	\$ 341,400	\$ 361,700	\$ 355,100	\$ 291,300
Part-time	001-011-40004	1,541	54,500	13,000	24,800
Auto Allowance	001-011-40008	6,000	4,800	4,800	4,200
Cell Phone Allowance	001-011-40009	2,100	1,700	1,700	1,300
Deferred Compensation-Cafeteria	001-011-40010	1,808	1,700	2,100	1,200
Deferred Compensation	001-011-40011	13,566	14,700	13,900	11,900
PERS Retirement	001-011-40012	42,955	48,200	43,700	38,900
PARS Retirement	001-011-40013	17	700	200	300
Medical Insurance	001-011-40014	29,841	28,700	25,400	22,900
AFLAC Insurance - Cafeteria	001-011-40015	188	400	-	-
Medicare Insurance	001-011-40017	5,482	6,700	5,300	5,200
Life and Disability	001-011-40018	2,417	2,900	2,300	2,400
Flexible Spending- Cafeteria	001-011-40022	407	-	1,300	1,800
Vacation Buy/Payout	001-011-40027	6,806	16,200	33,200	18,700
Sick Payout	001-011-40028	920	-	-	-
TOTAL PERSONNEL SERVICES		\$ 455,448	\$ 542,900	\$ 502,000	\$ 424,900
MAINTENANCE AND OPERATIONS					
Office Supplies	001-011-40100	\$ 2,377	\$ 5,000	\$ 5,000	\$ 5,000
Public/Legal Notices	001-011-40200	234	3,000	1,500	3,000
Memberships and Dues	001-011-40300	3,619	8,000	8,000	6,600
Training and Meetings	001-011-40400	16,042	26,000	26,000	20,000
Special Departmental	001-011-40800	1,128	1,500	1,500	1,500
Cont. Professional Svcs	001-011-44000	51,744	97,000	47,000	97,000
Machinery & Equipment	001-011-48050	6,748	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 81,892	\$ 140,500	\$ 89,000	\$ 133,100
TOTAL EXPENDITURES		\$ 537,340	\$ 683,400	\$ 591,000	\$ 558,000



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City of Seal Beach

CITY CLERK

Managing Department Head:

City Clerk

Mission Statement

The City clerk serves as liaison between the City Council, the City staff, and the public in a helpful, professional manner. The City Charter, City Municipal Code, and various codes of the State of California legally mandate the duties and responsibilities of the City Clerk. The City Clerk is a full time employee of the City.

Primary Activities

The City Clerk manages all activities in the clerk's office; attends all meetings of the City Council and other meetings as requested by the City Council; is responsible for maintaining an accurate record of the actions resulting from those meetings; maintains all meeting minutes and official documents including ordinances, resolutions, contracts/agreements, deeds, easements, etc.; process amendments to the Municipal Code; certify official and legal documents; administer legal publications; receive/open bids; administer oaths; custodian of official City seal; Fair Political Practices Commission (FPPC) forms – including conflict of interest filings (700 form); conduct all activities associated with municipal elections in accordance with the City Charter and State law; and receipt of claims and requests for information to public.

Objective

- The main goal for all decisions made in the City Clerk department would be that they are all done efficiently and ethically - guidelines used would be the City's code, policies, and regulations.
- Determining the operation of the department would be the federal and state regulations imposed on all local government agencies and City Municipal Code, City Charter, and policies and procedures.
- Monitor and evaluate the efficiency and effectiveness of service delivered to the public – Public Records Act.
- Provide staff assistance to the City Manager and City staff including research on a variety of topics and official documents and maintain an accurate list of contracts/agreements.
- Ensure the record retention program is in accordance with applicable laws and regulations and that there is adequate staffing, training, and funds to support the citywide program.
- Continue to scan documents and permits to Laserfiche for accessibility to City staff and the public.
- Work with IT personnel to explore ways to provide access to public documents/records on the City's website.
- Maintain the video streaming and archiving of City Council and Planning Commission meetings.
- Continue managing the City's Municipal Code, ensuring it is up-to-date.

City of Seal Beach

FY 2015-2016

DEPARTMENT: City Clerk
FUND: 001 General Fund - City Clerk & Election

Account Code: 001-012
 001-013

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 152,301	\$ 137,400	\$ 124,600	\$ 172,500
Maintenance and Operations	52,034	37,155	55,700	32,500
Election	731	50,000	30,400	1,000
TOTAL	\$ 205,066	\$ 224,555	\$ 210,700	\$ 206,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40028	Sick Payout	Employee benefits costs
40100	Office Supplies	Office Supplies
40200	Public/Legal Notices	Publish City Clerk notices in the newspaper
40300	Memberships and Dues	City Clerk Assoc. of CA., International Institute of Municipal Clerks, and Notary
40400	Training and Meetings	City Clerks Association monthly meetings, mileage reimbursement and CMC/MMC training
40800	Special Departmental	Records management, records retention, notary, and City Clerk certification
44000	Contract Professional Svcs	Conversion of documents to Laserfische, consultant for records management, elections consultant, video streaming, electronic agenda and Municipal Code legal review
40800	Special Departmental	Incidental expenses-off cycle

City of Seal Beach

FY 2015-2016

DEPARTMENT: City Clerk
 FUND: 001 General Fund - City Clerk & Election
 Account Code: 001-012
 001-013

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-012-40001	\$ 114,504	\$ 103,500	\$ 86,900	\$ 99,500
Part-time	001-012-40004	-	-	-	34,000
Cell Phone Allowance	001-012-40009	966	700	300	700
Deferred Comp-Cafeteria	001-012-40010	1,051	1,500	1,000	-
Deferred Compensation	001-012-40011	3,701	3,500	3,100	3,500
PERS Retirement	001-012-40012	14,268	13,800	10,000	16,400
PARS Retirement	001-012-40013	-	-	-	500
Medical Insurance	001-012-40014	8,946	5,800	5,000	15,000
Medicare Insurance	001-012-40017	1,873	1,700	1,600	2,000
Life and Disability	001-012-40018	1,174	900	1,000	900
Flexible Spending - Cafeteria	001-012-40022	212	-	700	-
Vacation Buy/payout	001-012-40027	5,606	6,000	8,500	-
Sick Payout	001-012-40028	-	-	6,500	-
TOTAL PERSONNEL SERVICES		\$ 152,301	\$ 137,400	\$ 124,600	\$ 172,500
MAINTENANCE AND OPERATIONS					
Office Supplies	001-012-40100	\$ 796	\$ 1,000	\$ 1,000	\$ 1,000
Public/Legal Notices	001-012-40200	1,496	3,500	2,000	3,500
Memberships and Dues	001-012-40300	130	500	500	500
Training and Meetings	001-012-40400	377	1,500	1,500	4,000
Special Departmental	001-012-40800	1,638	3,500	3,500	3,500
Contract Professional Svcs	001-012-44000	47,597	27,155	47,200	20,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 52,034	\$ 37,155	\$ 55,700	\$ 32,500
ELECTIONS					
Special Departmental	001-013-40800	\$ 731	\$ 50,000	\$ 30,400	\$ 1,000
TOTAL ELECTIONS		\$ 731	\$ 50,000	\$ 30,400	\$ 1,000
TOTAL EXPENDITURES		\$ 205,066	\$ 224,555	\$ 210,700	\$ 206,000

DEPARTMENT: City Manager Account Code: 001-014
 FUND: 001 General Fund - Human Resources

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 121,541	\$ 129,000	\$ 124,100	\$ 109,500
Maintenance and Operations	35,247	57,500	39,500	46,000
TOTAL	\$ 156,788	\$ 186,500	\$ 163,600	\$ 155,500

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40004	Part-time	Employee salaries costs
40010	Deferred Compensation-Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	Pars Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
40300	Memberships and Dues	Southern CA. Personnel Mgmt. Assoc., Orange County Human Resources Consortium, CA. Public Agency Compensation Survey, and Lieberty Cassidy & Whitmore.
40400	Training and Meetings	CA. Public Employees' Retirement System, Southern CA Personnel Mgmt. Assoc., CALPELRA, PELRAC and miscellaneous.
44000	Contract Professional Svcs	Section 125, Employee Assistance Program, Personnel Livescan, Pre-employment screening, Psychology Consultant, Background investigations, miscellaneous emergencies, Department of Justice, Retirement Fund review, Personnel Investigation, Recruitment Advertising, Executive search, CALOPPS, and unemployment.

DEPARTMENT: City Manager
 FUND: 001 General Fund - Human Resources

Account Code: 001-014

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-014-40001	\$ 91,322	\$ 94,100	\$ 90,400	\$ 77,000
Part-time	001-011-40004	-	-	-	-
Cell Phone Allowance	001-014-40009	-	200	200	200
Deferred Compensation-Cafeteria	001-014-40010	123	200	200	-
Deferred Compensation	001-014-40011	3,177	3,300	3,300	2,700
PERS Retirement	001-014-40012	11,753	12,500	12,500	12,700
Pars Retirement	001-011-40013	-	-	-	-
Medical Insurance	001-014-40014	12,714	13,800	13,800	11,500
Medicare Insurance	001-014-40017	1,372	1,500	1,400	1,200
Life and Disability	001-014-40018	1,080	1,100	1,000	800
Vacation Buy/Payout	001-014-40027	-	2,300	1,300	3,400
TOTAL PERSONNEL SERVICES		\$ 121,541	\$ 129,000	\$ 124,100	\$ 109,500
MAINTENANCE AND OPERATIONS					
Memberships and Dues	001-014-40300	\$ 3,620	\$ 4,000	\$ 6,000	\$ 6,000
Training and Meetings	001-014-40400	1,895	3,500	3,500	5,000
Cont. Professional Svcs	001-014-44000	27,357	50,000	30,000	35,000
Furnitures & Fixtures	001-014-48010	2,375	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 35,247	\$ 57,500	\$ 39,500	\$ 46,000
TOTAL EXPENDITURES		\$ 156,788	\$ 186,500	\$ 163,600	\$ 155,500



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City of Seal Beach

LEGAL SERVICES

Managing Department Head:

City Manager

Mission Statement

The City Attorney provides legal counsel and representation to the City Council, commissions, and staff with the goal of assuring legal compliance and protecting the City's interest in all legal matters. The City contracts its attorney services with Richards, Watson and Gershon, a professional corporation ("Firm"). Pursuant to the contract, the City pays a monthly retainer of \$20,000 covering all general legal services. Services beyond that covered by the retainer are billed at appropriate contract rates.

Primary Activities

The City Attorney attends all City Council and Planning Commission meetings. The City Attorney represents the City in all legal actions against the City and prosecutes if called upon to do so. The City Attorney prepares and/or reviews all contracts, ordinances, resolutions, litigation, and other documents and provides Council and staff legal advice in compliance with applicable laws.

Objectives

- Provide effective legal services to all City officers, departments, and commissions.
- Effectively represent the City in litigation matters.

DEPARTMENT: Legal Services Account Code: 001-015
 FUND: 001 General Fund - Legal Services

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 583,807	\$ 490,000	\$ 490,000	\$ 490,000
TOTAL	<u>\$ 583,807</u>	<u>\$ 490,000</u>	<u>\$ 490,000</u>	<u>\$ 490,000</u>

ACCOUNT NUMBER EXPLANATION

49700	RWG - Monthly Retainer	Monthly retainer
49710	RWG - Litigation Services	Reimbursable costs and expenses
49720	RWG - General Prosecution	Services beyond that covered by the retainer
49721	DRL - General Prosecution	Code Enforcement
49730	RWG - Police Services	Services beyond that covered by the retainer
49777	RWG - Other Attorney Services	Services beyond that covered by the retainer
49778	RWG - Personnel Matters	Services beyond that covered by the retainer
49779	RWG - Special Counsel	Services beyond that covered by the retainer
49780	RWG - Environmental	Services beyond that covered by the retainer
49781	RWG - Real Estate	Services beyond that covered by the retainer
49782	LCW - Personnel Matters	Personnel Matters

DEPARTMENT: Legal Services
 FUND: 001 General Fund - Legal Services

Account Code: 001-015

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
RWG - Monthly Retainer	001-015-49700	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000
RWG - Litigation Services	001-015-49710	94,116	75,000	75,000	75,000
RWG - General Prosecution	001-015-49720	72,512	40,000	40,000	40,000
DRL - General Prosecution	001-015-49721	-	-	-	10,000
RWG - Police Services	001-015-49730	2,987	5,000	5,000	5,000
RWG - Other Attorney Services	001-015-49777	170,542	50,000	50,000	50,000
RWG - Personnel Matters	001-015-49778	1,306	10,000	10,000	12,000
RWG - Special Counsel	001-015-49779	-	20,000	20,000	20,000
RWG - Environmental	001-015-49780	-	15,000	15,000	15,000
RWG - Real Estate	001-015-49781	2,344	10,000	10,000	10,000
LCW - Personnel Matters	001-015-49782	-	25,000	25,000	13,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 583,807	\$ 490,000	\$ 490,000	\$ 490,000
TOTAL EXPENDITURES		\$ 583,807	\$ 490,000	\$ 490,000	\$ 490,000



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City of Seal Beach

FINANCE

Managing Department Head:

Director of Finance/City Treasurer

Mission Statement

Finance is a service-oriented department serving the Public, City Council, City Manager, other department heads, and employees. The main responsibilities fall into three categories: accounting, finance, and treasury. The department's priorities are to be prudent in classifying and recording transactions, ensuring that City assets are safeguarded against theft or misuse, preparing financial reports and conducting fiscal planning of the City and Successor Agency of the Redevelopment Agency.

Primary Activities

Finance performs the following activities: accounts payable, accounts receivable, city-wide cash receipting, payroll, business licensing, utility billing, general ledger maintenance, timely financial reporting in conformity with generally accepted accounting principles, fixed asset recording, budgeting, grant administration, assessment district administration, Successor Agency of the Redevelopment Agency administration, debt administration, cash and investment management. The department also monitors compliance with Utility Users Tax, Transient Occupancy Tax, Business Licenses, and many others.

Objectives

- Ensure business registration compliance and to expedite the processing of business license applications.
- Provide quality customer service by paying all business partners accurately and within payment terms.
- Safeguard the City's cash through the timely processing and deposit of all City funds.
- Promote positive customer service relations with the City's customers.
- Maximize the total return on the investment portfolio while meeting the daily cash flow demands of the City.

DEPARTMENT: Finance
 FUND: 001 General Fund - Finance

Account Code: 001-017

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 500,820	\$ 620,000	\$ 526,700	\$ 585,000
Maintenance and Operations	130,661	182,200	177,600	174,900
TOTAL	\$ 631,481	\$ 802,200	\$ 704,300	\$ 759,900

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40023	Cafeteria Taxable	Employee benefits costs
40026	Comp time Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40028	Sick Payout	Employee benefits costs
40030	Unemployment	Employee benefits costs
40100	Office Supplies	Parking permit forms, W-2 and 1099's, City bank checks, business license paper, envelopes (AP and payroll), office supplies, postage and cash receipt tape
40200	Public/Legal Notices	State Controllers Report and Budget, parking permit advertisement, and GFOA award
40300	Memberships and Dues	Subscription (GASB pronouncements and update), Government Finance Officers Assoc., Certified Public Funds Investment Mgrs., CA. Society of Municipal Finance Officers, Thompson HR, CA. Municipal Treasurers Assoc., Women Leading Govt. and Costco
40400	Training and Meetings	Gov. Finance Officers Assoc. conference, CA. Municipal Finance Officers Assoc. conference/luncheon, Public Employees Retirement System conference/training, Springbrook conference/training, Govt. payroll tax seminar, accounting training, Berkeley Executive Seminar, and business license
40800	Special Departmental	Bank courier services, Cor-o-van storage, CAFR award application fee, postage, annual budget (printing), CAFR (printing), IRS Determination Letter and miscellaneous expenses
44000	Contract Professional Svcs	Annual audit, BNY custody, HDL - sales/property tax, State Controllers report (City Annual/PFA), Cal. Municipal Statistics, PFM investment services, Muni Services (UUT) and CalPERS GASB valuation

DEPARTMENT: Finance Account Code: 001-017
 FUND: 001 General Fund - Finance

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-017-40001	\$ 366,257	\$ 456,600	\$ 381,100	\$ 424,900
Part-time	001-017-40004	27,878	27,800	38,900	26,500
Cell Phone Allowance	001-017-40009	1,800	1,200	1,200	1,300
Deferred Comp - Cafeteria	001-017-40010	2,874	2,700	2,800	2,900
Deferred Compensation	001-017-40011	10,575	11,500	11,100	11,400
PERS Retirement	001-017-40012	45,846	60,900	47,600	70,000
PARS Retirement	001-017-40013	353	400	500	400
Medical Insurance	001-017-40014	26,355	39,200	27,100	27,700
Medicare Insurance	001-017-40017	6,175	7,500	6,500	7,000
Life and Disability	001-017-40018	3,740	5,600	4,100	4,700
Flexible Spending - Cafeteria	001-017-40022	643	1,100	900	800
Cafeteria Taxable	001-017-40023	-	-	900	2,200
Comp time Buy/payout	001-017-40026	-	-	100	-
Vacation Buy/payout	001-017-40027	6,084	5,500	3,900	5,200
Sick Payout	001-017-40028	83	-	-	-
Unemployment Finance	001-017-40030	2,157	-	-	-
TOTAL PERSONNEL SERVICES		\$ 500,820	\$ 620,000	\$ 526,700	\$ 585,000
MAINTENANCE AND OPERATIONS					
Office Supplies	001-017-40100	\$ 11,376	\$ 10,000	\$ 10,000	\$ 10,000
Public/legal Notices	001-017-40200	935	1,400	900	1,400
Memberships and Dues	001-017-40300	1,035	2,300	2,300	2,400
Training and Meetings	001-017-40400	8,599	16,000	16,000	16,000
Special Departmental	001-017-40800	11,746	19,100	15,000	15,500
Contract Professional Svcs	001-017-44000	96,970	133,400	133,400	129,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 130,661	\$ 182,200	\$ 177,600	\$ 174,900
TOTAL EXPENDITURES		\$ 631,481	\$ 802,200	\$ 704,300	\$ 759,900



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City of Seal Beach

RISK MANAGEMENT

Managing Department Head:

City Manager

Mission Statement

Oversee administration of City's Risk Management Program including public liability insurance and worker's compensation insurance. Public liability covers insurance costs, claims administration and claims settlement for any liability incurred against the City. Worker's compensation insurance reflects cost of insurance premiums, claims administration and claims settlement.

Primary Activities

The City's Risk Management Program includes administration of the City's insurance programs through use of a joint powers insurance authority as well as the coordination of claims processing between the City and the Authority. Responsibilities include: administration of comprehensive loss prevention programs that incorporate current practices and philosophies most effective in preventing injuries, liabilities and damage to City equipment, vehicles, and materials; identifying and minimizing exposures that could result in financial loss to the City and to provide City representation in claims litigation.

Objectives

- Protect the City's assets through cost-effective risk management services.
- Protect public and employee safety.
- Recommend changes to all departments to remove City from possible liability.
- Stay current in knowledge of principles, practices, and methods of safety and loss prevention as well as state and federal laws relating to health and safety, including CAL/OSHA.
- Provide City insurance coverage without interruption and to ensure that all City agreements provide for adequate liability and worker's compensation coverage.

DEPARTMENT: City Manager
 FUND: 001 General Fund - Risk Management

Account Code: 001-018

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 679,583	\$ 749,100	\$ 906,200	\$ 1,274,600
TOTAL	<u>\$ 679,583</u>	<u>\$ 749,100</u>	<u>\$ 906,200</u>	<u>\$ 1,274,600</u>

ACCOUNT NUMBER EXPLANATION

49500	Gen. Liab. Admn Risk Mgmt	Annual Insurance Premium, CIPA Assessment
49501	Property Insurance Premium	Annual Insurance Premium
49510	Env. Ded. Loss Risk Mgmt	Annual Insurance Premium
49520	Prop. Ded. Loss Risk	Annual Insurance Premium
49600	Work Comp Admn Risk Mgmt	Annual Insurance Premium

DEPARTMENT: City Manager
 FUND: 001 General Fund - Risk Management

Account Code: 001-018

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Gen. Liab. Admn.	001-018-49500	\$ 268,525	\$ 283,400	\$ 283,400	\$ 581,900
Property Insurance Premium	001-018-49501	-	-	212,100	212,100
Env. Ded. Loss	001-018-49510	-	50,000	-	-
Prop. Ded. Loss	001-018-49520	-	5,000	-	-
Work Comp Admn.	001-018-49600	411,058	410,700	410,700	480,600
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 679,583</u>	<u>\$ 749,100</u>	<u>\$ 906,200</u>	<u>\$ 1,274,600</u>
TOTAL EXPENDITURES		<u>\$ 679,583</u>	<u>\$ 749,100</u>	<u>\$ 906,200</u>	<u>\$ 1,274,600</u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance Account Code: 001-019
 FUND: 001 General Fund - Non Departmental

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 556,751	\$ 523,400	\$ 523,400	\$ 355,900
Maintenance and Operations	236,977	729,883	783,100	558,100
TOTAL	\$ 793,728	\$ 1,253,283	\$ 1,306,500	\$ 914,000

ACCOUNT NUMBER EXPLANATION

40014	Medical Insurance	Retiree benefits
40100	Office Supplies	Office Supplies, postage machine, parking permits, arrowhead water, and Pitney Bowes supplies
40300	Membership and Dues	Local Agency Formation Commission, Santa Ana River Flood, and LCWA JPA contribution
40800	Special Departmental	AED, Police Department massage fingerprinting, holiday luncheon, Corovan, in service day, ergonomic equipment, and miscellaneous
40802	Special Exp. - Comm. Input Prj	Sponsor concerts/permits
40803	Prior Year Expense	Expense from prior year
40804	Special Exp. - Nonprofit	To support community organization's events, programs, and projects; helicopter and noise study; support non-profit City-wide events; Salon Meritage and Centennial
40900	Promotional	4th July Fireworks JFTB contribution and miscellaneous
42000	Rental/Lease equip	C3 Office Solution, De Lage, Pitney Bowes, and holiday Dekra Lite
44000	Contract Professional	SCE License, Safe Shred, POM (parking meter repairs), Municipal Petro., Priority Cummins - coin counter maintenance, actuarial study, Lieberty Cassidy (FLSA), Animal Care Center, and class and comp
45000	Intergovernmental	Long Beach Animal Control (\$119.9K) and School Resource Officer (\$50K)

DEPARTMENT: Finance Account Code: 001-019
 FUND: 001 General Fund - Non Departmental

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Medical Insurance	001-019-40014	\$ 556,751	\$ 523,400	\$ 523,400	\$ 355,900
TOTAL PERSONNEL SERVICES		\$ 556,751	\$ 523,400	\$ 523,400	\$ 355,900
MAINTENANCE AND OPERATIONS					
Office Supplies	001-019-40100	\$ 24,622	\$ 39,300	\$ 31,000	\$ 30,000
Memberships and Dues	001-019-40300	9,092	11,000	11,000	11,000
Special Departmental	001-019-40800	43,538	22,300	40,000	17,100
Special Exp.- Chamber of Comm.	001-019-40802	5,000	6,000	6,000	6,000
Prior Year Expense	001-019-40803	29,703	-	31,000	-
Special Exp. - Nonprofits	001-019-40804	13,094	292,876	250,000	-
Promotional	001-019-40900	8,000	10,000	8,000	10,000
Rental/Lease Equip	001-019-42000	76,174	69,800	76,200	105,400
Contract Professional	001-019-44000	27,754	108,707	160,000	208,700
Intergovernmental	001-019-45000	-	169,900	169,900	169,900
TOTAL MAINTENANCE AND OPERATIONS		\$ 236,977	\$ 729,883	\$ 783,100	\$ 558,100
TOTAL EXPENDITURES		\$ 793,728	\$ 1,253,283	\$ 1,306,500	\$ 914,000

City of Seal Beach

FY 2015-2016

DEPARTMENT: City Manager
FUND: 001 General Fund - Information Systems

Account Code: 001-020

	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2014-2015 Estimated</u>	<u>2015-2016 Adopted Budget</u>
Maintenance and Operations	\$ 584,772	\$ 650,045	\$ 619,600	\$ 642,300
TOTAL	<u>\$ 584,772</u>	<u>\$ 650,045</u>	<u>\$ 619,600</u>	<u>\$ 642,300</u>

ACCOUNT NUMBER EXPLANATION

40500	Office and Tech Resource	Server replacements, replace UPS unit, computer replacements, server drive replacements, IT equipment and peripherals, website enhancements, MDC replacements, server room build, network improvements, and IT miscellaneous
44000	Contract Professional	Netmotion warranty, VMware renewal, Faronic licenses, anti-virus protection, business software, council video streaming, IT services, IT software licensing, IT supplies, key fob maintenance, PD MDC maintenance, website hosting & maintenance, phone warranty renewals, printer support, Time Warner internet, Verizon phone and internet, warranty renewals, Vermont Sys., and IT assessment
44002	PD Special Projects	Police Department Video and Interview upgrade (FY12/13) and GIS upgrade (carryover from FY12/13), mobile data computers (2)

DEPARTMENT: City Manager Account Code: 001-020
 FUND: 001 General Fund - Information Systems

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Office and Technology Resources	001-020-40500	\$ 116,670	\$ 112,300	\$ 112,300	\$ 135,000
Contract Professional Services	001-020-44000	450,040	537,745	507,300	507,300
Police Dept. Special Projects	001-020-44002	18,062	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 584,772	\$ 650,045	\$ 619,600	\$ 642,300
TOTAL EXPENDITURES		\$ 584,772	\$ 650,045	\$ 619,600	\$ 642,300

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 004 Special Projects

Account Code: 004-xxx

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ -	\$ -	\$ -	\$ 138,500
TOTAL	\$ -	\$ -	\$ -	\$ 138,500

ACCOUNT NUMBER EXPLANATION

200-47000	Transfer Out	Project PR1502 - Eisenhower Park Improvement Project
211-41501	Centennial	Expense related to Centennial
211-41502	State of the City	Expense related to State of the City
223-41501	BSCC Grant - PD	Expense related to BSCC Grant
228-41500	5K/10K - Marine Safety	Expense related to 5K/10K for Marine Safety
231-41500	GIS - Building	Expense related to GIS
270-41503	5K/10K - Recreation	Expense related to 5K/10K for Recreation

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 004 Special Projects

Account Code: 004-xxx

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Salon Meritage	004-200-47000	\$ -	\$ -	\$ -	\$ 42,000
Centennial	004-211-41501	-	-	-	45,300
State of the City	044-211-41502	-	-	-	4,000
BSCC Grant - PD	004-223-41501	-	-	-	10,000
5K/10K - Marine Safety	004-228-41500	-	-	-	7,200
GIS-Building	004-231-41500	-	-	-	20,000
5K/10K - Recreation	004-270-41503	-	-	-	10,000
TOTAL MAINTENANCE AND OPERATIONS		-	-	-	138,500
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 138,500

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ -	\$ 678,517	\$ 678,517	\$ 861,017
Revenues	678,517	-	182,500	83,000
Expenditures	-	-	-	(138,500)
Ending Fund Balance	\$ 678,517	\$ 678,517	\$ 861,017	\$ 805,517

DEPARTMENT: Finance
 FUND: 050-Seal Beach Cable

Account Code: 050-019

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 38,676	\$ 300,000	\$ 75,000	\$ 300,000
TOTAL	<u>\$ 38,676</u>	<u>\$ 300,000</u>	<u>\$ 75,000</u>	<u>\$ 300,000</u>

ACCOUNT NUMBER EXPLANATION

44000	Contract Professional Svcs	Station Operations	
47000	Transfer Out	Transfer to Capital Fund for Project:	<u>Amount</u>
		BG1402 SBTV3 Control Room Upgrades	225,000

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 050-Seal Beach Cable

Account Code: 050-019

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional	050-019-44000	\$ 34,884	\$ 75,000	\$ 75,000	\$ 75,000
Transfer Out	050-019-47000	3,792	225,000	-	225,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 38,676	\$ 300,000	\$ 75,000	\$ 300,000
TOTAL EXPENDITURES		\$ 38,676	\$ 300,000	\$ 75,000	\$ 300,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 535,342	\$ 617,792	\$ 617,792	\$ 634,792
Revenues	121,126	92,000	92,000	92,000
Expenditures	(38,676)	(300,000)	(75,000)	(300,000)
Ending Fund Balance	\$ 617,792	\$ 409,792	\$ 634,792	\$ 426,792



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City of Seal Beach

EMERGENCY SERVICES BUREAU

Managing Department Head:

Chief of Police

Mission Statement

The Seal Beach Police Department's Emergency Services Bureau strives to prepare the community of Seal Beach for all types of natural and man-made disasters by providing specialized training, support, experience, and equipment to all City departments and the community at large.

Primary Activities

The Emergency Services Bureau directs the community to emergency preparedness and provides administrative support. These services include; but, are not limited to:

- Prepare, update, and maintain the City of Seal Beach Emergency Plan,
- Maintain the City Emergency Operations Center/s (EOC) and emergency communications equipment,
- Train City staff who may be called upon to serve in time of disaster,
- Assist the Chief of Police and City Manager with issues relating to emergency management,
- Steward and conduct emergency exercises in collaboration with county, state, and federal agencies,
- Work with other government agencies to develop and maintain, integrated emergency plans for response to a disaster, and
- Assist individuals and community organizations toward total disaster preparedness.

Objectives

Continuously update, deploy, and implement the City's Emergency Operations Plan (EOP) with basic, intermediate, and advanced disaster preparedness training and programs; including, FEMA Storm Ready and Tsunami Ready, Citizen Emergency Response Team (CERT) training.

Continue training staff, Citywide, to the National Incident Management System (NIMS) and participate in a series of tabletop drill exercises practicing the new system.

Continue to provide outstanding emergency services management to City stakeholders, including but not limited to:

1. Continue training volunteer emergency responders to augment professional responders.
2. Continue to upgrade our emergency information access and distribution.
3. Supplies for the care and feeding of volunteer workers and emergency responders for long term major incidents.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police
 FUND: 001 General Fund - EOC

Account Code: 001-021

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 74,060	\$ 137,800	\$ 95,100	\$ 193,200
Maintenance and Operations	24,957	49,246	47,400	19,500
TOTAL	\$ 99,017	\$ 187,046	\$ 142,500	\$ 212,700

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40005	Holiday Pay	Employee salaries costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40023	Cafeteria Taxable	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40028	Sick Payout	Employee benefits costs
40030	Unemployment	Employee benefits costs
40400	Training and Meetings	International Assoc. of Emergency Mgrs., CA. Emergency Services Assoc., Fed. Emergency Mgrs. Assoc. conference, CA. Specialized Training Institute, OC Emergency Mgrs. Assoc., Emergency Operation Center, Neighbor for Neighbor training, and mature driver recertification
40700	Equipment/Materials	Radio Amateur Civil Emergency Services radio equipment, Community Emergency Response Team vehicle and trailer expenses, Volunteers in Police Service events expenses, high capacity Honda generator, Multiplex, and Emergency Operations Center enhancements
40800	Special Departmental	Emergency food and supplies, Radio Amateur Civil Emergency Svcs. and Community Emergency Response Team uniform shirts, and rain gear
44000	Contract Professional	National Night Out, Neighbor for Neighbor, Emergency Prop Expo Health Fair, 2 E-Z ups, traffic control equipment and supplies, and fingerprinting of new VIPS & CERT members

DEPARTMENT: Police Account Code: 001-021
 FUND: 001 General Fund - EOC

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-021-40001	\$ 34,444	\$ 84,300	\$ 65,800	\$ 119,200
Holiday Pay	001-021-40005	-	6,000	6,000	8,100
Deferred Comp - Cafeteria	001-021-40010	1,349	2,000	-	-
Deferred Comp	001-021-40011	1,276	-	-	-
PERS Retirement	001-021-40012	4,763	25,200	18,600	38,100
Medical Insurance	001-021-40014	5,700	13,400	-	18,200
Medicare Insurance	001-021-40017	787	1,400	1,100	2,000
Life and Disability	001-021-40018	371	900	-	1,100
Uniform Allowance	001-021-40020	-	1,000	600	1,000
Annual Education	001-021-40021	-	3,600	2,500	4,500
Cafeteria Taxable	001-021-40023	-	-	500	1,000
Vacation Buy/Payout	001-021-40027	8,833	-	-	-
Sick Payout	001-021-40028	5,786	-	-	-
Unemployment	001-021-40030	10,751	-	-	-
TOTAL PERSONNEL SERVICES		\$ 74,060	\$ 137,800	\$ 95,100	\$ 193,200
MAINTENANCE AND OPERATIONS					
Training and Meeting	001-021-40400	\$ 2,719	\$ 4,000	\$ 3,400	\$ 4,000
Equipment and Materials	001-021-40700	9,622	10,000	9,500	5,000
Special Departmental	001-021-40800	4,469	4,500	4,000	4,500
Contract Professional	001-021-44000	8,147	30,746	30,500	6,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 24,957	\$ 49,246	\$ 47,400	\$ 19,500
TOTAL EXPENDITURES		\$ 99,017	\$ 187,046	\$ 142,500	\$ 212,700



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City of Seal Beach

POLICE

Managing Department Head:

Chief of Police

Mission Statement

The Seal Beach Police Department dedicates itself to providing outstanding police service to the citizens of Seal Beach with the primary objective of protecting lives and property. Its Mission Statement reads, "The Mission of the Police Department is to drive down crime and improve the quality of life for residents and visitors of Seal Beach."

Primary Activities

The Department's primary duties include: responding to calls for service; conducting preventive, direct foot and vehicular patrols; and providing traffic enforcement in areas where traffic accidents are occurring and in residential areas as a response to traffic complaints. It also provides neighborhood policing services to geographically defined locations to reduce crime and crime related issues and to partner with the community to maintain its high quality of life standards; follow-through on patrol arrests, cases with workable leads, and file criminal cases with the District Attorney's office; and provide front-counter services to the police during business hours; all within the framework of a community-policing environment.

Objectives

Maintain Public Safety and Quality of Life

- Continue to implement Community Oriented Policing
 - Work with alcohol establishments to reduce over consumption by patrons
 - Continue to provide "above and beyond" customer service where possible
 - Focus on crime prevention, intervention and suppression
- The FY15-16 budget cycle will experience a continuation of these efforts.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police
 FUND: 001 General Fund - Field Services

Account Code: 001-022

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 6,263,629	\$ 6,056,600	\$ 6,447,000	\$ 6,270,400
Maintenance and Operations	80,375	52,000	43,500	42,000
TOTAL	\$ 6,344,004	\$ 6,108,600	\$ 6,490,500	\$ 6,312,400

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40002	Temporary Special Pay	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40005	Holiday Pay	Employee benefits costs
40007	Tuition Reimbursement	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40016	OT-OCTA Agreement	Employee salaries costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40022	Flexible Spending Cafeteria	Employee benefits costs
40023	Cafeteria - Taxable	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40100	Office Supplies	Office supplies
40300	Membership Dues	Membership dues
40400	Training and meetings	FBI-NAA training, Non-Post reimbursement training, conferences, mileage, reserve training, FBI-NAA conference, peer support team training, CSTI, CPOA, UC Regents, CNOA, Team Building Workshop, OCSO classes, Motor Training, Command College, Traffic, Narcotics training, Hostage Roll of Chief, Armorer course, Juvenile Justice, Crisis communications, and Basic updated skills for Sworn Officers
40401	Extradition	Extradition related expenses
40402	Training and meetings - POST	POST training
44000	Contract Professional	School resource officer

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police Account Code: 001-022
 FUND: 001 General Fund - Field Services

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-022-40001	\$ 3,587,203	\$ 3,562,800	\$ 3,779,200	\$ 3,712,000
Temporary Special Pay	001-022-40002	20,656	17,700	24,000	17,700
Over-time	001-022-40003	339,454	292,000	397,800	194,600
Part-time	001-022-40004	12,000	12,000	12,000	12,000
Holiday Pay	001-022-40005	224,687	239,300	207,400	244,100
Tuition Reimbursement	001-022-40007	24,934	25,000	25,000	25,000
Cell Phone Allowance	001-022-40009	11,632	10,900	11,500	10,900
Deferred Comp - Cafeteria	001-022-40010	60,076	56,400	66,300	58,300
Deferred Comp	001-022-40011	6,794	6,900	6,900	7,000
PERS Retirement	001-022-40012	1,209,022	1,064,300	1,133,900	1,227,500
PARS Retirement	001-022-40013	161	200	200	200
Medical Insurance	001-022-40014	451,867	449,900	453,400	426,100
AFLAC Cafeteria	001-022-40015	6,540	6,900	6,400	3,600
OT-OCTA Agreement C-9-0651	001-022-40016	1,533	-	200	-
Medicare Insurance	001-022-40017	65,510	64,200	71,700	65,600
Life and Disability	001-022-40018	33,804	33,500	33,300	31,400
Uniform Allowance	001-022-40020	30,561	30,800	30,700	29,400
Annual Education	001-022-40021	131,497	128,600	124,300	116,300
Flexible Spending - Cafeteria	001-022-40022	1,287	600	1,100	-
Cafeteria - Taxable	001-022-40023	705	-	7,700	12,600
Comptime Buy/Payout	001-022-40026	24,382	22,500	21,900	38,800
Vacation Buy/Payout	001-022-40027	19,325	32,100	32,100	37,300
TOTAL PERSONNEL SERVICES		\$ 6,263,629	\$ 6,056,600	\$ 6,447,000	\$ 6,270,400
MAINTENANCE AND OPERATIONS					
Office Supplies Police	001-022-40100	\$ 26	\$ -	\$ -	\$ -
Memberships and Dues	001-022-40300	185	-	-	-
Training and Meetings	001-022-40400	34,094	42,000	41,500	20,000
Extradition	001-022-40401	1,320	10,000	2,000	-
Training and Meetings - POST	001-022-40402	-	-	-	22,000
Contract Professional	001-022-44000	44,750	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 80,375	\$ 52,000	\$ 43,500	\$ 42,000
TOTAL EXPENDITURES		\$ 6,344,004	\$ 6,108,600	\$ 6,490,500	\$ 6,312,400

DEPARTMENT: Police
 FUND: 001 General Fund - Support Services

Account Code: 001-023

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 980,512	\$ 1,044,000	\$ 915,400	\$ 1,002,200
Maintenance and Operations	1,497,801	798,357	756,300	820,900
Capital Outlay	49,307	7,500	2,000	7,500
TOTAL	\$ 2,527,620	\$ 1,849,857	\$ 1,673,700	\$ 1,830,600

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40007	Tuition Reimbursement	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40023	Cafeteria Taxable	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
40100	Office Supplies	Office Supplies
40300	Memberships and Dues	CPOA, CPCA, NTOA, OCTMA, IOMGIA, SCESA, IAFCI, CCJWSA CSAA, CNOA, OCFCIA, CSAIA, IACP, CCUG, FBI-NAA, IACP-Net, FBI-LEEDA, and CLETS. Subscription to job related publications: CPOA newsletters, CPOA Regional Directory, Resource Directories US ID manual, Narcotics Newsletter, Lexipol Policy Manual, etc.
40400	Training and Meetings	Non-POST reimbursed training, conferences, and Peer Support Prog
40402	Training and Meetings - POST	POST reimburseable training
40600	Automotive Expense	Car washes, detailing, and miscellaneous vehicle expense.
40700	Equipment/materials	Photo processing, batteries, flares, audio/video tapes, non-office supplies, radar maintenance & repairs, audio recorders, body armor fingerprint supplies, small computer peripherals, disaster kits, supplies, field consumables, tasers, license plate reader, cameras, and 800 Mhz radios
40800	Special Departmental	Citations (moving/parking), uniforms, badges, property supplies, range supplies & ammunition, special order items, Volunteer program drug testing kits, equipment repairs, and body armor

40804	Vehicles Leasing	Leasing detective vehicles
40805	Special Expense - 5K/10K	5K/10K related expenses
41000	Telephone	T-1 line connections to West Covina and OC Elite, ILJAOC and ILJAOC connection
41010	Gas	Building gas costs
41020	Electricity	Building electricity costs
42000	Rental/lease Equip	K1 vehicle tracking system, Direct TV, postage meter, CLEAR
44000	Contract Professional	False alarm, DOJ fingerprinting, sexual assault examinations, turbo data, employment physicals, background investigations, DUI blood and breath tests, transcription services, polygraph testing, first aid supplies, Orange County 800 MHz contract, TCTI counseling, Corodata, and diversified thermal prop. freezer maint.
45000	Intergovernmental	West Covina Systems Group, County Prosecution Assessment fees, radio and MDC repairs, Range fees, mobile command post vehicle, County of Orange citation processing, and AFIS shared cost
46000	West Comp JPA	West Comm JPA
48010	Furniture and Fixtures	Incremental Furniture and OSHA Compliant

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police
FUND: 001 General Fund - Support Services

Account Code: 001-023

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-023-40001	\$ 652,311	\$ 712,000	\$ 592,600	\$ 637,900
Over-time	001-023-40003	8,370	8,000	13,400	8,000
Part-time	001-023-40004	98,711	89,200	99,700	115,200
Tuition Reimbursement	001-023-40007	4,138	5,000	4,000	6,000
Cell Phone Allowance	001-023-40009	1,281	900	600	900
Deferred Comp - Cafeteria	001-023-40010	7,816	9,200	7,600	7,200
Deferred Compensation	001-023-40011	7,037	7,900	7,600	9,200
PERS Retirement	001-023-40012	84,476	82,600	74,700	95,600
PARS Retirement	001-023-40013	1,287	1,200	1,300	1,500
Medical Insurance	001-023-40014	85,752	92,900	75,800	82,200
AFLAC Cafeteria	001-023-40015	2,492	2,400	2,200	1,300
Medicare Insurance	001-023-40017	10,514	12,300	9,700	11,700
Life and Disability	001-023-40018	8,481	12,300	7,200	7,900
Uniform Pay	001-023-40020	5,860	5,900	5,300	5,500
Flexible Spending - Cafeteria	001-023-40022	1,892	2,200	500	-
Cafeteria Taxable	001-023-40023	-	-	1,000	2,000
Comptime Buy/Payout	001-023-40026	94	-	5,000	5,200
Vacation Buy/Payout	001-023-40027	-	-	7,200	4,900
TOTAL PERSONNEL SERVICES		\$ 980,512	\$ 1,044,000	\$ 915,400	\$ 1,002,200
MAINTENANCE AND OPERATIONS					
Office Supplies	001-023-40100	\$ 13,609	\$ 16,000	\$ 13,500	\$ 15,000
Memberships and Dues	001-023-40300	3,195	3,500	3,500	4,500
Training and Meetings	001-023-40400	7,471	5,000	4,900	4,000
Training and Meetings - POST	001-023-40402	-	-	-	1,000
Automotive Expense	001-023-40600	4,484	6,600	4,600	8,500
Equipment/Materials	001-023-40700	84,286	54,738	50,000	64,800
Special Departmental	001-023-40800	30,583	44,000	42,000	57,600
Vehicles Leasing	001-023-40804	2,744	7,500	1,000	1,000
Special Expense - 5K/10K	001-023-40805	3,300	4,000	3,200	-
Telephone	001-023-41000	48,119	59,419	59,000	60,000
Gas	001-023-41010	2,389	3,600	3,300	3,600
Electricity	001-023-41020	56,404	58,000	58,000	55,000
Rental/Lease Equip	001-023-42000	5,570	18,800	5,800	6,500
Contract Professional	001-023-44000	181,177	148,200	147,500	159,400
Intergovernmental	001-023-45000	426,356	369,000	360,000	380,000
West Com JPA	001-023-46000	628,114	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,497,801	\$ 798,357	\$ 756,300	\$ 820,900
CAPITAL OUTLAY					
Furniture and Fixtures	001-023-48010	\$ 49,307	\$ 7,500	\$ 2,000	\$ 7,500
TOTAL CAPITAL OUTLAY		\$ 49,307	\$ 7,500	\$ 2,000	\$ 7,500
TOTAL EXPENDITURES		\$ 2,527,620	\$ 1,849,857	\$ 1,673,700	\$ 1,830,600

City of Seal Beach

DETENTION FACILITY

Managing Department Head:

Chief of Police

Mission Statement

The Seal Beach Detention Center is dedicated to the humane processing and housing of prisoners arrested by the Seal Beach Police Department and allied agencies, along with pay-to-stay prisoners serving adjudicated, local court sentences; all with an emphasis on courteous treatment with respect for individual rights and liberties within a confinement environment.

Primary Activities

The Detention Center's primary function is to process, book, and transport those arrested by members of the Seal Beach Police Department. Additionally, the Detention Center provides custody and care for contract City, County, State, and Federal prisoners serving sentences or awaiting relocation, in a manner that complies with all applicable County, State, and Federal mandates.

Objectives

- The Police Department has staff that provides jail intake processing and screening, security, booking, and transportation services for Seal Beach arrestees and those of other governmental agencies with contracts for service by the Department.
- Additionally, the Detention Center provides bed space to local and regional, criminals serving jail sentences, for which they pay a fee to the City in an effort to reduce operational costs.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police Account Code: 001-024
 FUND: 001 General Fund - Detention Facility

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 597,035	\$ 729,400	\$ 701,500	\$ 800,100
Maintenance and Operations	56,857	104,800	77,000	87,800
TOTAL	\$ 653,892	\$ 834,200	\$ 778,500	\$ 887,900

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40002	Temporary Special Pay	Employee salaries costs
40003	Over-time	Employee salaries costs
40005	Holiday Pay	Employee salaries costs
40007	Tuition Reimbursement	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40100	Office Supplies	Office Supplies
40200	Public/Legal Notices	Recruitment advertisements
40300	Memberships and Dues	Newport Harbor Bar Assoc., CA Jail Programs Assoc. & American Correctional Assoc., LA County Bar Assoc. and Riverside County Bar Association
40400	Training and Meetings	STC training, Federal training and meetings and other required training.
40700	Equipment/Materials	Plumbing, fixtures, lighting, replacement cameras, cleaning materials, jail mattresses, bedding, uniforms, vacuum, miscellaneous operating and equipment supplies and new floor polisher
40800	Special Departmental	Uniforms, CSO badges and STC Core course uniform/material
41000	Telephone	Telephone services
42000	Rental/Lease Equip	Miscellaneous rental needs (fans, blowers, and storage).
44000	Contract Professional	Contract physician, nurse, and meal vendor; general maintenance contractual services; contract GPS work furlough inmate services.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police
FUND: 001 General Fund - Detention Facility

Account Code: 001-024

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-024-40001	\$ 390,113	\$ 488,100	\$ 458,700	\$ 506,900
Temporary Special Pay	001-024-40002	-	500	500	500
Over-time	001-024-40003	37,037	33,000	38,600	33,000
Holiday Police - Detention Center	001-024-40005	4,702	9,500	9,500	10,200
Tuition Reimbursement	001-024-40007	-	-	4,000	5,000
Cell Allowance	001-024-40009	-	800	200	800
Deferred Comp - Cafeteria	001-024-40010	4,578	14,800	5,800	14,300
Deferred Compensation	001-024-40011	2,990	3,500	3,100	3,600
PERS Retirement	001-024-40012	70,349	84,400	79,200	102,800
Medical Insurance	001-024-40014	57,136	66,200	64,900	84,200
AFLAC Cafeteira	001-024-40015	-	-	1,600	-
Medicare Insurance	001-024-40017	6,795	7,400	7,900	8,600
Life and Disability	001-024-40018	4,280	7,700	4,900	5,600
Uniform Pay	001-024-40020	4,685	6,400	5,100	5,600
Annual Education - POST	001-024-40021	3,943	5,500	5,500	5,500
Flexible Spending - Cafeteria	001-024-40022	-	800	-	-
Comptime Buy/Payout	001-024-40026	10,426	-	8,000	9,800
Vacation Buy/Payout	001-024-40027	-	800	4,000	3,700
TOTAL PERSONNEL SERVICES		\$ 597,035	\$ 729,400	\$ 701,500	\$ 800,100
MAINTENANCE AND OPERATIONS					
Office Supplies	001-024-40100	\$ 619	\$ 800	\$ 800	\$ 800
Public/Legal Notices	001-024-40200	105	500	-	500
Memberships and Dues	001-024-40300	-	1,500	-	1,500
Training and Meeting	001-024-40400	450	7,500	6,000	6,000
Equipment/Materials	001-024-40700	12,759	10,000	10,000	10,000
Special/Departmental	001-024-40800	3,001	3,200	2,600	3,200
Telephone	001-024-41000	537	800	600	800
Rental/Lease Equip	001-024-42000	80	500	-	-
Contract Prof Svcs	001-024-44000	39,306	80,000	57,000	65,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 56,857	\$ 104,800	\$ 77,000	\$ 87,800
TOTAL EXPENDITURES		\$ 653,892	\$ 834,200	\$ 778,500	\$ 887,900



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City of Seal Beach

FIRE SERVICES

Managing Department Head:

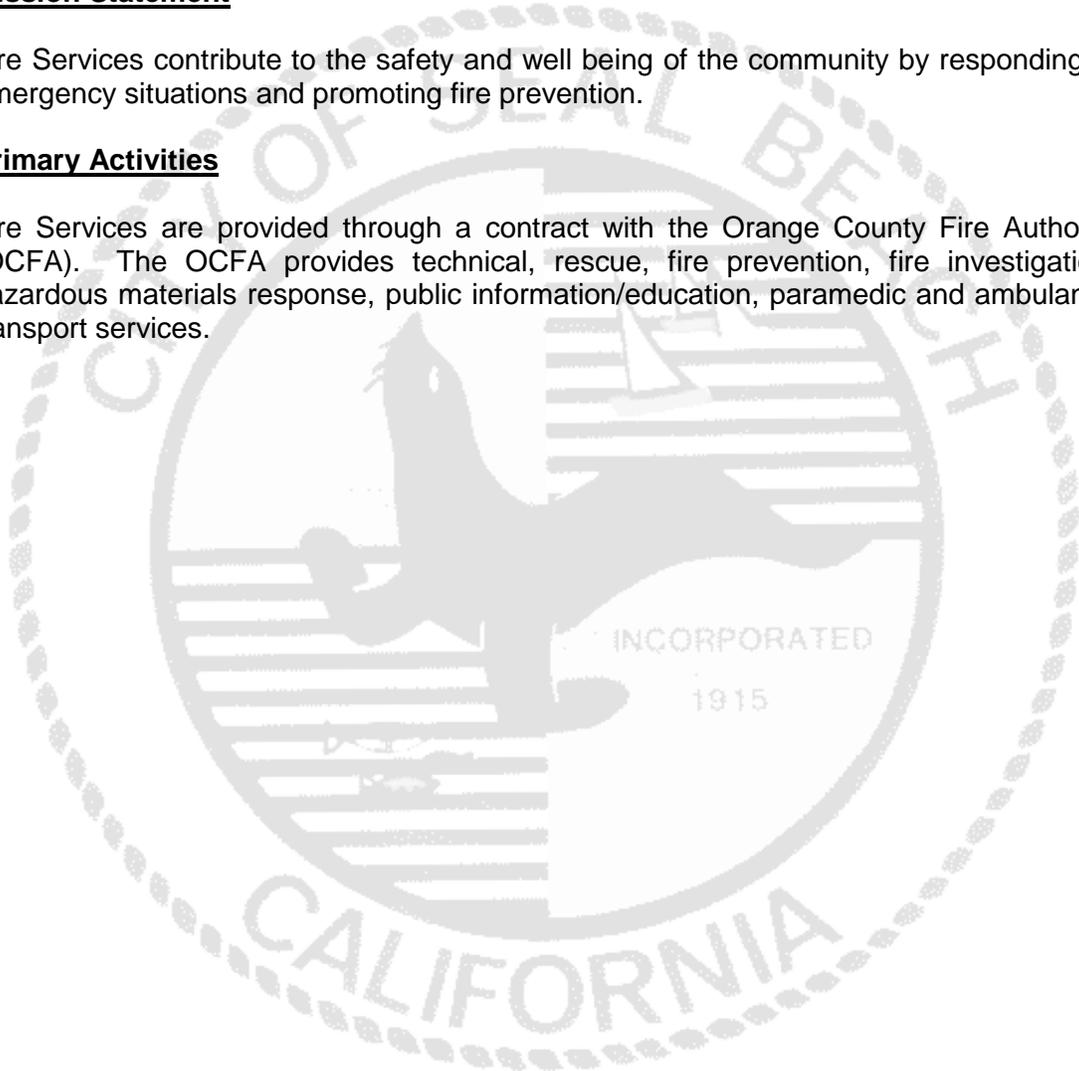
City Manager

Mission Statement

Fire Services contribute to the safety and well being of the community by responding to emergency situations and promoting fire prevention.

Primary Activities

Fire Services are provided through a contract with the Orange County Fire Authority (OCFA). The OCFA provides technical, rescue, fire prevention, fire investigation, hazardous materials response, public information/education, paramedic and ambulance transport services.



City of Seal Beach

FY 2015-2016

DEPARTMENT: City Manager
 FUND: 001 General Fund - Fire Services

Account Code: 001-026

	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2014-2015 Estimated</u>	<u>2015-2016 Adopted Budget</u>
Personnel Services	\$ 71,553	\$ 93,600	\$ 93,600	\$ 116,600
Maintenance and Operations	4,331,027	4,606,800	4,606,800	4,800,000
TOTAL	<u>\$ 4,402,580</u>	<u>\$ 4,700,400</u>	<u>\$ 4,700,400</u>	<u>\$ 4,916,600</u>

ACCOUNT NUMBER EXPLANATION

40012	PERS Retirement	Retiree costs
44000	Contract Professional Svcs	OCFA Contract (Fire and Emergency Medical Services)

DEPARTMENT: City Manager Account Code: 001-026
 FUND: 001 General Fund - Fire Services

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
PERS Retirement	001-026-40012	\$ 71,553	\$ 93,600	\$ 93,600	\$ 116,600
TOTAL PERSONNEL SERVICES		\$ 71,553	\$ 93,600	\$ 93,600	\$ 116,600
MAINTENANCE AND OPERATIONS					
Contract Professional Services	001-026-44000	\$ 4,331,027	\$ 4,606,800	\$ 4,606,800	\$ 4,800,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,331,027	\$ 4,606,800	\$ 4,606,800	\$ 4,800,000
TOTAL EXPENDITURES		\$ 4,402,580	\$ 4,700,400	\$ 4,700,400	\$ 4,916,600

DEPARTMENT: Police
FUND: 001 General Fund - West Comm JPA

Account Code: 001-035

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ -	\$ 665,700	\$ 665,700	\$ 725,000
TOTAL	<u>\$ -</u>	<u>\$ 665,700</u>	<u>\$ 665,700</u>	<u>\$ 725,000</u>

ACCOUNT NUMBER EXPLANATION

46000 West Comm West Comm JPA

DEPARTMENT: Police Account Code: 001-035
 FUND: 001 General Fund - West Comm JPA

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
West Comm	001-035-46000	\$ -	\$ 665,700	\$ 665,700	\$ 725,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ -</u>	<u>\$ 665,700</u>	<u>\$ 665,700</u>	<u>\$ 725,000</u>
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 665,700</u>	<u>\$ 665,700</u>	<u>\$ 725,000</u>



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City of Seal Beach

POLICE - SLESF

Managing Department Head:

Chief of Police

Mission Statement

The Supplemental Law Enforcement Services Fund (SLESF) Grant (Proposition 172, circa 1992) is restricted funding received from the State under the State Citizens Option for Public Safety Program. Certain implementation procedures are required prior to the use of these funds, and the funds must not be used to supplant existing funding for law enforcement.

Primary Activities

The State awards this on-going grant contribution, annually, to local law enforcement agencies in the amount of approximately \$100,000 a year to provide funding for new program personnel, overtime, equipment, and/or other uses within the police department. Expenditures must link to front-line police services.

Objectives

- The Police Department's SLESF will provide funds for personnel and equipment supporting the Department's community policing efforts and front-line support.
- For the FY2015-2016 budget cycle, the City will expend existing funds for personnel and equipment supporting the department's front-line, community policing efforts and for other permissible law enforcement uses.

DEPARTMENT: Police
 FUND: 009 Supplemental Law Enforcement Srvc

Account Code: 009-600

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 104,653	\$ 86,300	\$ 71,100	\$ 86,200
Maintenance and Operations	39,735	35,000	33,200	35,000
TOTAL	\$ 144,388	\$ 121,300	\$ 104,300	\$ 121,200

ACCOUNT NUMBER EXPLANATION

40003	Over-time	Special events-SLEF Grant
40004	Part-Time	SLEF Grant
40010	Deferred Comp - Cafeteria	Employee benefits costs
40015	AFLAC- Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40400	Training and Meetings	Rifle training, SWAT, special program training
40700	Equipment/Materials	SWAT, community policing equipment, frontline and training

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police Account Code: 009-600
 FUND: 009 Supplemental Law Enforcement Srvc

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Over-time - SLESF Grant	009-600-40003	\$ 102,970	\$ 85,000	\$ 69,800	\$ 85,000
Part-time SLEF Grant	009-600-40004	39	-	-	-
Deferred Comp- Cafeteria	009-600-40010	65	-	-	-
AFLAC - Cafeteria	009-600-40015	29	-	-	-
Medicare Insurance	009-600-40017	1,551	1,300	1,300	1,200
TOTAL PERSONNEL SERVICES		<u>\$ 104,653</u>	<u>\$ 86,300</u>	<u>\$ 71,100</u>	<u>\$ 86,200</u>
MAINTENANCE AND OPERATIONS					
Training and Meetings SLESF Grant	009-600-40400	\$ 2,793	\$ 5,000	\$ 5,000	\$ 5,000
Equipment/Materials	009-600-40700	36,942	30,000	28,200	30,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 39,735</u>	<u>\$ 35,000</u>	<u>\$ 33,200</u>	<u>\$ 35,000</u>
TOTAL EXPENDITURES		<u>\$ 144,388</u>	<u>\$ 121,300</u>	<u>\$ 104,300</u>	<u>\$ 121,200</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 89,081	\$ 24,912	\$ 24,912	\$ 20,912
Revenues	80,220	100,400	100,300	100,300
Expenditures	(144,388)	(121,300)	(104,300)	(121,200)
Ending Fund Balance	<u>\$ 24,912</u>	<u>\$ 4,012</u>	<u>\$ 20,912</u>	<u>\$ 12</u>



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City of Seal Beach

POLICE - INMATE WELFARE

Managing Department Head:

Chief of Police

Mission Statement

The Seal Beach Police Detention Center serves as a lock-up facility capable of holding 18 arrestees or pay-to-stay inmates. The high security facility holds male prisoners of varying degrees of security risks. Female prisoners brought to the facility for booking purposes are processed out of the facility as soon as practicable. Prisoners housed in the facility are allowed the opportunity to purchase commissary items to better their time served. Those monies spent by the prisoners cover costs of the commissary items purchased and also other items for the good of all prisoners within the facility.

Primary Activities

The Inmate Welfare Fund was initially funded by monies seeded from the previous jail services vendor and carried over for the benefit of prisoners housed in the facility. Additional monies feeding the fund are generated through sales of commissary items to the prisoners, for their benefit. Any and all proceeds from these sales are rolled back to the prisoners in the form of supplies and equipment to better their lot while confined.

Objectives

- The Detention Center's objectives include but are not limited to providing safe, responsible, courteous, and dignified custodial services to local arrestees and resident inmates serving court ordered sentences for a variety of crimes.

DEPARTMENT: Police
 FUND: 010 Inmate Welfare Fund

Account Code: 010-024

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 5,910	\$ 16,000	\$ 6,200	\$ 15,000
TOTAL	<u>\$ 5,910</u>	<u>\$ 16,000</u>	<u>\$ 6,200</u>	<u>\$ 15,000</u>

ACCOUNT NUMBER EXPLANATION

40700	Equipment/Materials	Equipment/materials to benefit inmates
40800	Special Departmental	Miscellaneous commissary items to benefit inmates

DEPARTMENT: Police
 FUND: 010 Inmate Welfare Fund

Account Code: 010-024

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Equipment/Materials	010-024-40700	\$ 2,252	\$ 5,000	\$ 2,000	\$ 5,000
Special Departmental	010-024-40800	3,658	11,000	4,200	10,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 5,910	\$ 16,000	\$ 6,200	\$ 15,000
TOTAL EXPENDITURES		\$ 5,910	\$ 16,000	\$ 6,200	\$ 15,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 1,575	\$ 1,388	\$ 1,388	\$ 5,288
Revenues	5,723	16,000	10,100	10,000
Expenditures	(5,910)	(16,000)	(6,200)	(15,000)
Ending Fund Balance	\$ 1,388	\$ 1,388	\$ 5,288	\$ 288



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City of Seal Beach

STATE ASSET FORFEITURE

Managing Department Head:

Chief of Police

Mission Statement

The State Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents. Those labeled State or Federal indicate the jurisdictional authority over the assets seized and converted to City use. The primary purpose of the Asset Forfeiture Program is to deter drug-related crimes by depriving criminals of the profits and proceeds from trafficking illegal drugs. Another purpose of the program is to enhance cooperation among federal, state, and local law enforcement agencies through the equitable sharing of asset forfeiture proceeds. These funds cannot be used to supplant on-going operations, for the payment of salaries for existing positions, or for non-law enforcement purposes.

Primary Activities

The Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

Objectives

- During the FY2015-2016 budget cycle, the City may expend existing funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police Account Code: 011-555
 FUND: 011 Asset Forfeiture (State)

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ -	\$ 173,400	\$ -	\$ -
Maintenance and Operations	-	4,800	-	-
TOTAL	\$ -	\$ 178,200	\$ -	\$ -

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40005	Holiday Pay	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40700	Equipment/materials	Frontline equipment including drug enforcement and policing equipment.
40800	Special Departmental	Travel and extradition expenses.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police Account Code: 011-555
 FUND: 011 Asset Forfeiture (State)

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	011-555-40001	\$ -	\$ 105,000	\$ -	\$ -
Overtime	011-555-40003	-	-	-	-
Holiday Pay	011-555-40005	-	7,500	-	-
Deferred Comp - Cafeteria	011-555-40010	-	-	-	-
PERS Retirement	011-055-40012	-	31,300	-	-
Medical Insurance	011-055-40014	-	19,200	-	-
Medicare Insurance	011-555-40017	-	1,800	-	-
Life and Disability	011-555-40018	-	1,100	-	-
Uniform Allowance	011-555-40020	-	1,000	-	-
Annual Education	011-555-40021	-	4,500	-	-
Vacation Buy/Payout	011-555-40027	-	2,000	-	-
TOTAL PERSONNEL SERVICES		\$ -	\$ 173,400	\$ -	\$ -
MAINTENANCE AND OPERATIONS					
Equipment and Materials	011-555-40700	\$ -	\$ 3,000	\$ -	\$ -
Special Departmental	011-555-40800	-	1,800	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 4,800	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ 178,200	\$ -	\$ -

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 4,800	\$ 6,813	\$ 6,813	\$ 6,813
Revenues	2,013	173,400	-	-
Expenditures	-	(178,200)	-	-
Ending Fund Balance	\$ 6,813	\$ 2,013	\$ 6,813	\$ 6,813



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City of Seal Beach

FEDERAL ASSET FORFEITURE

Managing Department Head:

Chief of Police

Mission Statement

The Federal Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents. Those labeled State or Federal indicate the jurisdictional authority over the assets seized and converted to City use. The primary purpose of the Asset Forfeiture Program is to deter drug-related crimes by depriving criminals of the profits and proceeds from trafficking illegal drugs. Another purpose of the program is to enhance cooperation among federal, state, and local law enforcement agencies through the equitable sharing of asset forfeiture proceeds. These funds cannot be used to supplant on-going operations, for the payment of salaries for existing positions, or for non-law enforcement purposes.

Primary Activities

The Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

Objectives

- During the FY 2015-2016 budget cycle, the City may expend existing funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police Account Code: 013-111
 FUND: 013 Asset Forfeiture (Federal)

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2014-2015 Adopted Budget
Personnel Services	\$ -	\$ -	\$ 83,450	\$ 179,700
Maintenance and Operations	-	4,800	-	124,300
TOTAL	\$ -	\$ 4,800	\$ 83,450	\$ 304,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40005	Holiday Pay	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs

City of Seal Beach

FY 2015-2016

DEPARTMENT: Police
 FUND: 013 Asset Forfeiture (Federal)

Account Code: 013-111

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2014-2015 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	013-111-40001	\$ -	\$ -	\$ 52,500	\$ 89,200
Overtime	013-111-40003	-	-	-	35,400
Holiday Pay	013-111-40005	-	-	3,750	6,400
Deferred Comp - Cafeteria	013-111-40010	-	-	-	3,000
PERS Retirement	013-111-40012	-	-	15,650	28,500
Medical Insurance	013-111-40014	-	-	9,600	13,200
Medicare Insurance	013-111-40017	-	-	900	2,000
Life and Disability	013-111-40018	-	-	550	1,000
Uniform Allowance	013-111-40020	-	-	500	1,000
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 83,450	\$ 179,700
MAINTENANCE AND OPERATIONS					
Equipment and Materials	013-111-40700	\$ -	\$ 3,000	\$ -	\$ 122,500
Special Departmental	013-111-40800	-	1,800	-	1,800
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 4,800	\$ -	\$ 124,300
TOTAL EXPENDITURES		\$ -	\$ 4,800	\$ 83,450	\$ 304,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2014-2015 Adopted Budget
Beginning Fund Balance	\$ 25	\$ 25	\$ 25	\$ (83,425)
Revenues	-	-	-	300,000
Expenditures	-	(4,800)	(83,450)	(304,000)
Ending Fund Balance	\$ 25	\$ (4,775)	\$ (83,425)	\$ (87,425)

DEPARTMENT: Finance
 FUND: 027 Pension Obligation Bond

Account Code: 027-022
 027-026

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Debt Service	\$ 1,114,228	\$ 1,137,900	\$ 1,137,900	\$ 1,177,900
TOTAL	<u>\$ 1,114,228</u>	<u>\$ 1,137,900</u>	<u>\$ 1,137,900</u>	<u>\$ 1,177,900</u>

ACCOUNT NUMBER EXPLANATION

44000	Contract Professional	Wells Fargo - Trustee Fee for Pension Obligation Bond
47888	Debt Service	Debt service principal
47999	Interest Expense	Debt service interest

City of Seal Beach

FY 2015-2016

DEPARTMENT:
FUND:

Finance
027 Pension Obligation Bond

Account Code: 027-022
027-026

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
DEBT SERVICE					
Contract Professional	027-022-44000	\$ 4,500	\$ 2,500	\$ 2,500	\$ 2,500
D/S Pmt Safety - Principal	027-022-47888	775,000	859,000	859,000	950,000
Interest Payment - Safety	027-022-47999	334,728	276,400	276,400	225,400
TOTAL DEBT SERVICE		\$ 1,114,228	\$ 1,137,900	\$ 1,137,900	\$ 1,177,900
TOTAL EXPENDITURES		\$ 1,114,228	\$ 1,137,900	\$ 1,137,900	\$ 1,177,900

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 87,035	\$ 79,428	\$ 79,428	\$ 80,828
Revenues	1,106,621	1,137,900	1,139,300	1,177,900
Expenditures	(1,114,228)	(1,137,900)	(1,137,900)	(1,177,900)
Ending Fund Balance	\$ 79,428	\$ 79,428	\$ 80,828	\$ 80,828

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 028 Fire Station Bond

Account Code: 028-026

	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2014-2015 Estimated</u>	<u>2015-2016 Adopted Budget</u>
Debt Service	\$ 613,384	\$ 566,100	\$ 566,100	\$ 579,700
TOTAL	<u>\$ 613,384</u>	<u>\$ 566,100</u>	<u>\$ 566,100</u>	<u>\$ 579,700</u>

ACCOUNT NUMBER EXPLANATION

47888	Debt Service	Debt service principal
47999	Interest Expense	Debt service interest

DEPARTMENT:
FUND:

Finance
028 Fire Station Bond

Account Code: 028-026

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
DEBT SERVICE					
Debt Service Pmt - Principal	028-026-47888	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000
Interest Payment	028-026-47999	193,384	146,100	146,100	159,700
TOTAL DEBT SERVICE		<u>\$ 613,384</u>	<u>\$ 566,100</u>	<u>\$ 566,100</u>	<u>\$ 579,700</u>
TOTAL EXPENDITURES		<u>\$ 613,384</u>	<u>\$ 566,100</u>	<u>\$ 566,100</u>	<u>\$ 579,700</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 626,528	\$ 594,870	\$ 594,870	\$ 594,870
Revenues	581,726	566,100	566,100	579,700
Expenditures	(613,384)	(566,100)	(566,100)	(579,700)
Ending Fund Balance	<u>\$ 594,870</u>	<u>\$ 594,870</u>	<u>\$ 594,870</u>	<u>\$ 594,870</u>



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City of Seal Beach

POLICE - GRANTS

Managing Department Head:

Chief of Police

Mission Statement

The City and its Police Department intend to use law enforcement grant monies, whenever possible to provide specialized funding for the purposes of law enforcement within the City of Seal Beach.

Primary Activities

Use Urban Area Security Initiative (UASI) grant funds to pay for training and equipment which enhance the overall capabilities of the Seal Beach Police Department to respond to community public safety and law enforcement needs. Previous purchases included: police headquarters building target hardening; a fully equipped CERT equipment trailer and tow vehicle; a fully equipped Mobile Command Post vehicle; RACES radio equipment; portable radios; specialized training and backfill pay; etc.

Objectives

- UASI Grant: The Federal homeland Security Appropriations Act provides funding to address the needs of high-risk urban areas through planning, equipment, training, and exercises throughout the Urban Area Security Initiative (UASI).
- The City of Seal Beach is located in the Orange County Urban Area, and is eligible to receive financial assistance in the form of funds and/or equipment through UASI sub-grants.
- The Orange County Operational Area, under the California Office of Emergency Services (OES), has chosen the Cities of Anaheim and/or Santa Ana as the core UASI agencies for the Orange County Urban Area.
- The intent of these grant funds is to reimburse City funds expended in advance, pursuant agreements between the Orange County Urban Area and the Cities of Anaheim and/or Santa Ana will distribute these monies to the participating agencies UASI Grant:
- The Federal Homeland Security Appropriations Act provides funding to address the needs of high-risk urban areas through planning, equipment, training, and exercises through the Urban Area Security Initiative (UASI).

DEPARTMENT: Police
 FUND: 075 Police Grants

Account Code: 075

	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2014-2015 Estimated</u>	<u>2015-2016 Adopted Budget</u>
Personnel Services	\$ 66,423	\$ 215,400	\$ 91,900	\$ 115,300
Maintenance and Operations	5,534	172,600	26,800	38,000
TOTAL	<u>\$ 71,957</u>	<u>\$ 388,000</u>	<u>\$ 118,700</u>	<u>\$ 153,300</u>

ACCOUNT NUMBER EXPLANATION

40003	Over-time	Employee salaries costs
40017	Medicare Insurance	Employee benefits costs
40400	Training and meeting	Training for Homeland Security
40700	Equipment/Materials	Half of cost of body armor supplemented by matching funds limited and restricted by "The Bureau of Justice Assistance" (BJA)

DEPARTMENT: Police Account Code: 075
 FUND: 075 Police Grants

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Equipment and Materials	075-442-40700	\$ 4,807	\$ 8,800	\$ 7,000	\$ -
Over-time	075-458-40003	10,156	-	-	-
Medicare Insurance	075-458-40017	155	-	-	-
Over-time	075-460-40003	20,716	55,700	13,300	-
Medicare Insurance	075-460-40017	305	800	200	-
Over-time	075-463-40003	15,868	-	-	-
Medicare Insurance	075-463-40017	240	-	-	-
Over-time	075-465-40003	-	2,500	-	-
Medicare Insurance	075-465-40017	-	100	-	-
Over-time	075-467-40003	13,968	33,300	8,300	-
Medicare Insurance	075-467-40017	208	500	200	-
Over-time	075-468-40003	-	35,000	-	-
Medicare Insurance	075-468-40017	-	600	-	-
Training and Meetings	075-468-40400	-	2,000	-	-
Over-time	075-469-40003	-	75,000	-	-
Medicare Insurance	075-469-40017	-	1,100	-	-
Over-time - OTS	075-470-40003	-	-	62,000	113,600
Medicare Insurance	075-470-40017	-	-	900	1,700
TOTAL PERSONNEL SERVICES		\$ 66,423	\$ 215,400	\$ 91,900	\$ 115,300
MAINTENANCE AND OPERATIONS					
Equipment/Materials	075-442-40700	\$ -	\$ -	\$ 7,000	\$ 5,000
Equipment / Materials	075-460-40700	5,534	5,000	-	-
Equipment & Materials	075-466-40700	-	25,000	4,300	30,000
Equipment & Materials	075-468-40700	-	4,000	-	-
Equipment & Materials	075-469-40700	-	6,000	-	-
Training and Meetings - OTS	075-470-40400	-	-	-	3,000
Equipment and Materials	075-470-40700	-	132,600	15,500	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 5,534	\$ 172,600	\$ 26,800	\$ 38,000
TOTAL EXPENDITURES		\$ 71,957	\$ 388,000	\$ 118,700	\$ 153,300

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ (12,610)	\$ (48,221)	\$ (48,221)	\$ 229,279
Revenues	36,346	388,000	396,200	178,000
Expenditures	(71,957)	(388,000)	(118,700)	(153,300)
Ending Fund Balance	\$ (48,221)	\$ (48,221)	\$ 229,279	\$ 253,979



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City of Seal Beach

PLANNING

Managing Department Head:

Director of Community Development

Mission Statement

The mission of the Planning Department is to promote sound economic and environmentally sustainable use of land, consistent with the goals and values of the community and to enhance the quality of life for citizens, businesses, and visitors to the community. It is the department's goal to provide residents, merchants, elected officials, and City boards and commissions with accurate, detailed, and timely information in a professional and courteous manner that sustains the public trust.

Primary Functions

- Provide professional planning and land use advice to the City Council, City Planning Commission, and City Manager.
- Primary staff to the General Plan/Local Coastal Plan Citizens Advisory Committee, Environmental Quality Control Board, Archaeological Advisory Committee, and DWP CAC.
- Promote positive community and economic development within the City.
- Review and make recommendations on land use applications including general plan and zoning amendments, tentative maps, conditional use permits, and variances.
- Review ministerial projects including room additions, tenant improvements, sign applications, and home occupancy permits for zoning compliance.
- Conduct environmental assessments in compliance with the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for all private and public projects completed within the City.
- Review plans and answer questions at the public counter regarding zoning and land use matters.

Summary Activity Report

Fiscal Year	Number of Planning Commission and Coastal Commission Land Use Cases
2013-2014	33 cases
2014-2015	30 cases

Objectives

- Complete the draft Local Coastal Program and submit to the State Coastal Commission for review.
- Explore other possibilities for use on the pier including a restaurant.
- Continue to work obtaining a Coastal Development Permit for the DWP site.
- Complete the City's Climate Action Plan to assist in reducing Greenhouse Gas.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Community Development
 FUND: 001 General Fund - Planning

Account Code: 001-030

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 335,869	\$ 352,200	\$ 314,900	\$ 366,600
Maintenance and Operations	77,822	100,700	66,600	116,400
TOTAL	\$ 413,691	\$ 452,900	\$ 381,500	\$ 483,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Overtime	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40019	FICA	Employee benefits costs
40022	Flexible Spending Cafeteria	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40028	Sick Buy/payout	Employee benefits costs
40100	Office Supplies	Office Supplies
40200	Public/Legal Notices	Public hearing notices mailing and publication costs
40300	Memberships and Dues	American Planning Association, California Chapter American California Chapter American Planning Assoc., Association of Environmental Professional
40400	Training and Meetings	American Planning Association, League of CA Cities Conference, Planning Annual Forum, SCAG Reg. Conference, and CEQA workshop
44000	Contract Professional Svcs	Local Coastal Planning consultant, Community Development Block Grant administration, and PMC

DEPARTMENT: Community Development Account Code: 001-030
 FUND: 001 General Fund - Planning

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-030-40001	\$ 249,081	\$ 259,200	\$ 230,800	\$ 263,800
Overtime	001-030-40003	-	-	400	-
Part-time	001-030-40004	2,385	7,200	6,200	7,200
Cell Phone Allowance	001-030-40009	1,066	1,300	1,800	1,300
Deferred Comp - Cafeteria	001-030-40010	3,200	2,400	2,500	2,500
Deferred Comp	001-030-40011	7,160	7,000	6,800	7,200
PERS Retirement	001-030-40012	32,465	34,800	31,700	43,500
PARS Retirement	001-030-40013	2	-	100	100
Medical Insurance	001-030-40014	23,081	33,000	28,200	34,000
Medicare Insurance	001-030-40017	4,030	4,100	3,700	4,100
Life and Disability	001-030-40018	2,455	2,700	2,500	2,600
FICA	001-030-40019	113	500	200	300
Flexible Spending - Cafeteria	001-030-40022	2	-	-	-
Vacation Buy/Payout	001-030-40027	7,559	-	-	-
Sick Payout	001-030-40028	3,270	-	-	-
TOTAL PERSONNEL SERVICES		\$ 335,869	\$ 352,200	\$ 314,900	\$ 366,600
MAINTENANCE AND OPERATIONS					
Office Supplies	001-030-40100	\$ 3,363	\$ 2,000	\$ 2,000	\$ 2,000
Public/Legal Notices	001-030-40200	3,642	2,500	1,300	5,300
Memberships and Dues	001-030-40300	1,495	1,300	1,700	1,500
Training and Meetings	001-030-40400	736	1,900	1,600	2,600
Contract Professional	001-030-44000	68,586	93,000	60,000	105,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 77,822	\$ 100,700	\$ 66,600	\$ 116,400
TOTAL EXPENDITURES		\$ 413,691	\$ 452,900	\$ 381,500	\$ 483,000



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City of Seal Beach

BUILDING AND NEIGHBORHOOD SERVICES

Managing Department Head:

Director of Community Development

Mission Statement

The mission of the Building Division is to promote the safety and wellbeing of residents and visitors by ensuring compliance with all applicable local, state, and federal laws related to building safety and Title 24 State accessibility standards. The Building Division accomplishes this through the courteous, prompt, and professional review of plans and inspections to verify that all construction within the City results in safe structures.

Neighborhood Services is also part of the Building Division. The primary responsibility of neighborhood services is to respond to complaints of violations of the City Municipal Code which includes building, planning, public nuisance, noise and environmental issues.

Primary Functions

- Provide professional expertise and assistance to residents, contractors, and design professionals regarding building code issues.
- Review construction plans and documents.
- Issue permits for construction and alteration of buildings and structures.
- Perform inspections on buildings and structures and enforce compliance with the provisions of the Code of the City of Seal Beach and the California Building Codes.
- Compile monthly permit data reports; maintain project coordination with internal divisions, as well as state and local agencies.
- Review, amend, and adopt required codes and policies.
- Investigate and enforce all municipal code violations such as property maintenance zoning and land use compliance.

Summary Activity Report Building Division/Neighborhood Services

Fiscal Year	Number of Building Plan Checks Completed	Number of Building Inspections
2013-2014	230	3700
2014-2015	276	3800
Fiscal Year	Number of Code Enforcement Cases	Number of Code Enforcement Inspections
2014-2015	30 Active and 62 Closed	820

Objectives

- Continue to streamline the plan check process by conducting the review and examination of construction plans in-house and offer outside plan check service for additional expedited service.
- Continue a code enforcement compliance policy that responds to complaints within 24 hours.
- Remain current on changes within the Building industry and maintain required certifications and licenses for Building Division staff.
- Update website to allow for on-line permitting and inspection requests (2013 - 2014).
- Complete an RFP for Building, Public Works and Finance software program.

DEPARTMENT: Community Development Account Code: 001-031
 FUND: 001 General Fund - Building and Neighborhood Services

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Proposed Budget
Personnel Services	\$ 205,324	\$ 411,800	\$ 285,300	\$ 451,700
Maintenance and Operations	243,291	24,400	179,100	24,200
TOTAL	\$ 448,615	\$ 436,200	\$ 464,400	\$ 475,900

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40009	Cell Phone Allowance	Employee salaries costs
40010	Deferred Comp - Cafeteria	Employee salaries costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40022	Flexible Spending Cafeteria	Employee benefits costs
40100	Office Supplies	Office supplies, and 2013 Building code books
40200	Public/Legal Notices	Public/Legal notices
40300	Membership	Code enforcement and annual ICC certifications
40400	Training and meetings	ICC classess and miscellaneous training
40700	Equipment/materials	Equipment materials and office furniture
44000	Contract Professional Svcs	Charles Abbott Associates and emergency plan check services

**Note: Traw Associates contract for the Building Official position is funded through salaries and benefits savings.

DEPARTMENT: Community Development Account Code: 001-031
 FUND: 001 General Fund - Building and Neighborhood Services

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-031-40001	\$ 160,387	\$ 341,500	\$ 220,000	\$ 347,800
Cell Phone Allowance	001-031-40009	-	200	100	200
Deferred Comp-Cafeteria	001-031-40010	1,967	3,100	3,100	3,200
Deferred Compensation	001-031-40011	3,077	7,800	4,000	8,200
PERS Retirement	001-031-40012	18,519	25,400	25,600	36,900
Medical Insurance	001-031-40014	17,172	26,700	26,300	46,500
Medicare Insurance	001-031-40017	2,380	3,400	3,300	5,200
Life and Disability	001-031-40018	1,712	3,500	2,700	3,700
Flexible Spending - Cafeteria	001-031-40022	110	200	200	-
TOTAL PERSONNEL SERVICES		\$ 205,324	\$ 411,800	\$ 285,300	\$ 451,700
MAINTENANCE AND OPERATIONS					
Office Supplies	001-031-40100	\$ 1,079	\$ 1,800	\$ 1,300	\$ 1,800
Public/Legal Notices	001-031-40200	-	200	-	200
Memberships and Dues	001-031-40300	-	300	200	300
Training and Meetings	001-031-40400	500	1,500	1,000	1,300
Equipment/Materials	001-031-40700	-	600	600	600
Contract Professional Svcs	001-031-44000	241,712	20,000	176,000	20,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 243,291	\$ 24,400	\$ 179,100	\$ 24,200
TOTAL EXPENDITURES		\$ 448,615	\$ 436,200	\$ 464,400	\$ 475,900



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City of Seal Beach

COMMUNITY DEVELOPMENT BLOCK GRANT

Managing Department Head:

Director of Community Development

Mission Statement

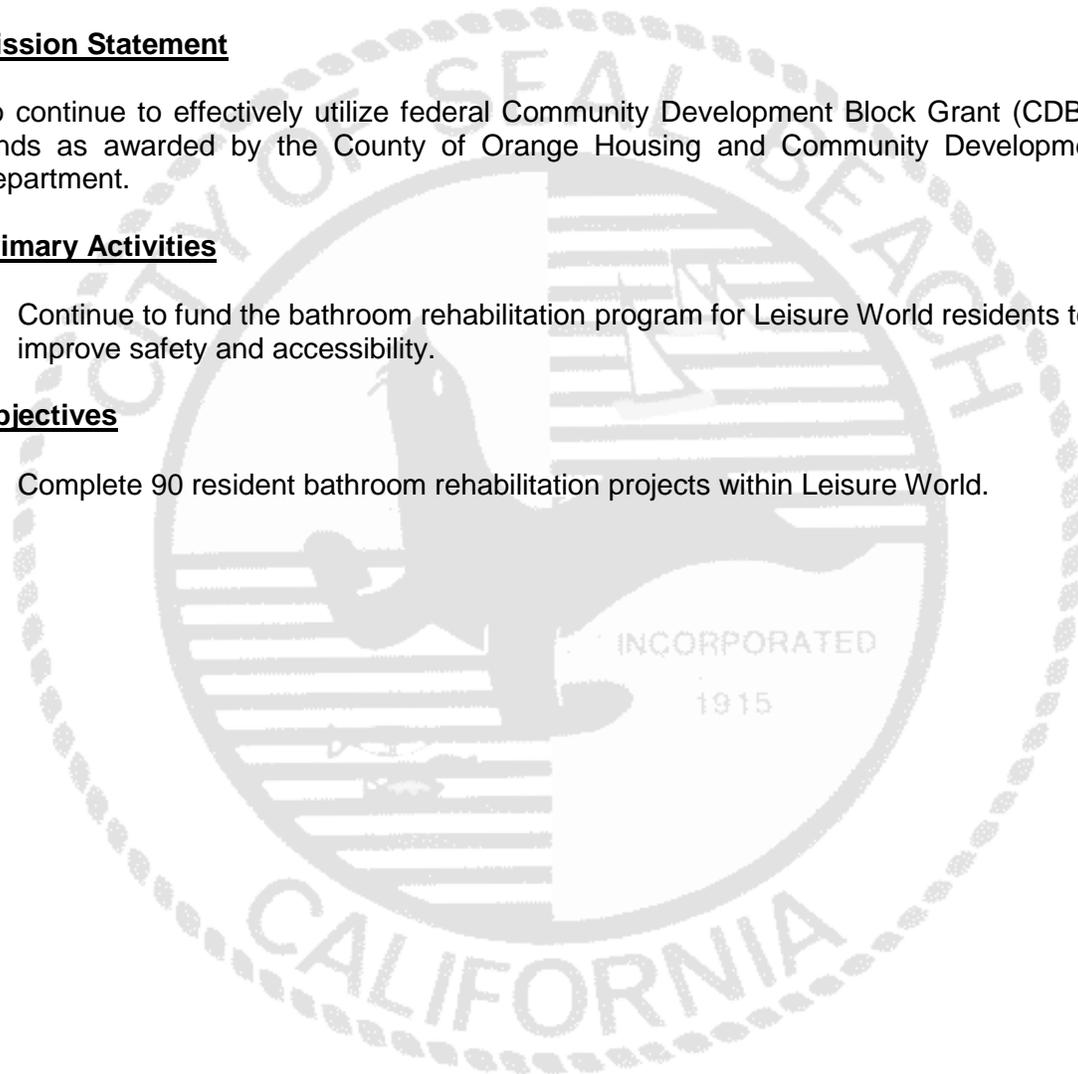
To continue to effectively utilize federal Community Development Block Grant (CDBG) funds as awarded by the County of Orange Housing and Community Development Department.

Primary Activities

- Continue to fund the bathroom rehabilitation program for Leisure World residents to improve safety and accessibility.

Objectives

- Complete 90 resident bathroom rehabilitation projects within Leisure World.



DEPARTMENT: Community Development
FUND: 072 Community Development Block Grant

Account Code: 072-030

	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2014-2015 Estimated</u>	<u>2015-2016 Adopted Budget</u>
Maintenance and Operations	\$ 176,166	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL	<u>\$ 176,166</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>

ACCOUNT NUMBER EXPLANATION

44000 Contract Professional Svcs Leisure World restroom rehabilitation program

DEPARTMENT: Community Development
 FUND: 072 Community Development Block Grant

Account Code: 072-030

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional	072-030-44000	\$ 176,166	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 176,166</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>
TOTAL EXPENDITURES		<u>\$ 176,166</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ -	\$ (2,409)	\$ (2,409)	\$ (0)
Revenues	173,757	180,000	182,409	180,000
Expenditures	<u>(176,166)</u>	<u>(180,000)</u>	<u>(180,000)</u>	<u>(180,000)</u>
Ending Fund Balance	<u>\$ (2,409)</u>	<u>\$ (2,409)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>



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City of Seal Beach

ADMINISTRATIVE ENGINEERING

Managing Department Head:

Director of Public Works

Mission Statement

To administer planning, programming, budgeting, construction, and maintenance of the infrastructure in a cost-effective way that meets the overall needs of the community.

Primary Activities

Capital Improvement Program (CIP) - determine projects; seek and secure grant funds; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; review plans; coordinate with other departments and agencies; conduct community meetings and prepare presentations and press releases; prepare and present agenda reports to Council, respond to public inquiries; adhere to multi-agency funding and environmental requirements.

Regular Activities - development plan check: tract maps, lot line adjustments, utility plans, grading, implement best management practices; issue permits for grading; respond to public, Council and other agencies requests for information on plans, permits, surveys, flood zones, CIP, and standard plans; track all service requests; prepare maps and blue prints; manage and update the geographic information system (GIS), and manage and file over 7000 record drawings; apply for all available grant funding sources; manage various sources of funding; and provide support for other public works divisions.

Construction Management/Inspection - inspection of grading, public, and private improvements, respond to citizen requests concerning construction activities, enforce City and agency regulations, and ensure quality assurance and conformance to plans, specifications and standards.

Outside Agency Coordination and/or Compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; California Department of Transportation, Los Angeles County Flood Control, Los Angeles County Public Works, Orange County Public Works Department, City of Long Beach, City of Huntington Beach, California Department of Health, Air Quality Management District, California Coastal Commission, Los Angeles Department of Water and Power, Southern California Edison, Southern California Gas, Time-Warner Cable, Verizon, Department Industrial Relations, Naval Weapons Station, California Coastal Conservancy, California Fish and Game, California Fish and Wildlife, Orange County Transportation Authority, Army Corp of Engineers, California Department of Water Resources, OSHA, Environmental Protection Agency, Metropolitan Water District, Orange County Water District, Municipal Water District of Orange County, West Orange County Water District, Orange County Sanitation District.

Objectives

To provide professional, technical, and administrative assistance to the public and City Council.

DEPARTMENT: Public Works
FUND: 001-016 Senior Bus

Account Code: 001-016

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 169,728	\$ 144,000	\$ 170,000	\$ 170,000
TOTAL	<u>\$ 169,728</u>	<u>\$ 144,000</u>	<u>\$ 170,000</u>	<u>\$ 170,000</u>

ACCOUNT NUMBER EXPLANATION

44000 Contract Professional Svcs Western Transit

DEPARTMENT: Public Works
 FUND: 001-016 Senior Bus

Account Code: 001-016

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional	001-016-44000	\$ 169,728	\$ 144,000	\$ 170,000	\$ 170,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 169,728</u>	<u>\$ 144,000</u>	<u>\$ 170,000</u>	<u>\$ 170,000</u>
TOTAL EXPENDITURES		<u>\$ 169,728</u>	<u>\$ 144,000</u>	<u>\$ 170,000</u>	<u>\$ 170,000</u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works Account Code: 001-042
 FUND: 001 General Fund - Administration and Engineering

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 55,428	\$ 59,100	\$ 57,700	\$ 56,700
Maintenance and Operations	48,908	36,987	37,100	35,900
TOTAL	\$ 104,336	\$ 96,087	\$ 94,800	\$ 92,600

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40004	Part-time	Employee salaries costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40100	Office Supplies	Office supplies
40300	Memberships and Dues	APWA, ASCE, CA PE License, ITE, NWOCPWD, CEADOC
40400	Training and Meetings	League of Cities, Traffic Engineering Course, report writing, map act, inspection courses, EIT training, water certification, professional engineering license
44000	Contract Professional Svcs	Miscellaneous Professional Engineering, Development Engineering Support, AutoCAD software subscription, Grant submission support, and GIS upgrade.

DEPARTMENT: Public Works Account Code: 001-042
 FUND: 001 General Fund - Administration and Engineering

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-042-40001	\$ 36,025	\$ 38,800	\$ 38,800	\$ 39,200
Part-time	001-042-40004	3,527	5,200	3,600	3,100
Auto Allowance	001-042-40008	162	-	-	-
Cell Phone Allowance	001-042-40009	4,442	1,600	1,600	200
Deferred Comp - Cafeteria	001-042-40010	243	200	100	100
Deferred Comp	001-042-40011	798	900	900	900
PERS Retirement	001-042-40012	4,649	5,200	5,200	6,500
PARS Retirement	001-042-40013	47	100	100	100
Medical Insurance	001-042-40014	4,503	4,900	5,900	5,100
AFLAC Cafeteria	001-042-40015	3	-	100	-
Medicare Insurance	001-042-40017	411	700	500	600
Life and Disability	001-042-40018	347	500	400	400
Vacation Buy/Payout	001-042-40027	271	1,000	500	500
TOTAL PERSONNEL SERVICES		\$ 55,428	\$ 59,100	\$ 57,700	\$ 56,700
MAINTENANCE AND OPERATIONS					
Office Supplies	001-042-40100	\$ 2,802	\$ 2,887	\$ 2,800	\$ 1,800
Memberships and Dues	001-042-40300	920	2,600	2,600	2,600
Training and Meetings	001-042-40400	3,293	3,500	3,700	3,500
Contract Professional	001-042-44000	41,893	28,000	28,000	28,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 48,908	\$ 36,987	\$ 37,100	\$ 35,900
TOTAL EXPENDITURES		\$ 104,336	\$ 96,087	\$ 94,800	\$ 92,600



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City of Seal Beach

STORM DRAINS

Managing Department Head:

Director of Public Works

Mission Statement

To ensure proper conveyance of storm water for flood protection while maintaining mandated levels of ocean water quality.

Primary Activities

Maintenance - inspecting, cleaning, maintaining, and tracking catch basins, catch basin filters, catch basin screens, storm drains, culverts, and other storm water conveyances, maintaining and operating a storm water pumping station, testing of debris trapped in catch basins. Engineering - compliance and enforcement of Federal, State, and local regulations for the protection of water quality, implementation of the city's NPDES Local Implementation Plan (LIP) and the Drainage Area Master Plan (DAMP), compiling annual Program Effectiveness Reports, plan checking and site checking storm drains, and implementation of Best Management Practices, attend mandated storm water meetings, issuance of Notice of Violations and public education for water quality protection.

Capital Improvement Program - Identify projects; seek and secure project funds; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; review plans; coordinate with other departments and agencies; conduct community meetings and prepare presentations and press releases; prepare council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to the public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change order, claims, and disputes; prepare progress reports and payments; and prepare record drawings and project closeouts.

Objectives

- Maintains the existing storm drain infrastructure of over 200 catch basins, several thousand linear feet of storm drains, and the West End Pump Station.
- Performs inspection and maintenance of storm drain filters and screens. Each catch basin is inspected and cleaned at least twice per year. In addition, the Division is in the second year of replacing catch basin screens.
- The Santa Ana Regional Water Quality Control Board is in the process of issuing a new NPDES permit for the County of Orange and its' co-permittees. Compliance with the new permit may require expenditures not contemplated in this budget.

DEPARTMENT: Public Works
 FUND: 001 General Fund - Storm Drains

Account Code: 001-043

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 192,355	\$ 224,200	\$ 194,000	\$ 237,000
Maintenance and Operations	135,757	254,235	247,000	183,600
TOTAL	\$ 328,112	\$ 478,435	\$ 441,000	\$ 420,600

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40400	Training and Meetings	Staff trainings
40700	Equipment/Materials	Materials for West End Pump Station
41020	Electricity	Electricity for West End Pump Station
44000	Contract Professional Svcs	NPDES program consultant, catch basin maint., NPDES advertising, catch basin testing, storm drain video inspection, catch basin filter replacement, professional engineering services, winter storm pump rental, storm preparation flyers, and employee uniforms
45000	Intergovernmental	State Water Resources Control Board, NPDES permit County Orange, AQMD permit fee and LA County property tax

DEPARTMENT: Public Works Account Code: 001-043
 FUND: 001 General Fund - Storm Drains

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-043-40001	\$ 139,666	\$ 144,600	\$ 140,100	\$ 167,500
Over-time	001-043-40003	994	5,000	1,500	5,000
Part-time	001-043-40004	7,453	25,800	5,600	4,200
Cell Phone Allowance	001-043-40009	-	500	500	600
Deferred Comp - Cafeteria	001-043-40010	1,574	1,400	1,500	2,100
Deferred Compensation	001-043-40011	2,836	3,000	2,900	3,300
PERS Retirement	001-043-40012	17,874	19,000	18,600	27,000
PARS Retirement	001-043-40013	100	400	100	100
Medical Insurance	001-043-40014	17,017	17,800	18,500	21,400
AFLAC Cafeteria	001-043-40015	102	200	300	300
Medicare Insurance	001-043-40017	2,047	2,700	2,100	2,700
Life and Disability	001-043-40018	1,581	1,900	1,600	1,800
Cafeteria Taxable	001-043-40023	-	-	100	200
Comptime Buy/Payout	001-043-40026	564	-	200	-
Vacation Buy/Payout	001-043-40027	547	1,900	400	800
TOTAL PERSONNEL SERVICES		\$ 192,355	\$ 224,200	\$ 194,000	\$ 237,000
MAINTENANCE AND OPERATIONS					
Training and Meetings	001-043-40400	\$ -	\$ 1,000	\$ 500	\$ 1,000
Equipment/Materials	001-043-40700	3,676	13,000	12,500	3,000
Electricity	001-043-41020	10,546	15,000	11,000	11,000
Contract Professional	001-043-44000	92,477	176,235	175,000	108,600
Intergovernmental	001-043-45000	29,058	49,000	48,000	60,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 135,757	\$ 254,235	\$ 247,000	\$ 183,600
TOTAL EXPENDITURES		\$ 328,112	\$ 478,435	\$ 441,000	\$ 420,600



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City of Seal Beach

STREET MAINTENANCE

Managing Department Head:

Director of Public Works

Mission Statement

To maintain infrastructure and provide clean and safe roadways, signals, sidewalk, medians, and traffic signage and striping within the public right of way and to promote efficient flow of traffic by providing safe, reliable, cost effective signalization of our roadways.

Primary Activities

Regular activities - Maintenance - sidewalk and gutter patching, pothole repair, road maintenance, traffic markings and signage, paver installation, street litter, Underground Service Alert marking. Engineering - Capital Improvement program (CIP), development review, plan checks, reports, coordinate, budget, permit all activities for street facilities including bridges, overcrossings, streets, sidewalks, curbs, gutters, patching, striping, medians, traffic signal construction, maintenance and repairs, street lighting, street sweeping, street tree trimming and installation; Contract Administration: street patching, striping, sweeping, traffic signals, median and parkway maintenance and senior bus program; Development plan check - utility plans, streets, storm water pollution prevention plans, best management practices; Permits - street excavation, dumpsters/street obstruction, tree planting and removal, cranes, monitoring wells, and traffic control; Routine - respond to public, council and other agency requests for information on plans, permits, CIP, and standard plans; track all street related service requests; prepare maps and blue prints; manage and update the geographic information system (GIS), and manage and file over 7000 record drawings; administer the pavement management system; apply for all available grant funding sources; manage various funding sources; and provide support for other public works divisions. This budget includes increases in service for street tree trimming and for Main Street sidewalk cleaning. The cost of City support for community events such as the car show and 10k run are now included in this cost center.

Objectives

- The Public Works Department oversees contract services such as street sweeping, street tree trimming, median and parkway landscape maintenance, traffic signal maintenance, street patching and striping, and the operation of the senior bus. These contracts are managed under the direction of the Deputy Director of Public Works/Maintenance and Utilities.
- The maintenance crews of the department will continue with routine maintenance such as patching of sidewalks, gutters, potholes, and signs. In-house crews have replaced damaged sidewalk with pavers around mature ficus trees at a rate of one location per month and will continue to work at other high pedestrian locations.
- The City Engineer is continuing to manage the City's aggressive CIP program. The division is moving forward to rehabilitate the City's street infrastructure, meet ocean and water quality goals, adhere to new regulatory mandates, provide enhanced information and services to the public on the internet, apply for available grant funding and to continue to update the Geographical Information System (GIS) as a tool for staff and the public. Street paving has become an issue with the community and much progress has been made in the past few years.
- A large portion of the costs for the CIP is allocated to the following projects: local residential street paving projects, signal improvement, trees, and arterial rehabilitation projects.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works Account Code: 001-044
 FUND: 001 General Fund - Street Maintenance

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 564,827	\$ 585,200	\$ 576,300	\$ 585,800
Maintenance and Operations	557,473	618,754	590,600	624,300
TOTAL	\$ 1,122,300	\$ 1,203,954	\$ 1,166,900	\$ 1,210,100

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40023	Cafeteria - Taxable	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40200	Public/Legal Notices	Sun Newspaper
40300	Membership Dues	Annual membership
40400	Training and meetings	Staff training and development
40700	Equipment/Materials	Asphalt hot/cold mix, traffic signs, graffiti abatement, pavers, sand bags, equipment, materials, and tools
40800	Special Departmental	Trimming of parkway and median trees
40801	Street Sweeping	Provides street sweeping
41000	Telephone	Cell phone costs
41020	Electricity	Electricity costs
44000	Contract Professional Svcs	Traffic signal maint., plant/shrub replacement, Main St. sidewalk pressure washing, citywide pavement rehab., lighting maint. Contract, concrete rehab., landscape maint. of medians/tract, employee uniform, irrigation system repairs, traffic engineer services, I-405 expansion lobbying, and Citywide traffic counts

DEPARTMENT: Public Works Account Code: 001-044
 FUND: 001 General Fund - Street Maintenance

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-044-40001	\$ 425,919	\$ 425,500	\$ 413,600	\$ 416,900
Over-time	001-044-40003	3,823	5,000	1,500	5,000
Part-time	001-044-40004	6,433	8,200	19,700	5,300
Cell Allowance	001-044-40009	-	-	1,100	1,100
Deferred Comp - Cafeteria	001-044-40010	5,138	4,400	5,200	5,000
Deferred Compensation	001-044-40011	7,988	8,100	8,000	7,500
PERS Retirement	001-044-40012	54,654	56,100	53,300	68,100
PARS Retirement	001-044-40013	87	100	300	100
Medical Insurance	001-044-40014	47,813	58,900	59,700	62,200
AFLAC Cafeteria	001-044-40015	262	500	500	600
Medicare Insurance	001-044-40017	5,813	6,700	5,700	6,500
Life and Disability	001-044-40018	3,776	5,800	4,600	4,600
Cafeteria - Taxable	001-044-40023	224	-	400	400
Comptime Buy/Payout	001-044-40026	493	-	900	-
Vacation Buy/Payout	001-044-40027	2,404	5,900	1,800	2,500
TOTAL PERSONNEL SERVICES		\$ 564,827	\$ 585,200	\$ 576,300	\$ 585,800
MAINTENANCE AND OPERATIONS					
Membership	001-044-40300	\$ -	\$ 500	\$ 500	\$ 500
Training and Meetings	001-044-40400	-	1,500	800	1,500
Equipment/Materials	001-044-40700	22,755	36,000	35,000	36,000
Special Departmental	001-044-40800	121,430	106,000	105,000	81,800
Street Sweeping	001-044-40801	52,712	98,200	75,000	115,000
Telephone	001-044-41000	376	1,200	500	500
Electricity	001-044-41020	19,103	16,000	15,800	15,000
Contract Professional	001-044-44000	341,097	359,354	358,000	374,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 557,473	\$ 618,754	\$ 590,600	\$ 624,300
TOTAL EXPENDITURES		\$ 1,122,300	\$ 1,203,954	\$ 1,166,900	\$ 1,210,100



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City of Seal Beach

LANDSCAPE MAINTENANCE

Managing Department Head:

Director of Public Works

Mission Statement

To improve and maintain the city's parks, entryways, and other City owned lands in a clean, safe, and cost effective manner.

Primary Activities

Contract activities include trimming and planting park trees; mowing grass, fixing irrigation lines, playground equipment inspection and maintenance, pesticide application, weed abatement, remove trash in parks and tract entries, and maintenance of portable restrooms.

Capital Improvement Program - Parks and Playgrounds - identify projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; review plans; conduct community meetings and prepare presentations and press releases; prepare Council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to the public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare record progress reports and payments; and prepare record drawings and project closeouts.

Objectives

- The majority of this division is contracted out and managed by the Public Works Department employees.
- The landscaping maintenance contract has been bid to obtain the lowest prices available through formal competition.

DEPARTMENT: Public Works Account Code: 001-049
 FUND: 001 General Fund - Park Maintenance

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 33,368	\$ 59,600	\$ 58,000	\$ 61,100
Maintenance and Operations	261,948	279,110	278,200	279,900
TOTAL	\$ 295,316	\$ 338,710	\$ 336,200	\$ 341,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40700	Equipment/materials	Arbor Park support (doggie bags and fencing), Gumgrove Park support (doggie bags and etc), misc playground equipment, Heather Park, Almond Park, and Marina Center
41000	Telephone	Phone costs
41020	Electricity	Electricity at Parks
44000	Contract Professional Svcs	Park landscape maint., Heather/Edison Park portable restrooms, pest control, tree trimming, lighting repairs, certified playground safety inspections, park irrigation repairs, park fencing repairs, Zoeter Park sports field maintenance, plant/shrub replacement, and SB/Lampson eucalyptus tree soil and treatment

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 001 General Fund - Park Maintenance

Account Code: 001-049

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-049-40001	\$ 26,012	\$ 45,700	\$ 45,200	\$ 46,100
Overtime	001-049-40003	14	-	-	-
Cell Phone Allowance	001-049-40009	-	-	100	100
Deferred Comp - Cafeteria	001-049-40010	356	900	800	800
Deferred Comp	001-049-40011	626	900	900	900
PERS Retirement	001-049-40012	3,358	6,100	6,000	7,600
Medical Insurance	001-049-40014	2,139	3,700	3,500	3,900
Medicare Insurance	001-049-40017	343	700	600	700
Life and Disability	001-049-40018	249	500	500	500
Comptime Buy/Payout	001-049-40026	-	1,100	-	-
Vacation Buy/Payout	001-049-40027	271	-	400	500
TOTAL PERSONNEL SERVICES		\$ 33,368	\$ 59,600	\$ 58,000	\$ 61,100
MAINTENANCE AND OPERATIONS					
Public/Legal Notices- Landscape	001-049-40200	\$ 79	\$ -	\$ -	\$ -
Equipment/Materials	001-049-40700	21,021	17,000	17,000	17,000
Telephone	001-049-41000	-	400	200	400
Electricity	001-049-41020	12,865	13,000	13,000	11,000
Contract Professional	001-049-44000	227,983	248,710	248,000	251,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 261,948	\$ 279,110	\$ 278,200	\$ 279,900
TOTAL EXPENDITURES		\$ 295,316	\$ 338,710	\$ 336,200	\$ 341,000



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City of Seal Beach

FLEET MAINTENANCE

Managing Department Head:

Director of Public Works

Mission Statement

To ensure that City vehicles and equipment are available, dependable, safe to operate, cost effective, and energy efficient.

Primary Activities

Routine Activities - primary activities include tune-ups, brake work, fuel system service, electrical system service, mount, balance, and repair tires, transmission service, smog service, diesel and gasoline engine overhauls, welding and fabrication, safety inspection, interior or exterior repair, procurement of parts and materials, bid specifications, suspension service, vehicle modifications and the purchase of fuel.

Objectives

- Recent accomplishments include adoption of a Fleet Management Plan (June 11, 2012), and operation of vehicle replacement internal service fund. The fund recognizes the annual cost of operating the vehicles needed to carry out the City's mission and also plans for future replacement of vehicles in the most efficient manner possible.
- Maintenance of over 100 vehicles and equipment is performed using one full-time mechanic and one part-time mechanic.
- The cost of fuel has fluctuated during the previous budget years. The City has added two backup power sources and is currently in construction for a third at facilities that require maintenance and fueling.

DEPARTMENT: Public Works Account Code: 001-050
 FUND: 001 General Fund - Vehicle Maintenance

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 127,863	\$ 100,800	\$ 125,500	\$ 115,400
Maintenance and Operations	311,074	305,600	304,200	302,000
TOTAL	\$ 438,937	\$ 406,400	\$ 429,700	\$ 417,400

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40300	Memberships and Dues	Annual membership
40400	Training and Meetings	Staff trainings
40700	Equipment/Materials	Auto parts and materials to maintain approx 100 vehicles and equipment
40800	Special Departmental	Fuel for fleet vehicles, diesel, natural gas for police, lifeguard/admin, emergency generators and fuel polishing contract for the generator
44000	Contract Professional Svcs	Vehicle/Motorcycle maintenance, waste oil disposal, uniforms, contract mechanics and contract auto maintenance

DEPARTMENT: Public Works Account Code: 001-050
 FUND: 001 General Fund - Vehicle Maintenance

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-050-40001	\$ 73,419	\$ 65,800	\$ 65,800	\$ 66,700
Overtime	001-050-40003	173	-	300	-
Part-time	001-050-40004	28,768	11,300	36,400	23,800
Cell Phone Allowance	001-050-40009	-	-	100	100
Deferred Comp-Cafeteria	001-050-40010	77	100	300	500
Deferred Compensation	001-050-40011	1,325	1,300	1,300	1,300
PERS Retirement	001-050-40012	9,318	8,400	8,400	10,400
PARS Retirement	001-050-40013	363	200	500	300
Medical Insurance	001-050-40014	11,604	9,900	9,600	9,700
Medicare Insurance	001-050-40017	1,525	1,200	1,500	1,400
Life and Disability	001-050-40018	878	900	800	700
Vacation Buy/Payout	001-050-40027	413	1,700	500	500
TOTAL PERSONNEL SERVICES		\$ 127,863	\$ 100,800	\$ 125,500	\$ 115,400
MAINTENANCE AND OPERATIONS					
Memberships and Dues	001-050-40300	\$ 495	\$ 500	\$ 700	\$ 500
Training and Meetings	001-050-40400	-	1,000	500	1,000
Equipment/Materials	001-050-40700	56,528	45,000	48,000	45,000
Special Departmental	001-050-40800	207,209	223,600	220,000	220,000
Contract Professional Svcs	001-050-44000	46,842	35,500	35,000	35,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 311,074	\$ 305,600	\$ 304,200	\$ 302,000
TOTAL EXPENDITURES		\$ 438,937	\$ 406,400	\$ 429,700	\$ 417,400



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City of Seal Beach

REFUSE SERVICES

Managing Department Head:

Director of Public Works

Mission Statement

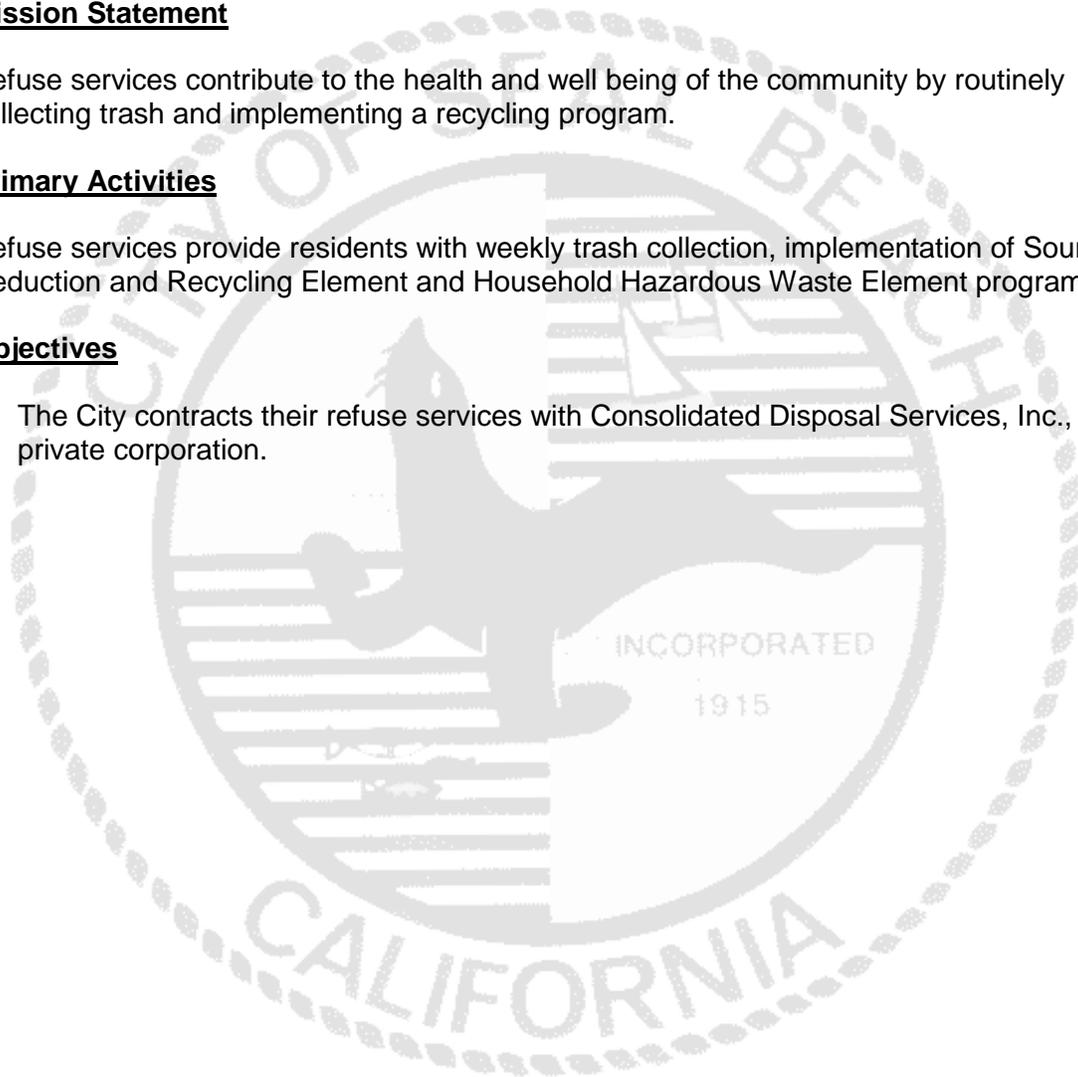
Refuse services contribute to the health and well being of the community by routinely collecting trash and implementing a recycling program.

Primary Activities

Refuse services provide residents with weekly trash collection, implementation of Source Reduction and Recycling Element and Household Hazardous Waste Element programs.

Objectives

- The City contracts their refuse services with Consolidated Disposal Services, Inc., a private corporation.



City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works Account Code: 001-051
 FUND: 001- General Fund - Refuse

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 1,325,165	\$ 1,200,000	\$ 1,325,000	\$ 1,325,000
TOTAL	<u>\$ 1,325,165</u>	<u>\$ 1,200,000</u>	<u>\$ 1,325,000</u>	<u>\$ 1,325,000</u>

ACCOUNT NUMBER EXPLANATION

44000 Contract Professional Svcs Consolidated Disposal Services, Inc.

DEPARTMENT: Public Works
 FUND: 001- General Fund - Refuse

Account Code: 001-051

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional Refuse	001-051-44000	\$ 1,325,165	\$ 1,200,000	\$ 1,325,000	\$ 1,325,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 1,325,165</u>	<u>\$ 1,200,000</u>	<u>\$ 1,325,000</u>	<u>\$ 1,325,000</u>
TOTAL EXPENDITURES		<u>\$ 1,325,165</u>	<u>\$ 1,200,000</u>	<u>\$ 1,325,000</u>	<u>\$ 1,325,000</u>



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City of Seal Beach

BUILDING AND FACILITIES MAINTENANCE

Managing Department Head:
Director of Public Works

Mission Statement

Maintain clean and safe facilities in a cost effective manner for citizens, visitors, and City staff.

Primary Activities

Regular activities - activities include janitorial, elevators, roofing, heating, air conditioning, water, electrical, plumbing, light fixtures, windows, carpeting, doors, locks, cabinets and furniture, phone system, interior and exterior walls, pest control, termites, fumigation, pool maintenance, landscaping maintenance at buildings/facilities and overall aesthetics.

Capital Improvement Program: Buildings and Grounds - determine projects; seek and secure grant funds; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; review plans; conduct community meetings and prepare presentations and press releases; prepare Council reports for advertisements, award, and completion of each project; administer construction management; inspection and quality assurance; respond to the public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare progress reports and payments; and prepare record drawings and project closeouts.

Objectives

- In FY 2012-13 the City completed a light remodel of City Hall. Similar projects are scheduled for the City Council Chambers and the Public Works Administration Building. On October 10, 2011 the City council adopted a Facility Condition Assessment of all city owned facilities. The emergency repairs identified within the assessment are being completed. Funding options are being evaluated for the remainder of the improvements identified within the plan.
- Funding for the work to be done in-house or by small contract is included in this budget. Other work was proposed in the Capital Improvement section.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
FUND: 001 General Fund - Building Maintenance

Account Code: 001-052

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 105,496	\$ 83,600	\$ 77,000	\$ 81,400
Maintenance and Operations	402,970	386,016	385,000	373,000
Debt Service	79,107	-	-	169,800
TOTAL	\$ 587,573	\$ 469,616	\$ 462,000	\$ 624,200

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-Time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40030	Unemployment	Employee benefits costs
40700	Equipment/Materials	Building materials/supplies for electrical, plumbing, painting, roofing, and wall repair
41000	Telephone	Telephone expense related to the City
41010	Gas	Gas expense related to the City
41020	Electricity	Electricity expense related to the City and charging station
44000	Contract Professional Svcs	Landscape maint at City facilities HVAC maint, pest control, irrigation repairs, elevator maint (PD & CH), janitorial contract, Rec facilities janitorial, termite control, fire extinguisher McGaugh Pool maintenance, electrical repairs, bldg roof repairs, tree trimming, AQMD permit fee, restroom/janitorial paper supplies, locksmith/pond maintenance, and window/doors/drain cleaning
47444	Lease Payments	Debt service lease payments - City National Bank
47999	Interest Payments	Debt service interest payments - City National Bank

DEPARTMENT: Public Works
 FUND: 001 General Fund - Building Maintenance

Account Code: 001-052

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-052-40001	\$ 81,277	\$ 60,500	\$ 59,100	\$ 61,400
Overt-time	001-052-40003	261	5,000	300	200
Cell Phone Allowance	001-052-40009	-	-	100	200
Deferred Comp - Cafeteria	001-052-40010	1,356	900	1,100	1,200
Deferred Compensation	001-052-40011	1,470	1,300	1,300	1,300
PERS Retirement	001-052-40012	10,309	7,700	7,800	9,500
Medical Insurance	001-052-40014	7,370	5,400	5,300	5,300
Medicare Insurance	001-052-40017	1,065	1,000	700	1,000
Life and Disability	001-052-40018	924	700	800	600
Comptime Buy/Payout	001-052-40026	71	-	100	-
Vacation Buy/Payout	001-052-40027	413	1,100	400	700
Unemployment Building	001-052-40030	980	-	-	-
TOTAL PERSONNEL SERVICES		\$ 105,496	\$ 83,600	\$ 77,000	\$ 81,400
MAINTENANCE AND OPERATIONS					
Equipment/Materials	001-052-40700	\$ 16,781	\$ 15,000	\$ 22,000	\$ 15,000
Telephone	001-052-41000	19,539	25,000	21,000	20,000
Gas	001-052-41010	4,242	6,800	6,000	5,000
Electricity	001-052-41020	52,700	53,000	50,000	40,000
Contract Professional Svcs	001-052-44000	309,708	286,216	286,000	293,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 402,970	\$ 386,016	\$ 385,000	\$ 373,000
DEBT SERVICE PAYMENT					
Lease Payments	001-052-47444	\$ 70,135	\$ -	\$ -	\$ 120,200
Interest Payments	001-052-47999	8,972	-	-	49,600
TOTAL DEBT SERVICE PAYMENT		\$ 79,107	\$ -	\$ -	\$ 169,800
TOTAL EXPENDITURES		\$ 587,573	\$ 469,616	\$ 462,000	\$ 624,200



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City of Seal Beach

AIR QUALITY IMPROVEMENT

Managing Department Head:

Director of Public Works

Mission Statement

The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs, which will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants (i.e. trip reduction, transit and traffic flow improvements, alternative fuel vehicles).

Primary Activities

This program funds the transportation of seniors through the Orange County Senior Transportation Program. This program funds the transportation and mobility of seniors citywide to reduce emissions, vehicle trips and improve air quality.

Objectives

- The objective of this program is to ensure the highest activity for seniors having a low financial impact to the City.
- Monitor and review the contract agreement and determine if a new provider is needed based on increases in recent fuel prices.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 012 Air Quality Improvement

Account Code: 012-700

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 30,558	\$ 30,000	\$ 37,905	\$ 30,000
TOTAL	<u>\$ 30,558</u>	<u>\$ 30,000</u>	<u>\$ 37,905</u>	<u>\$ 30,000</u>

ACCOUNT NUMBER EXPLANATION

44000 Contract Professional Svcs Senior transportation program

DEPARTMENT: Public Works
 FUND: 012 Air Quality Improvement

Account Code: 012-700

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Prof Svcs	012-700-44000	\$ 30,558	\$ 30,000	\$ 37,905	\$ 30,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 30,558</u>	<u>\$ 30,000</u>	<u>\$ 37,905</u>	<u>\$ 30,000</u>
TOTAL EXPENDITURES		<u>\$ 30,558</u>	<u>\$ 30,000</u>	<u>\$ 37,905</u>	<u>\$ 30,000</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 8,162	\$ 7,905	\$ 7,905	\$ (0)
Revenues	30,300	30,000	30,000	30,000
Expenditures	(30,558)	(30,000)	(37,905)	(30,000)
Ending Fund Balance	<u>\$ 7,905</u>	<u>\$ 7,905</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 016 Park Improvement

Account Code: 016-800

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ -	\$ -	\$ -	\$ 10,000
TOTAL	\$ -	\$ -	\$ -	\$ 10,000

ACCOUNT NUMBER EXPLANATION

44000 Contract Professional Svcs Edison park improvement

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 016 Park Improvement

Account Code: 016-800

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional	016-800-44000	\$ -	\$ -	\$ -	\$ 10,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ -	\$ -	\$ 10,000
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 10,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 17,973	\$ 28,174	\$ 28,174	\$ 38,374
Revenues	10,201	200	10,200	200
Expenditures	-	-	-	(10,000)
Ending Fund Balance	\$ 28,174	\$ 28,374	\$ 38,374	\$ 28,574

DEPARTMENT: Public Works
 FUND: 040 Gas Tax

Account Code: 040-090

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 542,150	\$ 1,082,900	\$ 867,400	\$ 1,002,000
TOTAL	\$ 542,150	\$ 1,082,900	\$ 867,400	\$ 1,002,000

ACCOUNT NUMBER EXPLANATION

44000	Contract Professional Svcs	State Controller - Annual Street Report
47000	Transfers Out	Transfer to General Fund for overhead street maintenance \$400,000 and Capital Fund for project:
		Amount
	ST1408	Traffic Management Center Upgrade 75,000
	ST1508	Old Town Parking and Signage Improvemen 100,000
	ST1601	Annual Slurry Seal Project 140,000
	ST1604	Annual Concrete Repair Program 50,000
	ST1605	Annual Striping program 25,000
	ST1606	Annual Signage Replacement 10,000
	ST1610	Westminster Ave Rehab (WCL to SB Blvd) 200,000
		Total CIP Projects 600,000

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 040 Gas Tax

Account Code: 040-090

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional	040-090-44000	\$ 1,207	\$ 2,000	\$ 1,500	\$ 2,000
Transfers Out	040-090-47000	540,943	1,080,900	865,900	1,000,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 542,150	\$ 1,082,900	\$ 867,400	\$ 1,002,000
TOTAL EXPENDITURES		\$ 542,150	\$ 1,082,900	\$ 867,400	\$ 1,002,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 510,358	\$ 769,435	\$ 769,435	\$ 563,935
Revenues	801,228	661,900	661,900	572,700
Expenditures	(542,150)	(1,082,900)	(867,400)	(1,002,000)
Ending Fund Balance	\$ 769,435	\$ 348,435	\$ 563,935	\$ 134,635



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City of Seal Beach

MEASURE M

Managing Department Head:

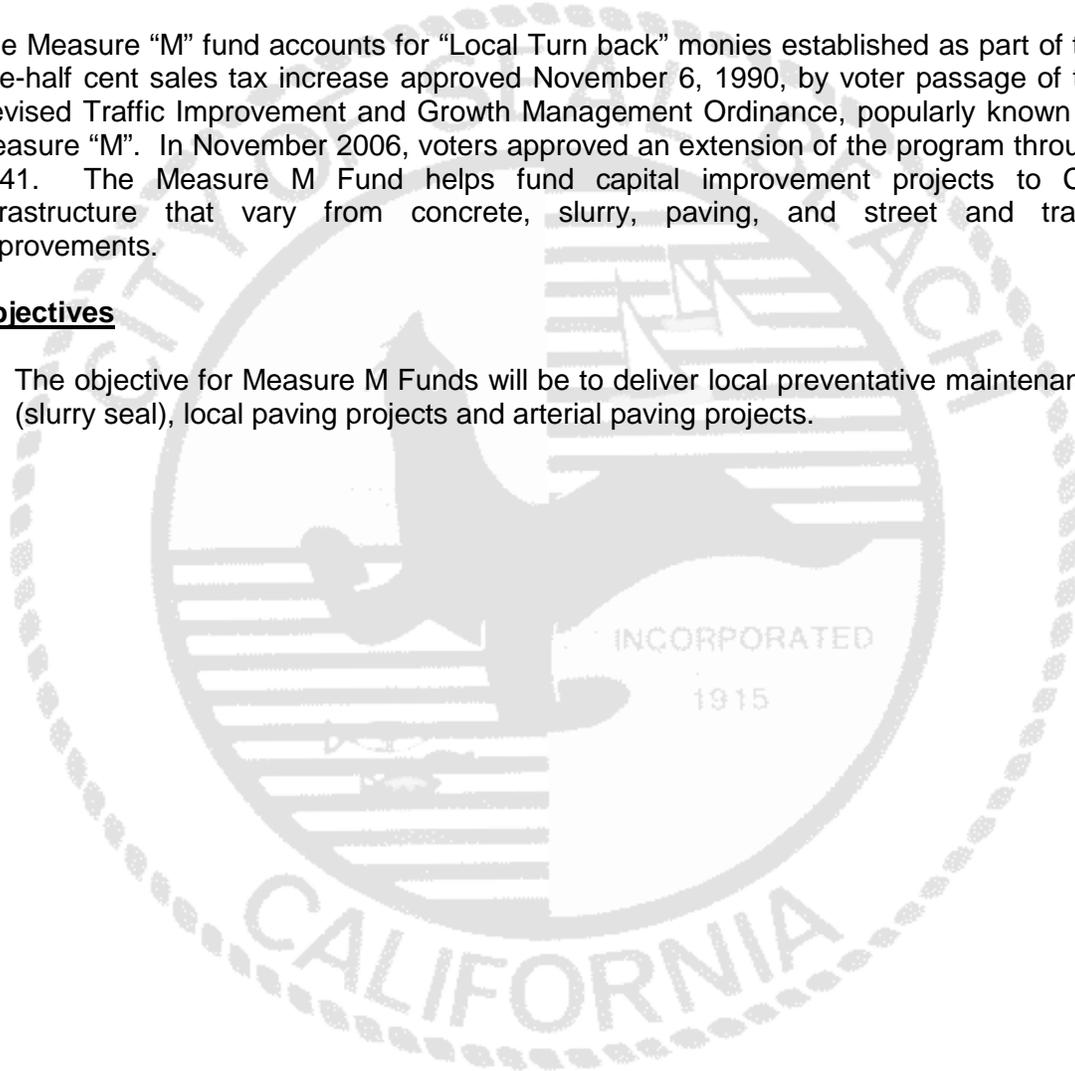
Director of Public Works

Primary Activities

The Measure “M” fund accounts for “Local Turn back” monies established as part of the one-half cent sales tax increase approved November 6, 1990, by voter passage of the Revised Traffic Improvement and Growth Management Ordinance, popularly known as Measure “M”. In November 2006, voters approved an extension of the program through 2041. The Measure M Fund helps fund capital improvement projects to City infrastructure that vary from concrete, slurry, paving, and street and traffic improvements.

Objectives

- The objective for Measure M Funds will be to deliver local preventative maintenance (slurry seal), local paving projects and arterial paving projects.



DEPARTMENT: Public Works
 FUND: 042 Measure M2

Account Code: 042-099

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 171,431	\$ 1,095,000	\$ 1,095,000	\$ 575,000
TOTAL	\$ 171,431	\$ 1,095,000	\$ 1,095,000	\$ 575,000

ACCOUNT NUMBER EXPLANATION

47000	Transfer Out	Transfer to Capital Fund for Project:	<u>Amount</u>
		ST1602 Local Street Resurfacing Program	275,000
		ST1610 Westminster Ave. Rehabilitation (WCL to SB)	300,000
			575,000

DEPARTMENT: Public Works
 FUND: 042 Measure M2

Account Code: 042-099

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfers Out	042-099-47000	\$ 171,431	\$ 1,095,000	\$ 1,095,000	\$ 575,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 171,431</u>	<u>\$ 1,095,000</u>	<u>\$ 1,095,000</u>	<u>\$ 575,000</u>
TOTAL EXPENDITURES		<u>\$ 171,431</u>	<u>\$ 1,095,000</u>	<u>\$ 1,095,000</u>	<u>\$ 575,000</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 639,336	\$ 881,260	\$ 881,260	\$ 160,060
Revenues	413,355	373,800	373,800	453,800
Expenditures	(171,431)	(1,095,000)	(1,095,000)	(575,000)
Ending Fund Balance	<u>\$ 881,260</u>	<u>\$ 160,060</u>	<u>\$ 160,060</u>	<u>\$ 38,860</u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 048 Parking In-lieu

Account Code: 048-400

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 131,579	\$ -	\$ (3,142)	\$ -
TOTAL	<u>\$ 131,579</u>	<u>\$ -</u>	<u>\$ (3,142)</u>	<u>\$ -</u>

ACCOUNT NUMBER EXPLANATION

47000 Transfer Out Transfer to Capital Fund for Project from prior year

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 048 Parking In-lieu

Account Code: 048-400

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfers Out	048-400-47000	\$ 131,579	\$ -	\$ (3,142)	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 131,579	\$ -	\$ (3,142)	\$ -
TOTAL EXPENDITURES		\$ 131,579	\$ -	\$ (3,142)	\$ -

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 188,878	\$ 122,379	\$ 122,379	\$ 137,021
Revenues	65,080	-	11,500	-
Expenditures	(131,579)	-	3,142	-
Ending Fund Balance	\$ 122,379	\$ 122,379	\$ 137,021	\$ 137,021

DEPARTMENT: Finance
 FUND: 049 - Traffic Impact AB1600

Account Code: 049

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2016-2015 Adopted Budget
Maintenance and Operations	\$ 163,806	\$ 140,000	\$ 40,000	\$ 320,000
TOTAL	\$ 163,806	\$ 140,000	\$ 40,000	\$ 320,000

ACCOUNT NUMBER EXPLANATION

47000	Transfer Out	Transfer to Capital Fund for project:	Amount
		ST1207 SB Comprehensive Parking Mgmt Plan	140,000
		Long Beach Transit	10,000
		Senior Bus Transportatio Program	170,000
			320,000

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 049 - Traffic Impact AB1600

Account Code: 049

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2016-2015 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfer Out	049-333-47000	\$ 163,806	\$ 140,000	\$ 40,000	\$ 320,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 163,806</u>	<u>\$ 140,000</u>	<u>\$ 40,000</u>	<u>\$ 320,000</u>
TOTAL EXPENDITURES		<u>\$ 163,806</u>	<u>\$ 140,000</u>	<u>\$ 40,000</u>	<u>\$ 320,000</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2016-2015 Adopted Budget
Beginning Fund Balance	\$ 747,744	\$ 651,579	\$ 651,579	\$ 615,379
Revenues	67,641	3,800	3,800	3,800
Expenditures	(163,806)	(140,000)	(40,000)	(320,000)
Ending Fund Balance	<u>\$ 651,579</u>	<u>\$ 515,379</u>	<u>\$ 615,379</u>	<u>\$ 299,179</u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 070 Roberti-z-harris

Account Code: 070-888

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 412	\$ -	\$ -	\$ -
TOTAL	<u>\$ 412</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

ACCOUNT NUMBER EXPLANATION

47000 Transfer Out Transfer to Capital Fund for Project.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 070 Roberti-z-harris

Account Code: 070-888

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfers Out	070-888-47000	\$ 412	\$ -	\$ -	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 412	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 412	\$ -	\$ -	\$ -

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 412	\$ -	\$ -	\$ -
Revenues	-	-	-	-
Expenditures	(412)	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

DEPARTMENT: Public Works
 FUND: 073 Grants

Account Code: 073-787

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 56,158	\$ 26,100	\$ -	\$ -
TOTAL	\$ 56,158	\$ 26,100	\$ -	\$ -

ACCOUNT NUMBER EXPLANATION

40700	Equipment/materials	Trash can receptacle
47000	Transfer Out	Transfer to GF
47200	Trash Recepticals	Citywide trash bin replacement

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 073 Grants

Account Code: 073-787

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Equipment Materials	073-787-40700	\$ -	\$ 26,100	\$ -	\$ -
Transfer Out	073-787-47000	166	-	-	-
Trash Recepticals	073-787-47200	55,992	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 56,158</u>	<u>\$ 26,100</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u>\$ 56,158</u>	<u>\$ 26,100</u>	<u>\$ -</u>	<u>\$ -</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 56,158	\$ -	\$ -	\$ -
Revenues	-	-	-	-
Expenditures	(56,158)	(26,100)	-	-
Ending Fund Balance	<u>\$ 0</u>	<u>\$ (26,100)</u>	<u>\$ -</u>	<u>\$ -</u>

DEPARTMENT: Public Works
 FUND: 077 Prop 1B

Account Code: 077-888

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 28,213	\$ -	\$ -	\$ -
TOTAL	\$ 28,213	\$ -	\$ -	\$ -

ACCOUNT NUMBER EXPLANATION

47000 Transfer Out Transfer to Capital Project Fund

DEPARTMENT: Public Works
 FUND: 077 Prop 1B

Account Code: 077-888

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfers Out	077-888-47000	\$ 28,213	\$ -	\$ -	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 28,213	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 28,213	\$ -	\$ -	\$ -

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ (289,787)	\$ (318,000)	\$ (318,000)	\$ -
Revenues	-	-	318,000	-
Expenditures	(28,213)	-	-	-
Ending Fund Balance	\$ (318,000)	\$ (318,000)	\$ -	\$ -

DEPARTMENT: Public Works
 FUND: 080 City-Wide Grants

Account Code: 080

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 61,394	\$ 1,601,700	\$ 1,040,600	\$ 743,000
TOTAL	<u>\$ 61,394</u>	<u>\$ 1,601,700</u>	<u>\$ 1,040,600</u>	<u>\$ 743,000</u>

ACCOUNT NUMBER EXPLANATION

47000	Transfer Out	Transfer to Capital Fund for Project:	<u>Amount</u>
		ST1408 Traffic Management Center	243,000
		ST1610 Westminster Ave. Rehab.	500,000
		Total CIP Projects	<u>743,000</u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 080 City-Wide Grants

Account Code: 080

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfers Out - OCTA	080-361-47000	\$ 61,394	\$ -	\$ 50,000	\$ 743,000
Transfer Out - ECP	080-363-47000	-	15,000	15,000	-
Transfers Out - BCI	080-364-47000	-	1,586,700	975,600	-
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 61,394</u>	<u>\$ 1,601,700</u>	<u>\$ 1,040,600</u>	<u>\$ 743,000</u>
TOTAL EXPENDITURES		<u>\$ 61,394</u>	<u>\$ 1,601,700</u>	<u>\$ 1,040,600</u>	<u>\$ 743,000</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ (44,612)	\$ 146,990	\$ 146,990	\$ (893,610)
Revenues	252,996	1,636,700	-	1,636,700
Expenditures	(61,394)	(1,601,700)	(1,040,600)	(743,000)
Ending Fund Balance	<u>\$ 146,990</u>	<u>\$ 181,990</u>	<u>\$ (893,610)</u>	<u>\$ 90</u>



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City of Seal Beach

COMMUNITY SERVICES

Managing Department Head:

Director of Community Development

Mission Statement

The Recreation and Community Services Department is dedicated to supporting the community through people, parks, and programs. The department provides a multi-faceted recreational and community service program that promotes educational and healthy lifestyles in the community.

Primary Activities

Department programming encompasses a year-round recreation class program, day care, youth and educational camps, tennis, aquatic and sports league programs, youth and adult activities, facility rentals, and community and special events. The department also offers senior services and senior programs including senior meals-on-wheels, transportation, and flu clinics. The department provides staff and/or oversight to Seal Beach Tennis Center, recreational and park activities at fifteen facility sites throughout the city. The department also provides support to Parks and Recreation Commission.

Objectives

- Provide the highest quality of community, social, and recreational programs for the community.
- Provide program and service opportunities that allow youth of all ages to share, grow, learn, and play together.
- Provide opportunities to keep older adults actively involved in the community.
- Promote cultural awareness through recreation and special event activities.
- Provide quality cultural, developmental and recreation programming for Seal Beach residents of all ages and abilities.
- Monitor community needs and changes to ensure provision of effective social services programs, assist non-profit social service agencies or providers in aiding Seal Beach residents and provide information and referral services to the community.
- Evaluate the future facility and programming needs of the community and to identify future funding resources to support recreational and community service growth in the city.
- Complete the Community Aquatics Center site assessment and implement the design phase.
- Complete the Seal Beach Tennis Center site design and implement the construction phase.
- Commence the Eisenhower Park site design project

DEPARTMENT: Community Services Account Code: 001-070
 FUND: 001 General Fund - Recreation Admin

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 204,522	\$ 275,700	\$ 274,800	\$ 309,700
Maintenance and Operations	83,219	73,100	63,400	61,000
TOTAL	\$ 287,741	\$ 348,800	\$ 338,200	\$ 370,700

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40022	Flexible Spending Cafeteria	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40100	Office Supplies	Office supplies and Bay Hardware
40300	Memberships and Dues	CPRS dues, NRPA, SCPPOA, and SCMAF
40200	Public/Legal Notices	Special events flyer
40400	Training and Meetings	CPRS convention, brochure exchange, SCPPOA monthly and miscellaneous training
40700	Equipment/Materials	Necessary equipment and materials for the department
40800	Special Departmental	Community gardens, senior health fair, breakfast with Santa, building supplies, credit card fees, tree lighting, and BMI music license
41009	Cable TV	Direct TV
44000	Contract Professional Svcs	Senior meals and parking NSBC (Shops of Rossmoor)
45000	Intergovernmental	Senior meals and lease of parking

City of Seal Beach

FY 2015-2016

DEPARTMENT: Community Services
 FUND: 001 General Fund - Recreation Admin

Account Code: 001-070

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	001-070-40001	\$ 155,240	\$ 198,400	\$ 194,400	\$ 210,800
Part-time	001-070-40004	3,044	14,100	21,900	31,900
Cell Phone Allowance	001-070-40009	865	1,100	1,100	1,100
Deferred Comp - Cafeteria	001-070-40010	1,879	2,200	1,400	1,300
Deferred Compensation	001-070-40011	4,410	5,700	5,600	5,900
PERS Retirement	001-070-40012	20,125	26,500	25,900	34,800
PARS Retirement	001-070-40013	43	200	300	400
Medical Insurance	001-070-40014	13,645	18,600	11,400	11,800
Medicare Insurance	001-070-40017	2,458	3,300	3,300	3,700
Life and Disability	001-070-40018	1,885	2,500	2,200	2,100
Flexible Spending - Cafeteria	001-070-40022	928	1,100	3,400	3,700
Vacation Buy/Payout	001-070-40027	-	2,000	3,900	2,200
TOTAL PERSONNEL SERVICES		\$ 204,522	\$ 275,700	\$ 274,800	\$ 309,700
MAINTENANCE AND OPERATIONS					
Office Supplies	001-070-40100	\$ 1,651	\$ 2,000	\$ 2,000	\$ 2,000
Public/Legal Notices	001-070-40200	1,039	-	-	-
Memberships and Dues	001-070-40300	505	700	500	700
Training and Meetings	001-070-40400	-	700	100	1,500
Equipment/Materials	001-070-40700	11,226	9,000	9,000	-
Special Departmental	001-070-40800	21,921	13,100	10,000	13,200
Cable Television	001-070-41009	-	1,600	1,600	1,600
Contract Professional	001-070-44000	503	46,000	40,200	42,000
Intergovernmental	001-070-45000	46,374	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 83,219	\$ 73,100	\$ 63,400	\$ 61,000
TOTAL EXPENDITURES		\$ 287,741	\$ 348,800	\$ 338,200	\$ 370,700

DEPARTMENT: Community Services
 FUND: 001 General Fund - Sports

Account Code: 001-071

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 25,814	\$ 24,200	\$ 25,800	\$ 25,100
Maintenance and Operations	4,616	7,990	7,900	7,000
TOTAL	\$ 30,429	\$ 32,190	\$ 33,700	\$ 32,100

ACCOUNT NUMBER EXPLANATION

40004	Part-time	Employee salaries costs
40013	PARS Retirement	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40700	Equipment/materials	Field equipment, gym equipment, Softball and Basketball league equipment and various supplies

City of Seal Beach

FY 2015-2016

DEPARTMENT: Community Services
 FUND: 001 General Fund - Sports

Account Code: 001-071

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Part-time	001-071-40004	\$ 25,101	\$ 23,500	\$ 25,100	\$ 24,400
PARS Retirement	001-071-40013	345	300	300	300
Medicare Insurance	001-071-40017	368	400	400	400
TOTAL PERSONNEL SERVICES		<u>\$ 25,814</u>	<u>\$ 24,200</u>	<u>\$ 25,800</u>	<u>\$ 25,100</u>
MAINTENANCE AND OPERATIONS					
Equipment/Materials	001-071-40700	\$ 4,616	\$ 7,990	\$ 7,900	\$ 7,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 4,616</u>	<u>\$ 7,990</u>	<u>\$ 7,900</u>	<u>\$ 7,000</u>
TOTAL EXPENDITURES		<u><u>\$ 30,429</u></u>	<u><u>\$ 32,190</u></u>	<u><u>\$ 33,700</u></u>	<u><u>\$ 32,100</u></u>

City of Seal Beach

FY 2015-2016

DEPARTMENT: Community Services
 FUND: 001 General Fund - Park and Recreation

Account Code: 001-072

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 44,110	\$ 2,000	\$ 2,300	\$ -
Maintenance and Operations	308,714	383,000	371,800	365,400
TOTAL	\$ 352,824	\$ 385,000	\$ 374,100	\$ 365,400

ACCOUNT NUMBER EXPLANATION

40004	Part-time	Employee salaries costs
40013	PARS Retirement	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40100	Office Supplies	Office supplies
40200	Public/Legal Notices	Recreation brochure design, print and mail
40201	Printing	Recreation guide
40700	Equipment/Materials	Building supplies and miscellaneous
40800	Special Departmental	Vermont Systems, RecTrac online payments, special event insurance, remote access and credit card service fees
41000	Telephone	Telephone (NSBC)
41020	Electricity	Building electricity
44000	Contract Professional Svcs	Contract instructor payment and site specific plan (Eisenhower Park)

DEPARTMENT: Community Services Account Code: 001-072
 FUND: 001 General Fund - Park and Recreation

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Part-time Leisure Classes	001-072-40004	\$ 42,942	\$ 1,800	\$ 2,100	\$ -
PARS Retirement	001-072-40013	555	100	100	-
Medicare Insurance	001-072-40017	613	100	100	-
TOTAL PERSONNEL SERVICES		\$ 44,110	\$ 2,000	\$ 2,300	\$ -
MAINTENANCE AND OPERATIONS					
Office Supplies	001-072-40100	\$ -	\$ 800	\$ 800	\$ 800
Public/Legal Notices	001-072-40200	1,350	-	-	7,400
Printing	001-072-40201	43,948	55,000	44,000	37,000
Equipment/Materials	001-072-40700	2,976	4,000	4,000	3,000
Special Departmental	001-072-40800	9,275	14,200	14,000	8,200
Telephone	001-072-41000	2,641	2,000	2,000	2,600
Electricity	001-072-41020	14,503	12,000	12,000	11,400
Contract Professional	001-072-44000	234,022	295,000	295,000	295,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 308,714	\$ 383,000	\$ 371,800	\$ 365,400
TOTAL EXPENDITURES		\$ 352,824	\$ 385,000	\$ 374,100	\$ 365,400

City of Seal Beach

FY 2015-2016

DEPARTMENT: Community Services
FUND: 001 General Fund - Tennis Center

Account Code: 001-074

	<u>2013-2014</u> <u>Actual</u>	<u>2014-2015</u> <u>Amended</u> <u>Budget</u>	<u>2014-2015</u> <u>Estimated</u>	<u>2015-2016</u> <u>Adopted</u> <u>Budget</u>
Personnel Services	\$ 89,650	\$ 97,500	\$ 97,500	\$ 106,300
Maintenance and Operations	130,185	204,900	204,900	137,500
TOTAL	<u>\$ 219,834</u>	<u>\$ 302,400</u>	<u>\$ 302,400</u>	<u>\$ 243,800</u>

ACCOUNT NUMBER EXPLANATION

40004	Part-time	Employee salaries costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40550	Bldg/Material/Supplies	Building supplies (lumber and other materials)
40800	Special Departmental	Concessions
40950	Bldg/Ground Materials	Landscape maintenance
41000	Telephone	Telephone
41009	Cable	Cable
41010	Gas	Gas
41020	Electricity	Electricity
44000	Contract Professional Svcs	Lighting replacement, pest control, security, site specific plan and miscellaneous

DEPARTMENT: Community Services Account Code: 001-074
 FUND: 001 General Fund - Tennis Center

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Part-time	001-074-40004	\$ 87,265	\$ 94,900	\$ 94,900	\$ 101,500
PARS Retirement	001-074-40013	1,128	1,200	1,200	1,300
Medical Insurance	001-074-40014	-	-	-	2,000
Medicare Insurance	001-074-40017	1,258	1,400	1,400	1,500
TOTAL PERSONNEL SERVICES		\$ 89,650	\$ 97,500	\$ 97,500	\$ 106,300
MAINTENANCE AND OPERATIONS					
Bldg/Material/Supplies	001-074-40550	\$ 8,948	\$ 14,000	\$ 14,000	\$ 19,000
Special Departmental	001-074-40800	5,380	6,800	6,800	6,800
Bldg/Ground Materials	001-074-40950	44,399	45,000	45,000	15,000
Telephone	001-074-41000	2,999	3,500	3,500	3,000
Cable	001-074-41009	1,684	1,200	1,200	1,700
Gas	001-074-41010	727	1,200	1,200	800
Electricity	001-074-41020	34,003	36,000	36,000	30,000
Contract Professional Services	001-074-44000	32,046	97,200	97,200	61,200
TOTAL MAINTENANCE AND OPERATIONS		\$ 130,185	\$ 204,900	\$ 204,900	\$ 137,500
TOTAL EXPENDITURES		\$ 219,834	\$ 302,400	\$ 302,400	\$ 243,800



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City of Seal Beach

MARINE SAFETY

Managing Department Head:

Marine Safety Chief

Mission Statement

To provide the highest quality safety services in the coastal and aquatic environment for the public through prevention, education, rescue, medical aid, outreach, beach management, and enforcement.

Primary Activities

Prevention of aquatic accidents can best be accomplished by the recognition of dangerous situations and advising the public to stay clear. It is not always possible to keep hazards and the public separated, so Marine Safety personnel are also responsible for the rescue of persons in distress or difficulty. Additionally, marine safety personnel must provide prompt and efficient first aid, monitor aquatic regulations, and provide educational information to beach and pool patrons on aquatic related subjects.

Beach Lifeguard Division

The Beach Lifeguard's primary activities involve safety of the beach going public. Ocean Lifeguards protect an assigned area of beach from a station, or in some instances, patrol a section of beach in a mobile unit, warn of hazardous conditions, rescue people in distress or in danger of drowning, answer questions and give information pertaining to the beach and ocean environment, apply first aid to those in need, remove hazardous obstacles from sand and water, take charge of lost children, advise the public regarding local beach and ocean related ordinances, regulations, safety and conduct, perform other related work as required and maintain a professional and courteous relationship with the public.

Pool Lifeguard Division

The Pool Lifeguard's primary activities involve pool safety and water safety instruction. Pool lifeguards are stationed around the pool to provide maximum pool surveillance, warn pool users of dangerous activities, rescue people in distress or in danger of drowning, and provide first aid to those in need. Pool Lifeguards check swimmers in for adult lap swim and act as swim lesson instructors during the summer. Swim lessons participants range in age from infants to high school with all levels of abilities. Provide training of full and part-time personnel in basic lifeguard, first aid and defibrillator to fully support year-round pool aquatic program.

City of Seal Beach

Junior Lifeguard Division

The Marine Safety Department administers a Junior Lifeguard Program serving up to 300 children ages 9-17. Junior Lifeguards are taught ocean and beach safety, lifesaving techniques including CPR and First-Aid, as well as lifesaving competition skills. This program begins at the end of June and ends in mid-August.

Other Administrative Duties

In addition to managing the previously listed activities, the full-time Marine Safety Staff administers the following programs:

Lifeguard Training Academy

All new and recurrent lifeguards receive training from Seal Beach Marine Safety staff. New beach lifeguard training consists of 120 hours of rescue and medical training. The staff is trained to a level that is certified as “Advanced Agency” from the United States Lifesaving Association.

City Wide AED program

Automated External Defibrillator (AED). Seal Beach Marine Safety manages the City of Seal Beach AED program consisting of 18 AED’s located in Police Department vehicles, Lifeguard department vehicles, and in municipal buildings. Marine Safety staff maintains the contract for medical oversight, trains city staff in AED use, and services the AED inventory.

Beach Safety Education

The Marine Safety Department works with the community to spread the message of beach safety through such programs as Project Wipeout, introduced over 25 years ago to prevent spinal cord injuries in Orange County. Through Project Wipeout, Seal Beach Lifeguards participate in the Orange County Fair, the Orange County Youth Expo, and the Project Wipeout Lifeguard Seminar. In addition to this program, Lifeguards actively educate visiting schools, Boy and Girl Scouts and various other groups.



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City of Seal Beach

FY 2015-2016

DEPARTMENT: Marine Safety
 FUND: 001 General Fund - Aquatics

Account Code: 001-073

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 92,440	\$ 104,700	\$ 108,300	\$ 129,600
Maintenance and Operations	65,657	70,488	70,488	53,900
TOTAL	\$ 158,097	\$ 175,188	\$ 178,788	\$ 183,500

ACCOUNT NUMBER EXPLANATION

40004	Part-time	Employee salaries costs
40013	PARS Retirement	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40700	Equipment/Materials	Pool supplies, staff uniforms, instructional aids and miscellaneous
41000	Telephone	Telephone and fax pool office
41010	Gas	Los Alamitos Unified School District
41020	Electricity	Los Alamitos Unified School District

City of Seal Beach

FY 2015-2016

DEPARTMENT: Marine Safety Account Code: 001-073
 FUND: 001 General Fund - Aquatics

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Part-time	001-073-40004	\$ 90,072	\$ 101,600	\$ 105,400	\$ 126,000
PARS Retirement	001-073-40013	1,159	1,500	1,400	1,700
Medicare Insurance	001-073-40017	1,209	1,600	1,500	1,900
TOTAL PERSONNEL SERVICES		\$ 92,440	\$ 104,700	\$ 108,300	\$ 129,600
MAINTENANCE AND OPERATIONS					
Training and Meetings	001-073-40400	\$ 850	\$ -	\$ -	\$ -
Equipment/Materials	001-073-40700	17,502	23,588	23,588	11,000
Telephone	001-073-41000	1,747	1,600	1,600	1,600
Gas	001-073-41010	26,807	21,300	21,300	21,300
Electricity	001-073-41020	18,750	24,000	24,000	20,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 65,657	\$ 70,488	\$ 70,488	\$ 53,900
TOTAL EXPENDITURES		\$ 158,097	\$ 175,188	\$ 178,788	\$ 183,500

DEPARTMENT: Marine Safety
 FUND: 034 Tidelands Beach

Account Code: 034-828

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 1,011,001	\$ 1,010,200	\$ 1,013,000	\$ 1,128,600
Maintenance and Operations	206,130	211,674	174,700	156,400
Capital Outlay	-	-	-	30,000
TOTAL	\$ 1,217,131	\$ 1,221,874	\$ 1,187,700	\$ 1,315,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40006	Junior Lifeguard Sal	Employee salaries costs
40007	Tuition Reimbursement	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40030	Unemployment	Employee benefits costs
40100	Office Supplies	Office Supplies
40300	Memberships and Dues	United States Lifesaving Association, Orange County Lifeguard Chiefs Association, Seal Beach Lifeguard Association and California Boating Safety Officer Association
40400	Training and Meetings	California Surf Lifesaving Association meeting, Emergency Medical Technician training, American Red Cross training, Certification fees, CA Dept. of Boating and Waterways class, United States Coast Guard Skipper class
40600	Marine Maint/Fuel Lifeguard	Fuel, communications, boat maintenance, PWC maintenance ATV maintenance, and boat upgrade/repair
40700	Equipment/Materials	Rescue equipment, fist aid supplies, uniforms, tower and headquarters maint., oxygen maint., paddle board, cleaning supplies, pest control repair of (2) Lifeguard Towers, and 800 Mhz radios
40701	Materials and Supplies-Jr Lifeguard	Uniforms, office supplies, can buoys, banquet/Catalina food, paddle boards, field trip suppliles, EZ-ups, and body boards
40800	Special Departmental	Class A uniforms, training rooms tables/chairs, Scuba maintenance, back-up generator, binoculars and equipment maintenance
40806	Special Dept-Jr Lifeguard	USLA, buses for field trips, Catalina Express, Catalina Dive boat rental, Raging Water entry fee, banquet rentals, storage rental, movie, night rental, and campground
41000	Telephone	Telephone
41020	Electricity	Electricity
45000	Intergovernmental	Rescue boat slip fees
48075	Intergovernmental	Two watercraft

City of Seal Beach

FY 2015-2016

DEPARTMENT: Marine Safety
 FUND: 034 Tidelands Beach

Account Code: 034-828

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	034-828-40001	\$ 298,461	\$ 307,400	\$ 307,400	\$ 332,100
Over-time	034-828-40003	8,045	10,000	8,000	8,000
Part-time	034-828-40004	422,550	416,100	416,100	479,400
Junior Lifeguard Sal	034-828-40006	96,178	88,200	88,200	98,700
Tuition Reimbursement	034-828-40007	473	1,000	1,000	-
Cell Phone Allowance	034-828-40009	2,700	2,700	2,700	2,700
Deferred Comp - Cafeteria	034-828-40010	2,658	2,900	2,700	1,200
Deferred Comp	034-828-40011	8,588	8,800	8,800	9,500
PERS Retirement	034-828-40012	98,070	99,800	99,800	110,400
PARS Retirement	034-828-40013	5,729	6,600	6,600	7,500
Medical Insurance	034-828-40014	38,890	43,500	43,500	51,800
Medicare Insurance	034-828-40017	12,230	12,500	12,500	13,900
Life and Disability	034-828-40018	3,226	3,400	3,400	3,400
Vacation Buy/Payout	034-828-40027	9,050	7,300	7,300	10,000
Unemployment	034-828-40030	4,153	-	5,000	-
TOTAL PERSONNEL SERVICES		\$ 1,011,001	\$ 1,010,200	\$ 1,013,000	\$ 1,128,600
MAINTENANCE AND OPERATIONS					
Office Supplies	034-828-40100	\$ 2,761	\$ 5,000	\$ 5,000	\$ 5,100
Membership and Dues	034-828-40300	100	800	800	800
Training and Meeting	034-828-40400	7,148	12,103	12,100	11,500
Marine Maint/Fuel Lifeguard	034-828-40600	13,887	13,400	13,400	10,200
Equipment/Materials	034-828-40700	72,649	56,200	56,200	19,700
Materials & Supplies Jr Lifeguard	034-828-40701	47,835	52,706	20,500	32,100
Special Departmental	034-828-40800	10,913	12,528	7,800	11,300
Special Dept - Jr Lifeguard	034-828-40806	33,857	41,837	41,800	48,600
Telephone	034-828-41000	3,239	3,400	3,400	3,400
Electricity	034-828-41020	10,161	10,000	10,000	10,000
Intergovernmental	034-828-45000	3,580	3,700	3,700	3,700
TOTAL MAINTENANCE AND OPERATIONS		\$ 206,130	\$ 211,674	\$ 174,700	\$ 156,400
CAPITAL OUTLAY					
Vehicle	034-828-48075	\$ -	\$ -	\$ -	\$ 30,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 30,000
TOTAL EXPENDITURES		\$ 1,217,131	\$ 1,221,874	\$ 1,187,700	\$ 1,315,000



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City of Seal Beach

BEACH AND PIER MAINTENANCE

Managing Department Head:

Director of Public Works

Mission Statement

To maintain a clean and safe beach and pier environment free from debris and waste for the overall public's enjoyment and provide resident protection from tidal events.

Primary Activities

Regular Activities - primary activities include cleaning the beach with the surf rake for large debris; remove windblown sand from parking lots and adjacent residences; empty the tot lot, pier, parking lot and beach trash cans; remove graffiti; construct and remove the seasonal berm and clean up after storm events. In addition, the City pays the Surfside Colony \$24,000 per year for maintenance of Surfside Beach.

Capital Improvement Program - Capital projects include the annual sand management program and repairs to the pier and groin wall. Under this program, the department will determine and recommend projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; review plans; conduct community meetings and prepare presentations and press releases; prepare council reports for advertisement, award, and completion of each project; administer construction management; inspection to ensure quality assurance; respond to public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare progress reports; and prepare record drawings and project closeouts.

Objectives

- The Department is actively working to maintain the beach with its limited staff. Typically, approximately 30,000 cubic yards of sand is moved from the west side of the beach to the east side of the beach every two years. In FY 2014-15, the City nourished the beach with sand on an emergency basis. Nourishment from external sources is typically done every 5-7 years, and likely will not occur again until at least 2020.
- This Division is funded approximately by Tidelands revenues and subsidized by General Fund.

DEPARTMENT: Public Works
 FUND: 034 Beach Maintenance

Account Code: 034-863

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 203,108	\$ 241,300	\$ 203,000	\$ 242,500
Maintenance and Operations	344,654	265,184	278,000	1,402,600
Capital Outlay	-	-	-	170,000
TOTAL	\$ 547,762	\$ 506,484	\$ 481,000	\$ 1,815,100

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40700	Equipment/Materials	Sandbags, beach tools, pier plumbing (showers & restrooms), beach graffiti abatement, pier railing, signage & utility maintenance, and diesel fuel for beach equipment
41000	Telephone	Cellular phone
41020	Electricity	Electricity for beach, parking lots, and pier
44000	Contract Professional Svcs	Surfside beach cleaning, landscape maintenance (Eisenhower & Windsurf park), pier parking lot (slurry seal & striping) winter sand berm construction, removal & inspection, coastal and pier engineering, tree trimming (1st Street, Eisenhower park and beach tree rings), emergency pump rental for winter storms, sand backpass (\$150K), and ABM parking services
47000	Transfer Out	Various capital improvement projects

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works Account Code: 034-863
 FUND: 034 Beach Maintenance

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	034-863-40001	\$ 119,231	\$ 125,800	\$ 112,900	\$ 115,200
Over-time	034-863-40003	520	500	500	500
Part-time	034-863-40004	43,657	71,100	48,300	83,300
Cell Phone Allowance	034-863-40009	-	500	500	200
Deferred Comp - Cafeteria	034-863-40010	1,479	1,500	1,900	1,800
Deferred Comp	034-863-40011	2,097	2,200	2,100	2,100
PERS Retirement	034-863-40012	15,244	16,500	15,000	18,400
PARS Retirement	034-863-40013	575	900	600	1,100
Medical Insurance	034-863-40014	15,740	16,400	16,200	14,600
AFLAC Cafeteria	034-863-40015	64	100	100	100
Medicare Insurance	034-863-40017	2,276	3,000	2,300	3,000
Life and Disability	034-863-40018	1,370	1,800	1,400	1,200
Cafeteria Taxable	034-863-40023	90	-	200	-
Comp time Buy/Payout	034-863-40026	141	-	500	-
Vacation Buy/Payout	034-863-40027	623	1,000	500	1,000
TOTAL PERSONNEL SERVICES		\$ 203,108	\$ 241,300	\$ 203,000	\$ 242,500
MAINTENANCE AND OPERATIONS					
Equipment/Materials	034-863-40700	\$ 7,936	\$ 26,500	\$ 26,000	\$ 14,500
Telephone	034-863-41000	100	200	200	200
Electricity	034-863-41020	3,963	3,800	3,800	3,500
Contract Prof. Svcs	034-863-44000	332,656	218,376	248,000	574,400
Transfer Out	034-863-47000		16,308	-	810,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 344,654	\$ 265,184	\$ 278,000	\$ 1,402,600
CAPITAL OUTLAY					
Vehicle	034-863-48075	\$ -	\$ -	\$ -	\$ 170,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 170,000
TOTAL EXPENDITURES		\$ 547,762	\$ 506,484	\$ 481,000	\$ 1,815,100

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ -	\$ (84,085)	\$ (84,085)	\$ (0)
Revenues	1,680,808	1,781,800	1,752,785	3,130,100
Expenditures	(1,764,893)	(1,728,358)	(1,668,700)	(3,130,100)
Ending Fund Balance	<u>\$ (84,085)</u>	<u>\$ (30,643)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>



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City of Seal Beach

SPECIAL ASSESSMENT DISTRICTS

Special Assessment Districts are established to account for resources legally restricted to specified purposes. The City of Seal Beach currently manages the following special assessment districts:

- 002 - Street Lighting Assessment District
- 101 - Ad94-1 Redemption Fund
- 201 - Community Facilities District 2002-02 (SB Blvd/Lampson Ave Landscape Maintenance)
- 202 - Community Facilities District Heron Pointe
- 203 - Community Facilities District Pacific Gateway Bonds
- 204 - Community Facilities District 2002-01 (Heron Pointe Administrative Expense Fund)
- 205 - Community Facilities District 2005-01 (Pacific Gateway Business Center)



DEPARTMENT: Public Works
 FUND: 002 Street Lighting Assessment District

Account Code: 002-500

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 190,699	\$ 210,000	\$ 194,500	\$ 194,500
TOTAL	<u>\$ 190,699</u>	<u>\$ 210,000</u>	<u>\$ 194,500</u>	<u>\$ 194,500</u>

ACCOUNT NUMBER EXPLANATION

41020	Electricity	Street Lighting
44000	Contract Professional Svcs	Willdan Financial Services and legal fees

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

DEPARTMENT: Public Works
 FUND: 002 Street Lighting Assessment District

Account Code: 002-500

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Electricity - Street Lighting	002-500-41020	\$ 181,146	\$ 200,000	\$ 184,500	\$ 184,500
Contract Professional	002-500-44000	9,553	10,000	10,000	10,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 190,699	\$ 210,000	\$ 194,500	\$ 194,500
TOTAL EXPENDITURES		\$ 190,699	\$ 210,000	\$ 194,500	\$ 194,500

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ -	\$ 0	\$ 0	\$ 0
Revenues	190,699	210,000	194,500	194,500
Expenditures	(190,699)	(210,000)	(194,500)	(194,500)
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

DEPARTMENT: Finance
 FUND: 101 AD94-1 Redemption

Account Code: 101-333

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 18,618	\$ 9,400	\$ 9,400	\$ 9,400
Debt Service	135,757	130,200	130,200	128,500
TOTAL	<u>\$ 154,375</u>	<u>\$ 139,600</u>	<u>\$ 139,600</u>	<u>\$ 137,900</u>

ACCOUNT NUMBER EXPLANATION

44000	Contract Professional Svc	Willdan Financial Services and Bank of New York
47000	Transfer Out	Transfer admin cost to General Fund
47888	Debt Service Pmt Principal	Debt service principal
47999	Interest Expense	Debt service interest

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 101 AD94-1 Redemption

Account Code: 101-333

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Prof Svc	101-333-44000	\$ 8,037	\$ 9,400	\$ 9,400	\$ 9,400
Transfer Out	101-333-47000	10,581	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 18,618</u>	<u>\$ 9,400</u>	<u>\$ 9,400</u>	<u>\$ 9,400</u>
DEBT SERVICE					
Debt Service Pmt Principal	101-333-47888	\$ 115,000	\$ 120,000	\$ 120,000	\$ 125,000
Interest Expense	101-333-47999	20,757	10,200	10,200	3,500
TOTAL DEBT SERVICE		<u>\$ 135,757</u>	<u>\$ 130,200</u>	<u>\$ 130,200</u>	<u>\$ 128,500</u>
TOTAL EXPENDITURES		<u>\$ 154,375</u>	<u>\$ 139,600</u>	<u>\$ 139,600</u>	<u>\$ 137,900</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 259,954	\$ 249,901	\$ 249,901	\$ 261,901
Revenues	144,322	151,600	151,600	151,600
Expenditures	(154,375)	(139,600)	(139,600)	(137,900)
Ending Fund Balance	<u>\$ 249,901</u>	<u>\$ 261,901</u>	<u>\$ 261,901</u>	<u>\$ 275,601</u>

DEPARTMENT: Finance Account Code: 201-450
 FUND: 201 CFD Landscape

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ -	\$ 16,800	\$ 16,800	\$ 17,000
Maintenance and Operations	132,056	224,100	226,000	151,000
TOTAL	\$ 132,056	\$ 240,900	\$ 242,800	\$ 168,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40010	Deferred Compensation-Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
43750	Water Service	Water service expense
44000	Contract Professional Svcs	Spectrum Care Landscape Services, SB/Lampson tree treatment, and Willdan
47000	Transfer Out	Transfer out to General Fund for Admin costs

The Seal Beach Community Facilities District No. 2002-02 (Seal Beach Boulevard/Lampson Avenue Landscape Maintenance District) was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch, Town Center, and Country Club developments. The subject landscaping facilities were installed by the Bixby Ranch Co. in the center median and the easterly parkway on Seal Beach Boulevard from Old Ranch Parkway to Plymouth Drive/Rossmoor Center Way in the center median southerly parkway on Lampson Avenue from Seal Beach Boulevard to approximately 1600 feet easterly, and in the City owned property along the northerly side of the I-405 north bound off ramp at Seal Beach Boulevard. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 201 CFD Landscape

Account Code: 201-450

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	201-450-40001	\$ -	\$ 12,800	\$ 12,800	\$ 12,900
Deferred Compensation-Cafeteria	201-450-40010	-	400	400	300
Deferred Compensation	201-450-40011	-	200	200	200
PERS Retirement	201-450-40012	-	1,700	1,700	2,100
Medical Insurance	201-450-40014	-	1,000	1,000	1,100
Medicare Insurance	201-450-40017	-	200	200	200
Life and Disability	201-450-40018	-	200	200	200
Vacation Buy/Payout	201-450-40027	-	300	300	-
TOTAL PERSONNEL SERVICES		\$ -	\$ 16,800	\$ 16,800	\$ 17,000
MAINTENANCE AND OPERATIONS					
Water services	201-450-43750	\$ 12,297	\$ 13,000	\$ 13,000	\$ 13,000
Contract Professional	201-450-44000	106,759	98,100	100,000	125,000
Transfers Out	201-450-47000	13,000	113,000	113,000	13,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 132,056	\$ 224,100	\$ 226,000	\$ 151,000
TOTAL EXPENDITURES		\$ 132,056	\$ 240,900	\$ 242,800	\$ 168,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 514,440	\$ 546,439	\$ 546,439	\$ 446,339
Revenues	164,055	142,700	142,700	142,700
Expenditures	(132,056)	(240,900)	(242,800)	(168,000)
Ending Fund Balance	\$ 546,439	\$ 448,239	\$ 446,339	\$ 421,039

DEPARTMENT: Finance
 FUND: 202 CFD Heron Pointe

Account Code: 202-460

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-16 Adopted Budget
Debt Service	\$ 348,156	\$ 292,100	\$ 292,100	\$ 347,200
TOTAL	\$ 348,156	\$ 292,100	\$ 292,100	\$ 347,200

ACCOUNT NUMBER EXPLANATION

47100	Special Tax Transfer	Transfer to Fund 204 to cover admin cost
47888	Debt Service Pmt Principal	Debt service principal
47999	Interest Expense	Debt service interest

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 202 CFD Heron Pointe

Account Code: 202-460

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-16 Adopted Budget
DEBT SERVICE					
Special Tax Transfer	202-460-47100	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Debt Service Pmt Principal	202-460-47888	90,000	95,000	95,000	100,000
Interest Expense	202-460-47999	233,156	172,100	172,100	222,200
TOTAL DEBT SERVICE		<u>\$ 348,156</u>	<u>\$ 292,100</u>	<u>\$ 292,100</u>	<u>\$ 347,200</u>
TOTAL EXPENDITURES		<u>\$ 348,156</u>	<u>\$ 292,100</u>	<u>\$ 292,100</u>	<u>\$ 347,200</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-16 Adopted Budget
Beginning Fund Balance	\$ 464,118	\$ 404,490	\$ 404,490	\$ 316,390
Revenues	288,528	204,000	204,000	204,000
Expenditures	(348,156)	(292,100)	(292,100)	(347,200)
Ending Fund Balance	<u>\$ 404,490</u>	<u>\$ 316,390</u>	<u>\$ 316,390</u>	<u>\$ 173,190</u>

DEPARTMENT: Finance
 FUND: 203 CFD Pacific Gateway

Account Code: 203-470

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Debt Service	\$ 698,097	\$ 561,700	\$ 561,700	\$ 716,400
TOTAL	<u>\$ 698,097</u>	<u>\$ 561,700</u>	<u>\$ 561,700</u>	<u>\$ 716,400</u>

ACCOUNT NUMBER EXPLANATION

47100	Special Tax Transfer	Transfer to Fund 205 to cover admin cost
47888	Debt Service Pmt Principal	Debt service principal
47999	Interest Expense	Debt service interest

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 203 CFD Pacific Gateway

Account Code: 203-470

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
DEBT SERVICE					
Special Tax Transfer	203-470-47100	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Debt Service Pmt Principal	203-470-47888	75,000	90,000	90,000	105,000
Interest Expense	203-470-47999	598,097	446,700	446,700	586,400
TOTAL DEBT SERVICE		<u>\$ 698,097</u>	<u>\$ 561,700</u>	<u>\$ 561,700</u>	<u>\$ 716,400</u>
TOTAL EXPENDITURES		<u>\$ 698,097</u>	<u>\$ 561,700</u>	<u>\$ 561,700</u>	<u>\$ 716,400</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 963,870	\$ 818,623	\$ 818,623	\$ 757,123
Revenues	552,850	500,200	500,200	500,200
Expenditures	(698,097)	(561,700)	(561,700)	(716,400)
Ending Fund Balance	<u>\$ 818,623</u>	<u>\$ 757,123</u>	<u>\$ 757,123</u>	<u>\$ 540,923</u>

DEPARTMENT: Finance
 FUND: 204 Heron Pointe CFD

Account Code: 204-460

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 19,037	\$ 19,000	\$ 19,000	\$ 19,000
TOTAL	\$ 19,037	\$ 19,000	\$ 19,000	\$ 19,000

ACCOUNT NUMBER EXPLANATION

44000	Contract Professional Svcs	Bank of New York and Willdan
47000	Transfer Out	Transfer to General Fund for Admin Costs

The Seal Beach Community Facilities District No. 2002-01 (Heron Point) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District. This special revenue fund will account for the activity of the Administrative Expense Fund created by the Fiscal Agent Agreement. Revenue is derived from the proceeds of the annual levy and collection of Special Tax against property within the Community Facility District and used to fund all costs directly related to the administration of the CFD.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 204 Heron Pointe CFD

Account Code: 204-460

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional	204-460-44000	\$ 8,037	\$ 8,000	\$ 8,000	\$ 8,000
Transfers Out	204-460-47000	11,000	11,000	11,000	11,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 19,037	\$ 19,000	\$ 19,000	\$ 19,000
TOTAL EXPENDITURES		\$ 19,037	\$ 19,000	\$ 19,000	\$ 19,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 46,800	\$ 53,240	\$ 53,240	\$ 59,540
Revenues	25,477	25,300	25,300	25,300
Expenditures	(19,037)	(19,000)	(19,000)	(19,000)
Ending Fund Balance	\$ 53,240	\$ 59,540	\$ 59,540	\$ 65,840

DEPARTMENT: Finance Account Code: 205-470 & 480
 FUND: 205 CFD Pacific Gateway Landscape

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ -	\$ 16,800	\$ 16,800	\$ 17,000
Maintenance and Operations	67,629	67,500	67,500	276,700
TOTAL	\$ 67,629	\$ 84,300	\$ 84,300	\$ 293,700

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
43750	Water Services	Water service expense
44000	Contract Professional Svcs	Spectrum Landscape Services, Willdan Financial Services, and Bank of New York
47000	Transfer out	Transfers to General Fund for Admin Costs Tax (A & B)

The Seal Beach Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks parkways and open space within the District (Landscaping Maintenance). Revenue is derived from the proceeds of the annual levy and collection of the Special Tax against property within the Community Facility District.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 205 CFD Pacific Gateway
 Landscape

Account Code: 205-470 & 480

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	205-470-40001	\$ -	\$ 12,800	\$ 12,800	\$ 12,900
Deferred Compensation-Cafeteria	205-470-40010	-	400	400	300
Deferred Compensation	205-470-40011	-	200	200	200
PERS Retirement	205-470-40012	-	1,700	1,700	2,100
Medical Insurance	205-470-40014	-	1,000	1,000	1,100
Medicare Insurance	205-470-40017	-	200	200	200
Life and Disability	205-470-40018	-	200	200	200
Vacation Buy/Payout	205-470-40027	-	300	300	-
TOTAL PERSONNEL SERVICES		\$ -	\$ 16,800	\$ 16,800	\$ 17,000
MAINTENANCE AND OPERATIONS					
Water Services	205-470-43750	\$ 3,378	\$ 5,000	\$ 5,000	\$ 5,000
Contract Professional Services	205-470-44000	17,567	28,800	28,800	38,000
Transfer Out	205-470-47000	15,000	15,000	15,000	215,000
Contract Professional Services	205-480-44000	20,684	7,700	7,700	7,700
Transfers Out	205-480-47000	11,000	11,000	11,000	11,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 67,629	\$ 67,500	\$ 67,500	\$ 276,700
TOTAL EXPENDITURES		\$ 67,629	\$ 84,300	\$ 84,300	\$ 293,700

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 211,444	\$ 218,932	\$ 218,932	\$ 210,832
Revenues	75,117	76,200	76,200	76,200
Expenditures	(67,629)	(84,300)	(84,300)	(293,700)
Ending Fund Balance	\$ 218,932	\$ 210,832	\$ 210,832	\$ (6,668)



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City of Seal Beach

WATER OPERATIONS AND CIP

Managing Department Head:

Director of Public Works

Mission Statement

To provide Seal Beach residents with clean, reliable and safe water for domestic and fire protection uses.

Primary Activities

Regular activities - Primary activities include producing and disinfecting water, pipe installation and maintenance, booster station maintenance, well maintenance, water quality sampling and testing, flushing hydrants, exercising valves, changing meters, reading meters, repairing leaks and main line breaks, customer service requests, water turn off's and on's, cross connection program, fire flow tests, instrumentation and control, and public relations.

Capital Improvement Program: pipelines, storage, disinfections, and booster stations - determine projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; plan check drawings; conduct community meetings, and prepare presentations and press releases; prepare council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare progress reports and payments; prepare record drawings and project closeouts. Outside Agency Coordination and/or compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; City of Long Beach, City of Los Alamitos, City of Huntington Beach, California Dept. of Health, Air Quality Management District, Dept. of Water Resources, OSHA, Environmental Protection Agency, Metropolitan Water District, Orange County Water District, Municipal Water District of Orange county, West Orange County Water Board and Golden State Water Company.

Objectives

- The City's water system is over 40-45 years old. Over the past 10 years the City has invested in upgrading of the infrastructure and technology improvements. In order to maintain the system, labor resources are continuously evaluated within the water department. The department staff performs daily testing, inspection of the system, station maintenance, compliance with regulations, exercising of all valves, and flushing of hydrants. The City is currently implementing improvements identified within the City's Water Master Plan adopted July 9, 2012.
- The last Water Master Plan was adopted in 2012. In 2015 projects identified within this master plan will be implemented. The largest project being rehabilitation of the Beverly Manor Reservoir. Additionally, the City will be undertaking an update to Water Rates with preparation of a Water Rate Study. The study will incorporate items such as the Capital Improvements needed, new requirements for operation of the water system, and updated construction costs, etc.
- In 2014 the State issued emergency mandatory water conservation measures. The added requirements were funded via budget amendment during FY2014-15, but are built into the FY 2015-16 budget going forward.

DEPARTMENT: Public Works Account Code: 017-900
 FUND: 017 Water Fund - Operations

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 1,237,005	\$ 1,385,800	\$ 1,206,700	\$ 1,347,200
Maintenance and Operations	3,043,283	3,026,319	3,139,400	3,125,000
Capital Outlay	-	-	-	50,000
TOTAL	\$ 4,280,288	\$ 4,412,119	\$ 4,346,100	\$ 4,522,200

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40002	Temporary Special Pay	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40005	Holiday Pay	Employee salaries costs
40007	Tuition Reimbursement	Employee benefits costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40019	FICA	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40023	Cafeteria Taxable	Employee benefits costs
40026	Comp time Buy/Payout	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
40028	Sick Payout	Employee benefits costs
40100	Office Supplies	Postage for water bills, water billing forms, office supplies, publications
40300	Memberships and Dues	State Water Distrib. & Treatment licenses, AWWA, OC Backflow, USC Cross Connection Control
40400	Training and Meetings	Finance Billing training, Water Dept State required training
40700	Equipment/Materials	Replacement parts for fire hydrants, valves, fittings, parts for wells and booster stations, water meters, chlorination supplies and tools for water department
40800	Special Departmental	Datamatic hand held and annual maintenance, Springbrook annual maintenance, and credit card charges (BofA & Payment Resource)
40900	Depreciation	Fixed asset annual depreciation
41000	Telephone	Telephone lines for station alarms, emergency cell phone on-call

41010	Gas	Natural gas for water wells and booster station
41020	Electricity	Electricity for water stations and adding new Lampson Well which will run on electric
44000	Contract Professional	Water quality laboratory testing, landscape maintenance-Beverly Manor uniforms, pump maintenance, backup power maintenance, annual water quality report, underground service alert, professional engineering services regulatory required testing, water break repairs and Local Coastal Planning consultant
44050	Overhead	Administrative expenses calculated for department
45000	Intergovernmental	MWD imported water, OCWD replenishment charge, OC hazmat facility charge, AQMD permits, WOCWB feeder line and MWD connection fees
47999	Interest Payments	Economic Development Administrative Loan - Department of Commerce
48075	Vehicle	Two Utility trucks with upfitting



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City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 017 Water Fund - Operations
 Account Code: 017-900

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	017-900-40001	\$ 810,476	\$ 936,000	\$ 797,600	\$ 901,400
Temporary Special Pay	017-900-40002	-	-	100	-
Over-time	017-900-40003	54,011	40,000	63,300	35,000
Part-time	017-900-40004	80,427	75,000	72,500	78,000
Holiday Pay	017-900-40005	-	800	-	-
Tuition Reimbursement	017-900-40007	7,352	5,000	5,700	-
Auto Allowance	017-900-40008	-	600	600	900
Cell Phone Allowance	017-900-40009	-	1,800	1,800	1,900
Deferred Comp - Cafeteria	017-900-40010	10,895	14,500	13,400	13,500
Deferred Compensation	017-900-40011	15,806	17,100	15,900	17,600
PERS Retirement	017-900-40012	102,964	122,800	100,400	141,200
PARS Retirement	017-900-40013	1,040	1,000	1,000	1,000
Medical Insurance	017-900-40014	107,703	131,000	96,900	121,800
AFLAC - Cafeteria	017-900-40015	123	300	300	200
Medicare Insurance	017-900-40017	12,640	15,300	13,600	15,400
Life and Disability	017-900-40018	9,246	13,100	10,900	9,600
FICA	017-900-40019	45	100	100	100
Uniform Allowance	017-900-40020	-	1,000	-	-
Annual Education	017-900-40021	-	500	-	-
Flexible Spending - Cafeteria	017-900-40022	140	200	200	200
Cafeteria Taxable	017-900-40023	-	-	400	500
Comp-time Buy/Payout	017-900-40026	14,542	-	3,000	-
Vacation Buy/Payout	017-900-40027	9,585	9,700	9,000	8,900
Sick Payout	017-900-40028	10	-	-	-
TOTAL PERSONNEL SERVICES		\$ 1,237,005	\$ 1,385,800	\$ 1,206,700	\$ 1,347,200
MAINTENANCE AND OPERATIONS					
Office Supplies	017-900-40100	\$ 27,557	\$ 28,600	\$ 28,000	\$ 28,600
Membership and Dues	017-900-40300	2,470	2,500	2,400	2,500
Training and Meetings	017-900-40400	3,392	5,500	2,000	5,500
Equipment/Materials	017-900-40700	55,200	113,848	110,000	100,000
Special Departmental	017-900-40800	39,430	35,000	40,000	35,000
Depreciation	017-900-40900	35,237	41,400	-	46,900
Telephone	017-900-41000	6,740	10,700	7,000	7,000
Gas	017-900-41010	24,507	35,000	29,500	26,000
Electricity	017-900-41020	180,878	160,000	181,000	150,000
Contract Prof Svcs	017-900-44000	124,926	318,771	315,000	299,000
Overhead	017-900-44050	324,500	324,500	324,500	324,500
Intergovernmental	017-900-45000	2,214,707	1,950,500	2,100,000	2,100,000
Interest Payment	017-900-47999	3,739	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 3,043,283	\$ 3,026,319	\$ 3,139,400	\$ 3,125,000
CAPITAL OUTLAY					
Vehicles	017-900-48075	\$ -	\$ -	\$ -	\$ 50,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 50,000
TOTAL EXPENDITURES		\$ 4,280,288	\$ 4,412,119	\$ 4,346,100	\$ 4,522,200
FUND BALANCE ANALYSIS					
		2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance		\$ 6,695,179	\$ 6,169,249	\$ 6,169,249	\$ 5,244,699
Revenues		3,754,358	3,428,500	3,421,550	3,419,600
Expenditures		(4,280,288)	(4,412,119)	(4,346,100)	(4,522,200)
Ending Fund Balance		<u>\$ 6,169,249</u>	<u>\$ 5,185,630</u>	<u>\$ 5,244,699</u>	<u>\$ 4,142,099</u>

DEPARTMENT: Public Works
 FUND: 019 Water Capital Improvement Fund

Account Code: 019-950

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 484,010	\$ 4,908,103	\$ 1,261,000	\$ 5,092,600
TOTAL	<u>\$ 484,010</u>	<u>\$ 4,908,103</u>	<u>\$ 1,261,000</u>	<u>\$ 5,092,600</u>

ACCOUNT NUMBER EXPLANATION

40803	Prior Year Expense	
40900	Depreciation	Fixed asset annual depreciation
49605	Construction-Capital Projects	Various Contractors for capital projects

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 019 Water Capital Improvement Fund

Account Code: 019-950

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Prior Year Expense	019-950-40803	\$ 1,210	\$ -	\$ -	\$ -
Depreciation	019-950-40900	482,800	511,000	511,000	497,600
Construction - Capital Projects	019-950-49605	-	4,397,103	750,000	4,595,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 484,010	\$ 4,908,103	\$ 1,261,000	\$ 5,092,600
TOTAL EXPENDITURES		\$ 484,010	\$ 4,908,103	\$ 1,261,000	\$ 5,092,600

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 18,292,331	\$ 19,226,458	\$ 19,226,458	\$ 19,368,058
Revenues	1,418,137	1,401,600	1,402,600	1,401,600
Expenditures	(484,010)	(4,908,103)	(1,261,000)	(5,092,600)
Ending Fund Balance	\$ 19,226,458	\$ 15,719,955	\$ 19,368,058	\$ 15,677,058

DEPARTMENT:

Public Works

Account Code:

021-980

FUND:

021 Vehicle Replacement Fund

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ -	\$ -	\$ -	\$ 200,000
Capital Outlay	114,285	215,400	215,400	615,400
TOTAL	\$ 114,285	\$ 215,400	\$ 215,400	\$ 815,400

ACCOUNT NUMBER EXPLANATION

40900	Depreciation	Annual depreciation expense
47000	Transfer Out	Transfer to Tidelands
48075	Vehicles	Vehicle Replacement

City of Seal Beach

FY 2014-2015

DEPARTMENT: Public Works
 FUND: 021 Vehicle Replacement Fund

Account Code: 021-980

Description	Account Number	2012-2013 Actual	2013-2014 Amended Budget	2013-2014 Estimated	2014-2015 Adopted Budget
MAINTENANCE AND OPERATIONS					
Transfer Out	021-980-47000	\$ -	\$ -	\$ -	\$ 200,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ -	\$ -	\$ 200,000
CAPITAL OUTLAY					
Depreciation	021-980-40900	\$ 112,643	\$ 43,900	\$ 43,900	\$ 145,400
Vehicles	021-980-48075	1,642	171,500	171,500	470,000
TOTAL CAPITAL OUTLAY		\$ 114,285	\$ 215,400	\$ 215,400	\$ 615,400
TOTAL EXPENDITURES		\$ 114,285	\$ 215,400	\$ 215,400	\$ 815,400

FUND BALANCE ANALYSIS

	2012-2013 Actual	2013-2014 Amended Budget	2013-2014 Estimated	2014-2015 Adopted Budget
Beginning Fund Balance	\$ 2,454,258	\$ 2,680,681	\$ 2,680,681	\$ 2,795,281
Revenues	340,709	310,000	330,000	310,000
Expenditures	(114,285)	(215,400)	(215,400)	(815,400)
Ending Fund Balance	\$ 2,680,681	\$ 2,775,281	\$ 2,795,281	\$ 2,289,881



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City of Seal Beach

SEWER OPERATIONS AND CIP

Managing Department Head:

Director of Public Works

Mission Statement

Public Works will maintain the City's sewer/wastewater collection system in a safe and cost effective manner.

Primary Activities

Regular Activities - Primary activities include daily station rounds and maintenance, sewer line cleaning, routinely inspecting the system for physical damage of system, response to public inquiries and operation of the system to prevent public health hazards.

Capital Improvement Program - pipelines and pump stations - determine projects; seek and secure project funding; coordinate and manage design consultants; prepare project budgets, estimates, designs and specifications; plan check drawings; conduct community meetings and prepare presentations and press releases; prepare council reports for advertisement, award, and completion of each project; administer construction management; inspection and quality assurance; respond to the public inquiries; adhere to multi-agency funding and environmental requirements; negotiate change orders, claims, and disputes; prepare progress reports and payments; and prepare record drawings and project closeouts.

Objectives

- The Public Works Department has made significant progress in its undertaking of a large capital improvement program to replace the majority of the infrastructure. Due to its age, much of the system is at the end of its useful life.
- The Department has reconstructed five of the City's seven lift stations within the past 10 years, eliminated 2 pump stations, replaced 10 blocks of sewer mainline and replaced the force main on Seal Beach Blvd. The Department will continue its aggressive capital improvement program and on-going maintenance.
- In addition, the City Council approved a 2005 update to the Sewer Master Plan with a \$15 million dollar Capital Improvement Program supported by increased user rates. New requirements from EPA and the Regional Quality Water Board will focus more energy in the maintenance and operation of the system. In response to these requirements, the Department has also prepared a Preventative Maintenance Plan, an Emergency Response Plan, sewer grease ordinance and a Fats Oils and Grease Program.
- The Sewer Master Plan will be updated in FY 2014-15 with a Sewer Rate Study to insure that rates are accurately set.

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
FUND: 043 Sewer Operations

Account Code: 043-925

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 589,810	\$ 670,400	\$ 597,500	\$ 742,500
Maintenance and Operations	341,197	301,351	357,200	279,500
TOTAL	\$ 931,007	\$ 971,751	\$ 954,700	\$ 1,022,000

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40002	Temporary Special Pay	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40005	Holiday Pay	Employee salaries costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Comp - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40019	FICA	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40022	Flexible Spending Cafeteria	Employee benefits costs
40023	Cafeteria - Taxable	Employee benefits costs
40026	Comptime Buy/payout	Employee benefits costs
40027	Vacation Buy/payout	Employee benefits costs
40028	Sick Payout	Employee benefits costs
40100	Office Supplies	Office supplies
40300	Memberships and Dues	California Water Environment Association certification and dues
40400	Training and Meetings	Training and education
40700	Equipment/Materials	Electrical supplies, valves, pumps, chemicals, tools & equipment.
40803	Prior Year Expense	Expense from prior year
40900	Depreciation	Annual depreciation of sewer fixed assets
41000	Telephone	Telephone lines to sewer stations, emergency phones, pagers
41010	Gas	Natural gas for sewer station engines and emergency generators.
41020	Electricity	Electricity at sewer pump stations
44000	Contract Professional Svcs	Pump station maintenance and emergency call outs, sewer cleaning, video taping, FOG program, landscape maintenance, uniforms, professional services, and emergency spot repairs
44050	Overhead	Administrative expenses calculated for department
45000	Intergovernmental	State permits and fees, AQMD, OC Health Care, OC tax, City of Huntington Beach for Sunset Aquatic Park

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 043 Sewer Operations
 Account Code: 043-925

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	043-925-40001	\$ 428,938	\$ 469,200	\$ 431,900	\$ 530,500
Temporary Special Pay	043-925-40002	-	-	100	-
Over-time	043-925-40003	8,899	15,000	6,000	10,500
Part-time	043-925-40004	8,419	24,400	10,600	13,900
Holiday Pay	043-925-40005	-	800	-	-
Auto Allowance	043-925-40008	-	600	600	900
Cell Phone Allowance	043-925-40009	-	1,500	1,500	1,800
Deferred Comp - Cafeteria	043-925-40010	4,424	4,600	4,800	5,300
Deferred Comp	043-925-40011	9,817	10,400	10,100	13,100
PERS Retirement	043-925-40012	53,903	64,100	57,200	86,300
PARS Retirement	043-925-40013	100	300	200	200
Medical Insurance	043-925-40014	58,230	55,600	53,200	57,000
AFLAC Cafeteria	043-925-40015	178	400	400	400
Medicare Insurance	043-925-40017	5,563	7,800	6,000	8,500
Life and Disability	043-925-40018	5,252	5,700	5,500	5,200
FICA	043-925-40019	45	100	100	100
Uniform Allowance	043-925-40020	-	1,000	-	-
Annual Education	043-925-40021	-	500	-	-
Flexible Spending - Cafeteria	043-925-40022	97	200	100	100
Cafeteria - Taxable	043-925-40023	135	-	400	500
Comp time Buy/Payout	043-925-40026	1,351	-	1,000	-
Vacation Buy/Payout	043-925-40027	4,448	8,200	7,000	8,200
Sick Payout	043-925-40028	10	-	800	-
TOTAL PERSONNEL SERVICES		\$ 589,810	\$ 670,400	\$ 597,500	\$ 742,500
MAINTENANCE AND OPERATIONS					
Office Supplies	043-925-40100	\$ 603	\$ 1,000	\$ 500	\$ 1,000
Membership and Dues	043-925-40300	465	1,500	1,000	1,500
Training and Meetings	043-925-40400	210	2,000	1,900	2,000
Equipment and Materials	043-925-40700	23,604	42,000	40,000	20,000
Prior Year Expense	043-925-40803	4,070	-	-	-
Depreciation	043-925-40900	6,722	10,000	-	10,000
Telephone	043-925-41000	6,139	7,500	6,300	7,500
Gas	043-925-41010	545	500	500	500
Electricity	043-925-41020	28,573	28,800	28,000	27,000
Contract Prof Svcs	043-925-44000	211,442	129,051	200,000	131,000
Overhead	043-925-44050	54,000	54,000	54,000	54,000
Intergovernmental	043-925-45000	4,824	25,000	25,000	25,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 341,197	\$ 301,351	\$ 357,200	\$ 279,500
TOTAL EXPENDITURES		\$ 931,007	\$ 971,751	\$ 954,700	\$ 1,022,000

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 2,080,256	\$ 1,967,404	\$ 1,967,404	\$ 1,748,304
Revenues	818,155	735,300	735,600	735,300
Expenditures	(931,007)	(971,751)	(954,700)	(1,022,000)
Ending Fund Balance	\$ 1,967,404	\$ 1,730,953	\$ 1,748,304	\$ 1,461,604

DEPARTMENT: Public Works
 FUND: 044 Sewer Capital

Account Code: 044-975

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 853,936	\$ 5,010,388	\$ 4,797,400	\$ 2,932,500
TOTAL	<u>\$ 853,936</u>	<u>\$ 5,010,388</u>	<u>\$ 4,797,400</u>	<u>\$ 2,932,500</u>

Account Number Explanation

40900	Depreciation	Annual depreciation expense
47600	Amortization	2000 Sewer System Certificates of Participation
47999	Interest Expense	2000 Sewer System Certificates of Participation
49605	Construction-Capital Projects	Various Contractors for capital projects

City of Seal Beach

FY 2015-2016

DEPARTMENT: Public Works
 FUND: 044 Sewer Capital

Account Code: 044-975

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Depreciation	044-975-40900	\$ 559,424	\$ 562,000	\$ 562,000	\$ 568,900
Amortization	044-975-47600	12,070	12,100	12,100	12,100
Interest Expense	044-975-47999	282,441	223,300	223,300	301,500
Construction - Capital Projects	044-975-49605	-	4,212,988	4,000,000	2,050,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 853,936</u>	<u>\$ 5,010,388</u>	<u>\$ 4,797,400</u>	<u>\$ 2,932,500</u>
TOTAL EXPENDITURES		<u>\$ 853,936</u>	<u>\$ 5,010,388</u>	<u>\$ 4,797,400</u>	<u>\$ 2,932,500</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 19,371,935	\$ 20,529,633	\$ 20,529,633	\$ 17,460,033
Revenues	2,011,634	1,722,800	1,727,800	1,722,800
Expenditures	(853,936)	(5,010,388)	(4,797,400)	(2,932,500)
Ending Fund Balance	<u>\$ 20,529,633</u>	<u>\$ 17,242,045</u>	<u>\$ 17,460,033</u>	<u>\$ 16,250,333</u>



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DEPARTMENT: Public Works - Capital Improvement Projects
FUND: Various Funding Sources

		Approved Carry over 2014-15 Budget	2015-16 Adopted Budget	2015-16 Total
Fund 001	General Fund	\$ 990,100	\$ 5,742,200	\$ 6,732,300
Fund 004	Special Project	42,000	-	42,000
Fund 019	Water Capital Fund	3,760,000	835,000	4,595,000
Fund 034	Tidelands	680,000	130,000	810,000
Fund 040	State Gas Tax	215,000	385,000	600,000
Fund 042	Measure M2	-	575,000	575,000
Fund 044	Sewer Capital Fund	1,860,000	190,000	2,050,000
Fund 049	Traffic Impact	140,000	-	140,000
Fund 050	Seal Beach Cable	225,000	-	225,000
Fund 080	Citywide Grants	243,000	500,000	743,000
Fund 205	CFD Landscape	100,000	100,000	200,000
TOTAL		<u>\$ 8,255,100</u>	<u>\$ 8,457,200</u>	<u>\$ 16,712,300</u>

Capital Project (Fund 045)	\$ 10,067,300
Water Capital Project (Fund 019)	4,595,000
Vehicle Replacement (Fund 021)	-
Sewer Capital Project (Fund 044)	2,050,000
Total Capital Project - All Funds	<u>\$ 16,712,300</u>

The Capital Improvement Project Fund, funds major capital projects with various revenues sources but excludes the Water and Sewer Capital Fund. The various revenue sources include, but not limited to the Successor Agency to the Redevelopment Agency, Park Improvement, State Gas Tax, Measure M2 Grants and General Fund. These sources get transferred into the Capital Improvement Project Fund.

Major CIP's for FY 2015-2016 include, but not limited to Pier Upgrades Project (Utilities, Decking, Structural, etc), City Council Chamber Remodel, Beverly Manor Reservoir Rehabilitation, Water and Sewer Rate Studies, Traffic Management Center Upgrades, and Old Town Signage Improvements.

For the FY 2015-2016, the total Capital Improvement Project budget is \$10,067,300 which excludes the Water and Sewer Capital Funds, only \$6,732,300 is General Fund. The remaining balance of \$3,335,000 is funded through the various revenue sources listed above. Detailed descriptions of all capital projects, including Water and Sewer Enterprise Funds are presented in the 5-Year Capital Improvement Program budget document.

CAPITAL IMPROVEMENT PROJECTS

FY 2015-2016

DEPARTMENT: Public Works - Capital Improvement Projects
 FUND: Various Funding Sources

Capital Fund: 045, 019, & 044

Project Number	Description	Approved Carry over 2014-15 Budget	2015-16 Adopted Budget	2015-16 Total
Fund 001 General Fund				
PR1602	Eisenhower Park Tot Lot and ADA Improvements	-	200,000	200,000
BG1504	Citywide Financial Information System	100,000	90,000	190,000
BP1501	5 Year Pier Structural Assessment Report	20,000	-	20,000
PR1502	Eisenhower Park Improvement Project	145,100	-	145,100
PR1601	Annual Citywide Court Rehabilitation	-	30,000	30,000
ST1302	Underground Utility Project (Rule 20A)	-	10,000	10,000
ST1510	PCH and Anderson Landscape Improvements	50,000	-	50,000
ST1607	Annual Street Tree Planting Program	-	20,000	20,000
BG1603	Countywide 800MHz Agreement	-	622,200	622,200
	Subtotal for General Fund	315,100	972,200	1,287,300
001 - 29013 Buildings Assigned Fund Balance				
BG1401	Council Chamber Remodel	275,000	-	275,000
	Subtotal for Building Assigned Fund Balance	275,000	-	275,000
001 - 29009 Swimming Pool Assigned Fund Balance				
BG0904	New Swimming Pool	400,000	4,450,000	4,850,000
	Subtotal for Swimming Pool Assigned Fund Balance	400,000	4,450,000	4,850,000
001 - 29012 Storm Drain Assigned Fund Balance				
SD1601	West End Pump Station Electrical Improvements	-	250,000	250,000
ST1603	Westminster Avenue Bicycle Path and Drainage Improvements	-	70,000	70,000
	Subtotal for Storm Drain Assigned Fund Balance	-	320,000	320,000
Total General Fund Requests:		990,100	5,742,200	6,732,300
Fund 004 Special Project Fund				
PR1502	Eisenhower Park Improvement Project	42,000	-	42,000
Total Special Project Requests:		42,000	-	42,000
Fund 019 Water Capital Fund				
BP1002	Pier Utility Upgrade Project	450,000	-	450,000
BP1102	Local Coastal Plan	80,000	-	80,000
WT0904	Water Station Rehab. - Beverly Manor	2,700,000	-	2,700,000
WT1103	Lampson Well Water Connection Improvement	400,000	-	400,000
WT1501	Water Rate Study Update	80,000	-	80,000
WT1504	Citywide Water Meter Replacement Study	50,000	-	50,000
WT1603	Water Well Rehab Bolsa Chica Well	-	600,000	600,000
WT1605	Navy reservoir Chlorination System Upgrades	-	25,000	25,000
WT1606	Water Valve Replacement Program	-	50,000	50,000
WT1607	7th St. Alley (PCH to Marina)	-	160,000	160,000
Total Water Fund Requests:		3,760,000	835,000	4,595,000
Fund 034 Tidelands				
BP1002	Pier Utility Upgrade Project	300,000	-	300,000
BP1004	Pier Re-Decking Final Phase	300,000	-	300,000
BP1102	Local Coastal Plan	80,000	-	80,000
SD1602	10th Street Parking Lot Sump Pump	-	130,000	130,000
Total Tidelands Fund Requests:		680,000	130,000	810,000

CAPITAL IMPROVEMENT PROJECTS

FY 2015-2016

DEPARTMENT: Public Works - Capital Improvement Projects
 FUND: Various Funding Sources

Capital Fund: 045, 019, & 044

Project Number	Description	Approved Carry over 2014-15 Budget	2015-16 Adopted Budget	2015-16 Total
Fund 040 State Gas Tax				
ST1408	Traffic Management Center Upgrade	75,000	-	75,000
ST1508	Old Town Parking and Signage Improvement	100,000	-	100,000
ST1601	Annual Slurry Seal Project	40,000	100,000	140,000
ST1604	Annual Concrete Repair Program	-	50,000	50,000
ST1605	Annual Striping program	-	25,000	25,000
ST1606	Annual Signage Replacement	-	10,000	10,000
ST1610	Westminster Ave. Rehabilitation (WCL to Seal Beach Blvd)	-	200,000	200,000
Total Gas Tax Fund Requests:		215,000	385,000	600,000
Fund 042 Measure M2				
ST1602	Local Street Resurfacing Program	-	275,000	275,000
ST1610	Westminster Ave. Rehabilitation (WCL to Seal Beach Blvd)	-	300,000	300,000
Total Measure M2 Fund Requests:		-	575,000	575,000
Fund 044 Sewer Capital Fund				
BP1002	Pier Utility Upgrade Project	450,000	-	450,000
BP1102	Local Coastal Plan	80,000	-	80,000
SS0901	10 Year Sewer Imp. Master Plan (8 th St & Pier P.S.)	1,000,000	-	1,000,000
SS1301	Sewer System Master Plan Update	250,000	-	250,000
SS1401	Sewer Rate Study	80,000	-	80,000
SS1601	Manhole Rehabilitation	-	10,000	10,000
SS1602	Sewer Sytem Smart Manhole Covers	-	20,000	20,000
WT1607	7th St. Alley (PCH to Marina)	-	160,000	160,000
Total Sewer Fund Requests:		1,860,000	190,000	2,050,000
Fund 049 Traffic Impact				
ST1207	Seal Beach Comprehensive Parking Management Plan	140,000	-	140,000
Total Traffic Impact Requests:		140,000	-	140,000
Fund 050 Seal Beach Cable Foundation				
BG1402	SBTV3 Control Room Upgrades	225,000	-	225,000
Total Seal Beach Cable Foundation Fund Requests:		225,000	-	225,000
Fund 080 Citywide Grants				
<i>080-361 Grant Reimb.</i>				
ST1408	Traffic Management Center Upgrade (361)	243,000	-	243,000
ST1610	Westminster Ave. Rehabilitation (WCL to Seal Beach Blvd)	-	500,000	500,000
Total Citywide Grant Fund Requests:		243,000	500,000	743,000
Fund 205 CFD Landscape				
ST1509	Westminster Ave Median Improvement	100,000	100,000	200,000
Total Community Facilities District Requests:		100,000	100,000	200,000
TOTAL EXPENDITURES		\$ 8,255,100	\$ 8,457,200	\$ 16,712,300

DEPARTMENT: Public Works
 FUND: 045 Capital Project Fund

Account Code: 045-333

	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2014-2015 Estimated</u>	<u>2015-2016 Adopted Budget</u>
Maintenance and Operations	\$ 2,044,812	\$ 8,162,806	\$ 6,041,500	\$ 10,067,300
TOTAL	<u>\$ 2,044,812</u>	<u>\$ 8,162,806</u>	<u>\$ 6,041,500</u>	<u>\$ 10,067,300</u>

ACCOUNT NUMBER EXPLANATION

44000 Contract Professional Svcs Various Contractors for capital projects

DEPARTMENT: Public Works
 FUND: 045 Capital Project Fund

Account Code: 045-333

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Contract Professional Svcs	045-333-44000	\$ 2,044,812	\$ 8,162,806	\$ 6,041,500	\$ 10,067,300
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 2,044,812</u>	<u>\$ 8,162,806</u>	<u>\$ 6,041,500</u>	<u>\$ 10,067,300</u>
TOTAL EXPENDITURES		<u>\$ 2,044,812</u>	<u>\$ 8,162,806</u>	<u>\$ 6,041,500</u>	<u>\$ 10,067,300</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 89,003	\$ 71,993	\$ 71,993	\$ (0)
Revenues	2,027,802	8,162,806	5,969,507	10,067,300
Expenditures	(2,044,812)	(8,162,806)	(6,041,500)	(10,067,300)
Ending Fund Balance	<u>\$ 71,993</u>	<u>\$ 71,993</u>	<u>\$ (0)</u>	<u>\$ (0)</u>



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City of Seal Beach

SUCCESSOR AGENCY TO SB RDA

Managing Department Head:

Director of Finance/City Treasurer

Mission Statement

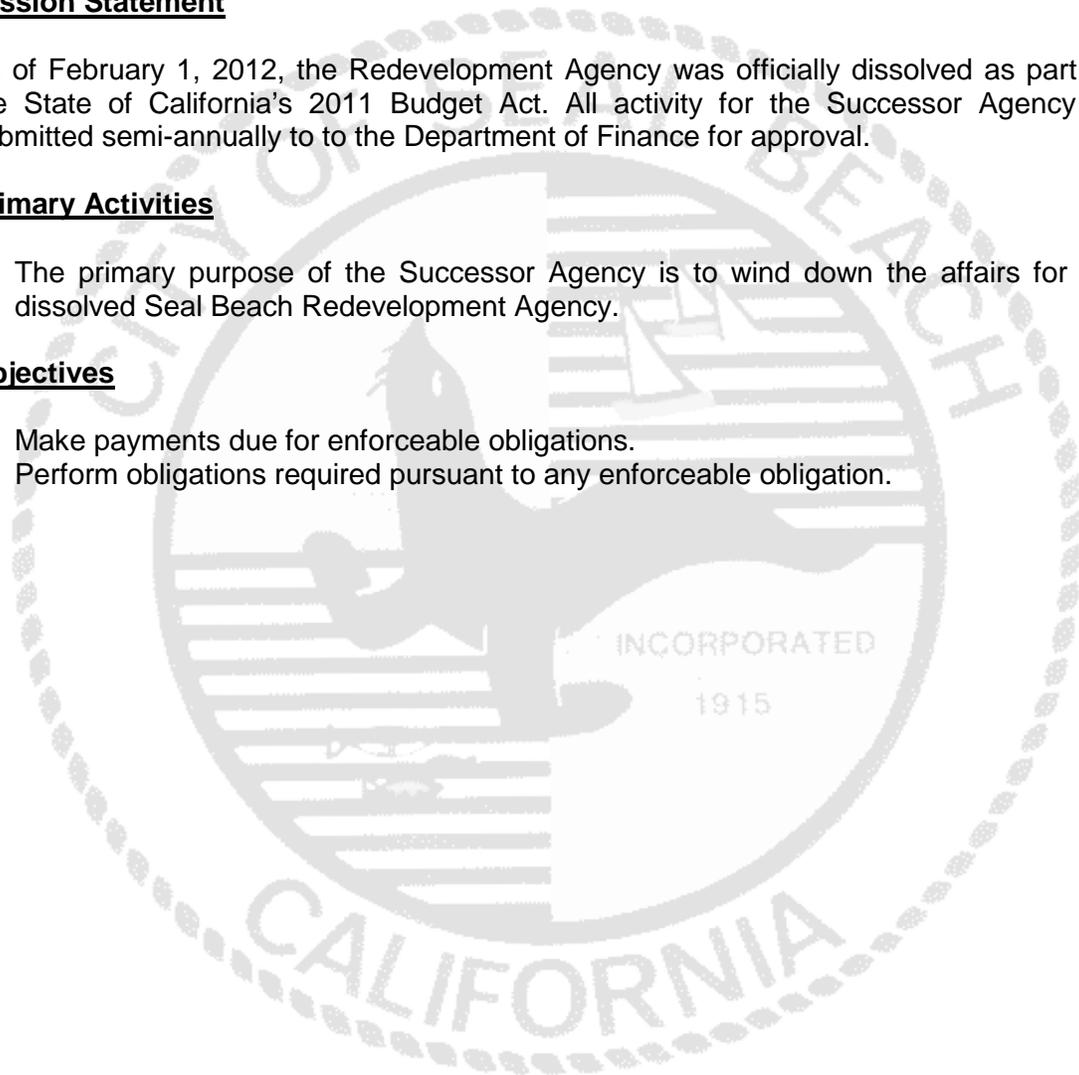
As of February 1, 2012, the Redevelopment Agency was officially dissolved as part of the State of California's 2011 Budget Act. All activity for the Successor Agency is submitted semi-annually to the Department of Finance for approval.

Primary Activities

- The primary purpose of the Successor Agency is to wind down the affairs for the dissolved Seal Beach Redevelopment Agency.

Objectives

- Make payments due for enforceable obligations.
- Perform obligations required pursuant to any enforceable obligation.



City of Seal Beach

FY 2015-2016

DEPARTMENT: Finance
 FUND: 300 RDA - Riverfront Fund

Account Code: 300-063

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 33,899	\$ -	\$ -	\$ -
TOTAL	<u>\$ 33,899</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

ACCOUNT NUMBER EXPLANATION

40900	Depreciation	Depreciation expense
47000	Transfer Out	Transfer to fund 304

DEPARTMENT: Finance
 FUND: 300 RDA - Riverfront Fund

Account Code: 300-063

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Depreciation	300-063-40900	\$ 32,030	\$ -	\$ -	\$ -
Transfer Out	300-063-47000	1,869	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 33,899	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 33,899	\$ -	\$ -	\$ -

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 792,444	\$ 759,026	\$ 759,026	\$ 759,926
Revenues	481	-	900	-
Expenditures	(33,899)	-	-	-
Ending Fund Balance	\$ 759,026	\$ 759,026	\$ 759,926	\$ 759,926

DEPARTMENT: Finance
 FUND: 301 RDA - Riverfront Low/Mod Fund

Account Code: 301-061

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Maintenance and Operations	\$ 21,416	\$ -	\$ -	\$ -
TOTAL	\$ 21,416	\$ -	\$ -	\$ -

ACCOUNT NUMBER EXPLANATION

47889	Extraordinary Gain/Loss	Payment to Orange County
40803	Prior Year Expense	Expense from prior year

DEPARTMENT: Finance
 FUND: 301 RDA - Riverfront Low/Mod Fund

Account Code: 301-061

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
MAINTENANCE AND OPERATIONS					
Prior Year Expenses	301-061-40803	\$ 1,680	\$ -	\$ -	\$ -
Extraordinary Gain/Loss	301-061-47889	19,736	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 21,416</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u>\$ 21,416</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 21,416	\$ -	\$ -	\$ -
Revenues	-	-	-	-
Expenditures	(21,416)	-	-	-
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEPARTMENT: Finance
 FUND: 302 RDA - Debt Service Fund

Account Code: 302-065

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Debt Service	\$ 221,667	\$ 204,300	\$ 229,500	\$ 230,400
TOTAL	\$ 221,667	\$ 204,300	\$ 229,500	\$ 230,400

ACCOUNT NUMBER EXPLANATION

47999 Interest Expense Debt service interest - Tax Allocation Bonds A & B

DEPARTMENT: Finance
 FUND: 302 RDA - Debt Service Fund

Account Code: 302-065

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
DEBT SERVICE					
Interest Expense	302-065-47999	\$ 221,667	\$ 204,300	\$ 229,500	\$ 230,400
TOTAL DEBT SERVICE		<u>\$ 221,667</u>	<u>\$ 204,300</u>	<u>\$ 229,500</u>	<u>\$ 230,400</u>
TOTAL EXPENDITURES		<u>\$ 221,667</u>	<u>\$ 204,300</u>	<u>\$ 229,500</u>	<u>\$ 230,400</u>

FUND BALANCE ANALYSIS

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ (3,992,161)	\$ (3,489,506)	\$ (3,489,506)	\$ (3,006,106)
Revenues	724,322	719,300	712,900	775,400
Expenditures	<u>(221,667)</u>	<u>(204,300)</u>	<u>(229,500)</u>	<u>(230,400)</u>
Ending Fund Balance	<u>\$ (3,489,506)</u>	<u>\$ (2,974,506)</u>	<u>\$ (3,006,106)</u>	<u>\$ (2,461,106)</u>

DEPARTMENT: Finance
 FUND: 304 Retirement Obligation Fund

Account Code: 304-081

	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Personnel Services	\$ 34,543	\$ 62,800	\$ 35,900	\$ 23,100
Maintenance and Operations	2,167,737	965,100	932,500	1,294,000
TOTAL	\$ 2,202,280	\$ 1,027,900	\$ 968,400	\$ 1,317,100

ACCOUNT NUMBER EXPLANATION

40001	Full-time Salaries	Employee salaries costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Compensation-Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40022	Life/Long Term Disability	Employee benefits costs
44000	Contract Professional Svcs	Agency audit expenses, legal services, and misc
44005	Property Tax Admin Fee	Orange County Administrative Fee.
45050	Low/Mod Housing set aside	20% set aside for Low/Mod Housing .
47000	Transfer Out	Debt service transfer to Fund 302
47001	Project/Admin Allowance exp	Transfer to GF for admin allowance and project SD1201
47888	Principal - Sewer	Debt service - principal
47889	Extraordinary Gain/Loss	Payment to Orange County
47999	Interest Expense	Debt service - interest

DEPARTMENT: Finance Account Code: 304-081
 FUND: 304 Retirement Obligation Fund

Description	Account Number	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
PERSONNEL SERVICES					
Full-time Salaries	304-081-40001	\$ 29,284	\$ 48,500	\$ 30,000	\$ 20,000
Auto Allowance	304-081-40008	-	500	-	-
Cell Allowance	304-081-40009	-	400	-	-
Deferred Comp - Cafeteria	304-081-40010	141	500	200	-
Deferred Comp	304-081-40011	962	1,900	1,000	700
PERS Retirement	304-081-40012	3,738	6,600	4,000	1,900
Medical Insurance	304-081-40014	-	2,900	-	-
Medicare	304-081-40017	415	900	600	300
Life/Long Term Disability	304-081-40022	-	600	100	200
Flexible Spending - Cafeteria	304-081-40022	3	-	-	-
TOTAL PERSONNEL SERVICES		\$ 34,543	\$ 62,800	\$ 35,900	\$ 23,100
MAINTENANCE AND OPERATIONS					
Contract Professional	304-081-44000	\$ 31,287	\$ 63,300	20,000	95,900
Property Tax Fee	304-081-44005	2,318	2,500	2,500	-
Low/Mod Housing 20% set aside	304-081-45050	180,000	180,000	180,000	180,000
Transfer Out	304-081-47000	724,322	719,300	730,000	775,400
Project/Admin. Allowance Exp	304-081-47001	22,465	-	-	-
Principal - Sewer	304-081-47888	-	-	-	239,000
Extraordinary Gain/Loss	304-081-47889	1,200,000	-	-	-
Interest Expense	304-081-47999	7,345	-	-	3,700
TOTAL MAINTENANCE AND OPERATIONS		\$ 2,167,737	\$ 965,100	\$ 932,500	\$ 1,294,000
TOTAL EXPENDITURES		\$ 2,202,280	\$ 1,027,900	\$ 968,400	\$ 1,317,100

FUND BALANCE ANALYSIS	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Estimated	2015-2016 Adopted Budget
Beginning Fund Balance	\$ 771,957	\$ (203,906)	\$ (203,906)	\$ 198,194
Revenues	1,226,417	1,027,900	1,370,500	1,314,000
Expenditures	(2,202,280)	(1,027,900)	(968,400)	(1,317,100)
Ending Fund Balance	\$ (203,906)	\$ (203,906)	\$ 198,194	\$ 195,094



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Appropriations Limits

The voters of California approved Article XIII - B of the California State Constitution also known as Proposition 4, or the "Gann Initiative". The proposition restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes". In 1980, the State Legislature added a section of the Government Code that required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index or California per Capita Personal Income if smaller.

In June 1990, the voters modified the original Proposition 4 with the passage of Proposition 111 and its implementing legislation. Beginning with the 1990-91 Appropriations Limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to construction within the City, and the population growth within the County or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the taxpayers within two years.

**City of Seal Beach
Schedule B
Calculation of Appropriations Subject to Propositions XIII B Limit
For Fiscal Year Ended June 30, 2016**

Limit for FY 14/15	\$	25,505,824
2015/2016 per Capita Personal Income		1.0382
Product		26,480,146
2013/2014 Population Change (County)		1.0045
Appropriations Limit FY 15/16	\$	<u>26,599,307</u>
Appropriations Limit FY 15/16		26,599,307
Total FY 15/16 General Fund revenues subject to Appropriations Limit (Schedule A)		<u>13,644,600</u>
Unused Appropriations Limit	\$	<u>12,954,707</u>

Long-Term Debt

The City of Seal Beach is not obligated in any manner for general obligation or special assessment bonded indebtedness. Pursuant to California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation. At June 30, 2014, the City did not have any debt subject to the State Debt Limit.

Current General Fund debt obligations include capital leases for air conditioning and lighting for City buildings.

Enterprise Funds' debt obligations consist of the Water Operations Fund economic development loan from the Economic Development Administration for drought relief and the 2011 Installment Sales Agreement which was a refinancing loan that replaced the previous Sewer Capital Fund Certificates of Participation for the financing of improvements to the sewer infrastructure.

On June 20, 2008, the City issued Taxable Pension Obligation Bonds for the purpose of refunding the City's obligations to the California Public Employees' Retirement System for pension benefits accruing for its members.

The City issued \$6.3 million of bond proceeds in January of 2009. The bond proceeds were used to construct a new state-of-the-art 12,000 square foot fire station located at 3131 North Gate Road.

The following schedule outlines the City's total outstanding debt for the fiscal year 2015-2016. The schedule reports the original amounts of debt issued, the funding source to pay the debt, issue date, final payment date, and the interest rate.

Long-Term Debt

City of Seal Beach Outstanding Debt Schedule

Name of Bond, Loan or Capital Lease	Original Amount of Issue	Beginning Outstanding Balance 7/1/2015	Requirements for Fiscal Year Ending June 30, 2016			Ending Outstanding Balance 6/30/2016
			Interest Payable	Principal Payment	Total	
<u>General Fund</u>						
<i>Capital Leases</i>						
Energy Efficiency Program	1,562,400	1,503,241	49,591	120,151	169,742	1,383,090
Total General Fund	1,562,400	1,503,241	49,591	120,151	169,742	1,383,090
<u>Water and Sewer Enterprise</u>						
State of CA Revolving Loan 10-838-550	2,644,015	2,309,073	60,036	109,744	169,780	2,199,329
State of CA Revolving Loan 10-842-550	1,652,742	1,584,238	41,190	65,533	106,723	1,518,705
2011 Installment Sales Agreement	3,310,000	2,705,000	128,160	140,000	268,160	2,565,000
Total Water and Sewer Enterprise Funds	7,606,757	6,598,311	229,386	315,277	544,663	6,283,034
<u>Pension Obligation</u>						
<i>Bond</i>						
Police Plan 2008A-2	8,775,000	4,411,000	225,320	950,000	1,175,320	3,461,000
Total Pension Obligation Fund	8,775,000	4,411,000	225,320	950,000	1,175,320	3,461,000
<u>Lease Revenue 2009 Bond</u>						
<i>Bond</i>						
Fire Station Project	6,300,000	3,675,000	130,499	420,000	550,499	3,255,000
Total Lease Revenue Fund	6,300,000	3,675,000	130,499	420,000	550,499	3,255,000
Total All City Funds Outstanding Debt	24,244,157	16,187,552	634,796	1,805,428	2,440,224	14,382,124

Description of Funds

The City's financial structure is organized like other governments with the use of funds. Funds represent the control structure that ensures that public monies are spent only for those purposes authorized and within the amounts authorized. Funds are established to account for the different types of activities and legal restrictions that are associated with a particular government function. The use of funds and the budgeting, accounting, and auditing that are associated with this fund structure are governed by the City Charter and/or Municipal Code, the State of California statutes and Generally Accepted Accounting Principles, as determined by the Governmental Accounting Standards Board.

The City uses the following funds to control its financial activities: General Fund, Special Revenue Funds, Enterprise Funds, Successor Agency Funds and Capital Projects Funds.

General Fund: The General Fund is used to account for most of the day-to-day operations of the City, which are financed from property taxes, utility users tax, sales tax, and other general revenues. Activities financed by the General Fund include police services, fire services, general administration, engineering, and planning.

Special Revenue Funds: Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and therefore cannot be diverted to other uses. The City has the following special revenue funds:

Street Lighting Assessment District 002: The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments.

Special Project 004: The Special Project Fund was established to account for revenues derived from donations or special fees designated for future projects.

Supplemental Law Enforcement Grant 009: The Supplemental Law Enforcement Grant are funds received from the State under the State Citizens Option for Public Safety Program. Certain procedures are required to be implemented prior to the use of the funds, and the funds cannot be used to supplant existing funding for law enforcement.

Asset Seizure and Forfeiture Fund 011 & 013: The Asset Seizure and Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

Air Quality Improvement Program Fund 012: The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs that will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants.

Park Improvement Fund 016: The Park Improvement Fund was established to account for the Quimby Act Fees received by developers. The fees collected are only to be used to improve parks and recreation facilities.

Pension Obligation Bond 027: The Pension Obligation Bond Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

Fire Station Bond 028: The Fire Station Bond Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

Description of Funds

Tidelands Beach Fund 034: The Tidelands Beach fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Expenditures are limited to lifeguard, pier, and beach operations.

State Gas Tax Fund 040: The Gas Tax Fund accounts for State collected, locally shared gas tax monies. Expenditures are limited to repair, construction, maintenance and right-of-way acquisitions relating to streets and highways.

Measure M Fund 041: The Measure "M" Fund accounts for "Local Turnback" funds established as part of the one-half cent sales tax increase initially approved November 6, 1990 and extended through 2041 by the voters of Orange County in November 2006. Measure "M" "Local Turnback" revenues can only be expended on street and highway improvements.

Measure M2 Fund 042: With the sunset of M1, voters approved a continuation of transportation improvements through the Measure M Transportation Investment Plan (M2). By the year 2041, the M2 program plans to deliver approximately \$15.5 billion* worth of transportation improvements to Orange County. Major improvement plans target Orange County freeways, streets and roads, transit and environmental programs.

Traffic Impact AB1600 049: Traffic Impact Fees are fair-share based fees that will serve to offset, or mitigate, the traffic impacts caused by new development.

Roberti-Z'Berg-Harris Urban Open Space Fund 070: The Roberti-Z'Berg-Harris Open Space Fund's revenues can only be used to improve open space areas such as parks.

Per Capita Fund 071:

This fund consists of the Per Capita grant that is allocated to cities, counties, and eligible districts on a population-based formula. Funds may be used for the acquisition, development, improvement, rehabilitation, restoration, enhancement, and the development of interpretive facilities for local parks and recreational lands and facilities

Community Development Block Grant (CDBG) 072: The CDBG program provides communities with resources for a wide variety of unique community development needs. The City receives grant from federal CDBG funds for Leisure World Housing Rehabilitation on interiors. The intent is to modify bathrooms in the senior community to provide better and safer accessibility for elderly residents.

Police Grants 075: Various grants include the *Urban Area Security Initiative* (UASI), the *Office of Traffic Safety* (OTS) DUI grant reimburses funds advanced by the City for DUI enforcement, the *Bullet Proof Vest Protection* (BVP) grant which provides matching funds for the purchase of bullet-resistant vests, the *Alcoholic Beverage Control* (ABC) grant and the *Justice Assistance Grant* (JAG).

Citywide Grants Fund 080:

This fund accounts for various Federal and State grants that are restricted to expenditures for specific projects or purposes.

Community Facilities District No. 2002-01 202 & 204: The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

Description of Funds

Community Facilities District No. 2002-02 201: The Community Facilities District No. 2002-02 was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's Maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch Town Center and country Club developments.

Community Facilities District No. 2005-01 205: The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District ("Landscape Maintenance).

Successor Agency to the SB Redevelopment Agency Funds: The City of Seal Beach Redevelopment Agency operates as a separate legal entity from the City of Seal Beach and the budget and annual work program are established by the City Council acting as the Agency Board of Directors. The Agency maintains four separate funds. Transitioned to Successor Agency in 2012.

Retirement Fund - Riverfront Project Area 300: The Riverfront Project Area Fund accounts for staff, operating costs and capital projects within the Riverfront Project Area.

Retirement Fund - Low and Moderate Income Housing Funds 301: The Riverfront Low and Moderate Income Housing Funds account for preserving and expanding the City's affordable housing stock

Retirement Fund - Debt Service Fund 302: The Debt Service Fund accounts for the payments of long-term debt.

Retirement Fund - Tax Increment 303: The Tax Increment Fund accounts for the collection of property tax revenues and rental income from property within the Redevelopment Project Area. The 20% Low and Moderate Housing set-aside is transferred from this fund into the Riverfront Project Area Low and Moderate Housing Set-Aside Fund. Revenues accounted for in this fund are also transferred into the Debt Service fund for payment of long-term debt.

Retirement Obligation Fund 304: The Retirement Obligation Fund account for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance.

Proprietary Funds: Of the eleven fund types established by the GAAP, two are classified as proprietary funds. These are enterprise funds and internal service funds. Enterprise funds are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The City's enterprise funds are Water and Sewer. The City's internal service fund is a vehicle replacement fund.

Water Enterprise Funds 017 & 019: The Water Enterprise Funds account for water operations that are financed and operated in a manner similar to private business enterprises where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. The water usage rates are tiered and charged by the cubic feet consumed. The fees collected cover the water operations maintenance and operation expenses.

The Water Capital Enterprise Fund was established to pay for the costs of replacing aging water related infrastructure and equipment as needed, and the construction of new or enhanced water services necessitated by new development and existing infrastructural deficiencies. Fees collected are based on meter size and used for capital improvements and meter replacements.

Description of Funds

Vehicle Replacement Fund 021: The revenues received by this fund are transferred from the departments that have vehicles and equipment. Departmental transfers represent a pro rata share of all costs of vehicles and equipment. All replacement vehicles are purchased from this fund.

Sewer Enterprise Funds 043 & 044: The Sewer Enterprise Funds account for sewer operations and maintenance and the upkeep and replacement of the sewer infrastructure and equipment in a manner similar to private business enterprises where the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Sewer fees used to finance the Sewer Operations Funds are charged to customers based on water usage. The fees collected cover sewer maintenance and operation expenses.

The Sewer Capital Enterprise Fund was established July 1, 2000 to pay for the costs of replacing and maintaining the City's aging sewer infrastructure and equipment. Fees collected are based on meter size and are used for long-term debt payments and capital improvements.

Fiduciary Funds: Fiduciary Funds are used when a government holds or manages financial resources in an agent or fiduciary capacity. The City has a trust fund that is not appropriated. This trust fund receives funds from entities and or individuals. Those funds are treated as deposits and expended at the direction of the entity and or individual who made the deposit (e.g. CATV).

Glossary of Terms

Accounting System – The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting- The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Actual Prior Year – Actual amounts for the fiscal year preceding the current fiscal year that precedes the budget fiscal year.

Appropriation – An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution – The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value – The value placed on real and other property as a basis for levying taxes.

Assets – Property owned by a government that has monetary value.

Bond – A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budget Calendar – The schedule of key dates that a government follows in the preparation and adoption of the budget.

Budget Deficit – Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Document – The official written statement detailing the proposed budget as submitted by the City Manager and supporting staff to the legislative body.

Budget Message – A general discussion of the proposed budget presented in writing as a part of or supplemental to the budget document. The budget message explains principal budget issues against the background of financial trends, and presents recommendations made by the city manager.

Capital Budget – A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget that includes both operation and capital outlays.

Debt Service – Payment of interest and repayment of principal to holders of a government's debt instruments.

Depreciation – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Glossary of Terms

Enterprise Fund Accounting – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable. Enterprise Funds use the accrual basis of accounting.

Expenditure – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays intergovernmental grant entitlement and shared revenues.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – The City of Seal Beach operates on a fiscal year from July 1 through June 30.

Franchise Fee – A fee paid by public service utilities for use of public property in providing their services to the citizens of a community, including refuse and cable television

Full Time Equivalent (FTE) – Number of employee positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund – General operating fund of the City. It is used to account for all financial resources except those included in Special Revenue, Enterprise and/or Agency Funds.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Grant – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Licenses, Permits, and Fees – Revenues collected by a governmental unit from individuals or business concerns for various rights or privileges granted by the government.

Maintenance – All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct department activity.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

Glossary of Terms

Operating Budget – The annual budget and process that provides a financial plan for the operation of government and the provision of core services for the year. Excluded from the operating budget are capital projects, which are determined by a separate, but interrelated process.

Operating Transfer – A transfer of revenues from one fund to another fund.

Primary Activities – A summary of what each department accomplishes during the fiscal year.

Program Purpose – The responsibilities of each department.

Public Hearing – The portions of open meetings held to present evidence that provides information on both sides of an issue.

Reserve – An account used to indicate that a portion of fund balance is legally restricted for a specific purpose, or is otherwise not available for appropriation and subsequent spending.

Resolution – An order of a legislative body requiring less formality than an ordinance or statute.

Revenue – The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and (4) does not represent an increase in contributed capital.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

User Fees – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.